

**THE 88th MEETING OF THE
BOARD OF GOVERNORS HELD ON
23.03.2017
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INDIAN INSTITUTE OF TECHNOLOGY GUWAHATI

MINUTES OF THE EIGHTY EIGHT MEETING OF THE BOARD OF GOVERNORS HELD ON 23rd MARCH 2017

The Eighty Eighth Meeting of the Board of Governors of the Institute was held on 23.03.2017 in the Cadila Corporate Campus of the Cadila Pharmaceuticals Limited at Sarkhej-Dholka Road, Bhat Ahmedabad and the following members were present:

1	Dr. Rajiv I. Modi	Chairman
2.	Prof. Gautam Biswas	Director / Member
3.	Mr. Pydah Venkatanarayana	Member
4.	Dr. Chitra Dutta	Member
5.	Prof. Chitralkha Mahanta	Member
6.	Prof. Anoop K. Dass	Member
7.	Mr. U. C. Das	Registrar / Secretary

The following member attended the meeting through Video Conference/SKYPE:

1. Prof. M.K.Chaudhuri	Member
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Prof. D. B. Goel , Mr. C. Lalhmachuanna and the Representative from the Government of Assam could not attend the meeting due to their prior engagements and they were granted leave of absence.

The Chairman welcomed all the members of the Board to the meeting with special reference to Prof. Anoop Kr. Dass, who was attending the meeting for the first time, being nominated as one of the nominees to the Board from the Senate of the Institute.

The agenda for the day was taken up as below:

SECTION - A: Confirmation of Minute and Action Taken Report

Item No. 1

Confirmation of the Minutes of the 87th Meeting of the Board of Governors of the Institute held on 27.12.2016:

The Eighty Seventh Meeting of the Board of Governors of the Institute was held on 27.12.2016 at the Board Room of IIT Delhi. The Minute of the meeting were circulated amongst the members of the Board for their comments / observations, if any. The Board was informed that no comment was received from any member of the Board.

The Board was requested to consider and confirm the Minute of the 87th BOG Meeting.

Resolution No:R_88BOG/01/2017

RESOLVED that the Minutes of the 87th Meeting of the Board of Governors of the Institute held on 27.12.2016 be **CONFIRMED** as circulated which is enclosed in **Annexure-1**(not enclosed as already uploaded).

Item No. 2

Action taken report of the decision of the 87th Meeting of the Board of Governors of the Institute held on 27.12.2016:

Action taken report on the decisions of the 87th Meeting of the Board of Governors of the Institute held on 27.12.2016 was placed before the Board for consideration and the Board was requested to note. It was reported that actions have been taken as per decision.

The Board was requested to consider, note and advice, if any.

The Board resolved as below:

Resolution No:R_88BOG/02/2017

RESOLVED that the actions taken on the decisions of the 87th Meeting of the Board of Governors held on 27.12.2016 be **NOTED** as reported.

Item No. 3

Visit of His Excellency the Ambassador of Japan to IIT Guwahati on January 21, 2017

The Board was informed that His Excellency, Mr. Kenji Hiramatsu, Hon'ble Ambassador of Japan to India visited IIT Guwahati on January 21, 2017 to address Students and Faculty members of IIT Guwahati. Ambassador HE Hiramatsu was accompanied by two senior officials of Embassy of Japan, namely, Mr. Daisuke Kodama, First Secretary, Education Attache and Mr. Shunichi Inoue, Deputy Head of Political Section.

The Board was also informed that Hon'ble Ambassador addressed students and faculty at the Dr. Bhupen Hazarika Auditorium followed by the address of Mr. Daisuke Kodama to the students on opportunities in Japan pertaining to Higher Education and Research. Information about the prestigious scholarships under the "Innovative Asia" initiative of Japan International Cooperation Agency (JICA) and Ministry of Foreign Affairs (MoFA), Japan was presented before the audience.

The Board was also informed that before addressing the Students, a luncheon meeting was arranged with the Director, Deputy Director, Deans and Registrar at the Dining Room of the Guest House around 1400 hrs followed by a meeting with Gifu University's officials comprising of Dr. Fumiaki Suzuki, Executive Director for International Affairs and Public Relations, Dr. Hiroyuki Koyama, Advisor to the President, Ms. Junko Sugaya, Director of the International Planning Division and Ms. Konoie Kamei. The delegation from Gifu University visited IIT Guwahati during January 20 – 22, 2017 for discussion on a Joint Degree Programme between IIT Guwahati and Gifu University.

The Board was requested to note and advice, if any.

The Board resolved as below:

Resolution No:R_88BOG/03/2017

RESOLVED that Visit of His Excellency the Ambassador of Japan to IIT Guwahati on January 21, 2017 be **NOTED** as reported.

SECTION- B: Administrative items requiring Board's approval

Item No. 4

Approval to the recommendations of the Thirty Fifth Meeting of the Finance Committee held on 23.03.2017

The Thirty Fifth Meeting of the Finance Committee of the Institute was held on 23.03.2017 preceding the Board meeting. In terms of the Section 5 (7) of the Statute, the recommendations of the Committee was conveyed to the Board. There were 14 (fourteen) agenda Items which were placed before the Finance Committee, which are as follows:

A: Reporting Items:

1. Confirmation of the Minutes of the 34th meeting of the Finance Committee held on 21.06.2016.
2. Action Taken Report on decision of 34th Finance Committee meeting held on 21.06.2016.
3. Report on the visit of Committee on Papers laid on the table, Rajya Sabha.
4. Report on implementation of cashless transaction in the Institute.
5. Report amendment to the rule 126 of General Financial Rule, 2005.
6. Review the expenditure under Capital and Revenue expenditure head for the financial year 2016-17 (up to 28.02.2017).

B: Items for Consideration:

7. Revised Estimates for the financial year 2016-17 and Budget Estimates for the financial year 2017-18 respectively.
8. Appointment of an Internal Auditor of the Institute for the financial year 2016-17.
9. Appointment M/S M. Saquei & Co., Chartered Accountant firm for verification and certification of the Annual Accounts of the Institute for the financial year 2016-17.
10. Mode of execution for all original/ new construction works and maintenance work above ₹30.00 Lakh in IITs as per the mandate of MHRD.
11. Proposal for customization of Tally. ERP.9 (Computerized Accounting Software) for the Institute.
12. According financial sanction for the works recommended by Building & Works

Committee (B&WC).

13. Proposal of providing financial assistance to file National Patents.

14. Proposal for enhancement of existing amount of Start-up Grant (SUG) to the faculty members of the Institute.

The decision of the Finance Committee was conveyed to the members of the Board item wise by the Registrar, who is also the ex-officio Secretary of the Finance Committee.

The Board was requested to consider the recommendations of the Finance Committee.

The Board considered and deliberated on the Finance Committee decision and resolved as below:

Resolution No:R_88BOG/04/2017

Resolved that the recommendation of the 35th meeting of the Finance Committee held on 23.03.2017 as summarised above be **APPROVED**. A copy of the Minutes is enclosed as **Annexure-2**(pg. 54-68).

Item No. 5

Approval to the proposal of naming the Old SAC Building after the name of the legend Bir Lachit Borphukan and the New SAC building after the name of historical cultural icon Jagatguru Srimanta Sankardev:

The Board was appraised that to commemorate some of the legends whose contribution to the country from the Northeast region have been truly extraordinary and exemplary, the Students' Council in its 18th Meeting held on 25.10.2016, proposed to name the Old Student Activity Centre (i.e. Old SAC) after the name of Bir Lachit Borphukan and also proposed for naming the New Students' Activity Centre after the name of 15th–16th century Assamese polymath: a saint-scholar, poet, playwright, social-religious reformer and a figure of importance in the cultural and religious history of Assam- "Jagatguru Srimanta Sankardev"

The Board was requested to approve the proposal of naming the Old SAC and the New SAC building after the name of historical legend and cultural icon as "Bir Lachit Borphukan Student Activity Centre " and "Jagatguru Srimanta Sankardev Student Activity Centre "

respectively.

The Board discussed and deliberated and decided as below:

Resolution No:R_88BOG/05/2017

NOT FOR PUBLIC DOMAIN

Item No. 6

Approval to the revised list of experts as Board's Nominee to the Selection Committee for Faculty positions of the Department of Humanities and Social Sciences :

The Board was apprised that the existing panel of experts for Selection Committee for faculty positions for the Department of Humanities and Social Sciences required revision and updating. Accordingly, the same was updated and revised in consultation with the Head of the Department. A copy was circulated amongst the members of the Board.

The Board was requested to consider and approve the lists of expert of the above mentioned Department and to authorize the Director to nominate experts from the approved list based on their specialization and availability.

The Board considered and decided as below:

Resolution No:R_88BOG/06/2017

RESOLVED that the revised list of experts forwarded by the Department of Humanities and Social Sciences as at **Annexure-3**(**NOT FOR PUBLIC DOMAIN**) be **APPROVED** as Board's nominees in the Selection Committees for faculty positions.

RESOLVED further that the Director of the Institute be authorised to nominate experts from the approved list based on their specialization and availability.

Item No. 7

Approval to the list of medical and nursing experts as Board's Nominee to the Selection Committee for Medical Officers post including nursing and auxiliary staff

The Board was apprised that the Institute does not have any approved list of Board

nominee to the Selection Committee for medical posts. As such a list of medical and nursing expert was prepared and placed before the Board to consider them as nominee of the Board for Selection Committees of Group A medical posts including selection for nursing and auxiliary staff.

The Board was requested to consider and approve the above mentioned list of medical and nursing experts as Board's Nominee to the Selection Committee for Medical Officers post including selection for the post of nursing and auxiliary staff.

The Board was also requested to authorize the Director to nominate experts from the approved list based on their specialization and availability.

The Board considered and decided as below:

Resolution No:R_88BOG/07/2017

RESOLVED that the list of medical and nursing expert as **Annexure-4** **(NOT FOR PUBLIC DOMAIN)** be **APPROVED** as Board's nominees in the Selection Committees for Group A Medical posts and also for selection of Nursing and Auxiliary staff by including the name of Dr. Ramesh Ch. Deka, former Director of AIIMS, New Delhi.

RESOLVED further that the Director of the Institute be authorised to nominate experts from the approved list based on their specialization and availability.

Item No. 8

Approval to the nominees of the Board as Technical experts in the Selection Committee for Technical Officer (Group A posts):

The Board vide resolution R_83BOG/21/2015 dated 26.12.2015 in its 83rd BOG meeting approved a list of experts for Selection Committee for selection of Group A Officers including selection for Technical and Scientific Officers.

The Board was apprised that though the aforementioned list is exhaustive in nature, sometimes it is difficult to select an expert for Technical Officer post in the Department considering the specific requirement of the post. As the job responsibilities pertaining to these posts is mainly Academic in nature (helping and managing the laboratory classes,

maintaining of sophisticated instruments in different laboratories etc), it will be more appropriate, if the experts for such posts come from the respective academic areas.

So it was proposed before the Board that such nominees, who will be the Board's nominees, be drawn from the list of Senate nominees already approved for Faculty positions in those Departments. The Board is also requested to authorize the Director to nominate experts from the approved list based on their specialization and availability.

The Board was requested to consider and approve the proposal.

The Board discussed and resolved as below:

Resolution No:R_88BOG/08/2017

RESOLVED that proposal of the Board nominee as Technical experts in the Selection Committee for Technical Officer (Group A posts), be drawn from the list of Senate nominees already approved for Faculty positions in those Departments.

As per advise of one of the BOG member, during confirmation of the 88th BOG meeting in the 89th meeting, the Board **RESOLVED** that proposal of the Board nominee as Technical experts in the Selection Committee for Technical Officer (Group A posts), also be drawn from the list of Board nominees already approved for Faculty positions in those Departments.

RESOLVED further that the Director of the Institute be authorised to nominate experts from the approved list based on their specialization and availability.

Item No. 9

Approval to the proposal of Enhancement of age of superannuation in respect of Non-teaching Medical Officers to 65 years as per order of Government of India:

The Board was informed that the Ministry of HRD vide its letter F. No. 35-15/2016-T.S.-I dated 29th August, 2016 as given in **Annexure -5(pg.71)** has intimated the enhancement of age of superannuation to 65 years in respect of the Non-teaching Medical Posts in the IITs subject to the conditions that these posts are similarly situated as the counterparts in CHS in terms of qualifications and the nature of functions.

To clarify the matter further, communications were made with the older IITs and information received from the IIT Madras and IIT Roorkee confirmed that in the both the Institute enhancement of age of superannuation for non-teaching Medical Officers from 60 years to 65 years with effect from 29.08.2016 has been implemented in terms of MHRD's letter F. No. 35-15/2016-T.S.-I dated 29th August, 2016.

In view of the above the Board was requested to approve the proposal of enhancement of the age of superannuation in respect of Non-teaching Medical Officers in the Institute to 65 years as per order of Government of India.

The Board was requested to consider and approve the proposal.

The Board discussed and resolved as below:

Resolution No:R_88BOG/09/2017

RESOLVED to **APPROVE** the proposal of enhancement of the age of superannuation in respect of Non-teaching Medical Officers in the Institute to 65 years as per order of Government of India.

Item No 10

Approval to the proposal of providing financial assistance to file national patents:

In the meeting of the Intellectual Property Rights Management Committee (IPRMC) of the Institute held on 8th Dec, 2016 it was recommended that in order to enhance the number of patent applicants from the Institute and build up an encouraging environment for the same, Institute may bear 50% of the cost of national patent application. Considering the present trend of filing national patents, Intellectual Property Rights Management Committee (IPRMC) concluded that annually an amount of ₹ 30,00,000.00 would be needed for the purpose. The IPRMC requested the Institute authority to earmark the said amount under the Institute Annual Budget for the purpose of financial support for patent application. Accordingly, budget provision had been made for the financial year 2017-18 under the new budget head.

The matter was also placed in the 35th Finance committee meeting that was held

preceding the 88th Board meeting on 23.03.2017. The Finance Committee recommended to the Board of Governors (BOG) for approval of the proposal of providing financial assistance by the Institute upto 50% of the cost of filling of national patent application.

The Board was requested to approve the recommendation of the Finance Committee on the matter.

The Board discussed and resolved as below:

Resolution No:R_88BOG/10/2017

RESOLVED that the recommendation of the Finance Committee on providing financial assistance by the Institute upto 50% of the cost of filling of national patent application to the faculty members of the Institute be **APPROVED**.

Item No. 11

Approval to the proposal for enhancement of existing amount of Start-up Grant (SuG) to the Faculty Members of the Institute:

IIT Guwahati emphasised that all members of its faculty be involved in research and development for contributing to the knowledge pool and/or developing new technologies for the benefit of humanity. To encourage a vibrant research environment, the Institute offers a scheme named 'Start-up Grant' (SuG) to the newly-joined faculty members of the Institute with a maximum financial assistance of ₹5.00 Lakh to encourage them to be involved in research and development.

There were request from some of the members of the faculty to enhance the existing Start-up Grant (SuG) amount from 5 Lakh to 25 Lakh citing that the existing amount was inadequate for a newly joined faculty to initiate research activities in the Institute.

The Institute Research and Development Committee (IRDC) collected detailed information with regard to the SuG of the older IITs, the summary of which were placed before the Board.

Consequent upon perusal of the above inputs from the older IITs, the IRDC recommended the following in its meeting held on 20th Feb, 2017

1. Newly joined faculty would be eligible to apply online for SuG of ₹5.00 Lakh without any presentation/defending within 6 months from the date of joining. Reminder from the RnDOPs portal at intermediate interval be sent to those newly joined faculty who had not applied for SuG within 6 months of joining. Based on online evaluation of such applications, grant be considered to be released by the competent authority. The duration of completion the project under SuG would remain 2 years.
2. In order to encourage the newly joined faculty to indulge in more vibrant research activities, a top up grant upto ₹15.00 Lakh (mainly towards procurement of Equipment) be considered to be granted within 3 years of joining the Institute subject to submission of any proposal of above Rs. 15 Lakh to any funding agency within 1 year of joining the Institute. For consideration of the said top-up grant, such faculty would be required to apply online followed by presentation/defending.
3. It was suggested that the RnDOPs portal should upload the details of all the earlier approved SuG. Progress Report of each of the SuG is also desired.

The matter was also placed before the Finance Committee meeting of the Institute which was held preceding the 88th meeting of the Board on 23.03.2017.

The Finance Committee resolved to recommend to the Board of Governors to approve enhancement of the Start Up Grant under the terms and conditions as per the proposals made by the IRDC as above. The Finance Committee also recommended that Director may be authorised to grace period beyond three years in respect of Pt.No.2 above on case to case basis.

The Board discussed and resolved as below:

Resolution No:R_88BOG/11/2017

RESOLVED that the recommendation of the Finance Committee to approve enhancement of the Start Up Grant under the following terms and conditions as per the proposals made

by the IRDC be **APPROVED**.

1. Newly joined faculty would be eligible to apply online for SuG of ₹5.00 Lakh without any presentation/defending within 6 months from the date of joining. Reminder from the RnDOPs portal at intermediate interval be sent to those newly joined faculty members who had not applied for SuG within 6 months of joining. Based on online evaluation of such applications, grant be considered to be released by the competent authority. The duration of completion the project under SuG would remain 2 years.
2. A top up grant upto ₹15.00 Lakh (mainly towards procurement of Equipment) be granted within 3 years of joining the Institute subject to submission of any proposal of above Rs. 15 Lakh to any funding agency within 1 year of joining the Institute. For consideration of the said top-up grant, such faculty would be required to apply online followed by presentation/defending.
3. The RnDOPs portal should upload the details of all the earlier approved SuG. Progress Report of each of the SuG is also desired.

RESOLVED further to **APPROVE** the recommendation of the Finance Committee to authorise the Director of the Institute to approve the grace period above beyond three years in respect of Pt.No.2 on case to case basis.

Item No. 12

Approval to the proposal of extension of reimbursement of telephone bills facility to all Group A staff.

The Board was informed that a demand has been placed by the Officer Forum of the Institute for extending the facility of granting telephone reimbursement to all Group A Officer of the institute. Presently the Institute has a provision of reimbursement of the telephone bill up to certain limit to certain selected officers of the Institute based on Institute's interest.

In this regard information from other older IITs have been collected and from the information received from older IITs it is seen that the four old IITs, namely IIT Kharagpur,

Kanpur, Delhi and Roorkee, are reimbursing an amount of Rs 800/- monthly against the telephone bills to “Other Group A Officers”. By other Group A Officers it means officers other than those of Registry, who have not yet been considered elsewhere. While IIT Bombay reimbursed in the range of Rs.10000 to 12000/- per annum based on the rank of the Officers.

Based on the above it is proposed to extend the facility of reimbursement of the telephone bills to all the Group A Officers of the Institute as per existing rates of reimbursement applicable to similarly ranked Registry Officers.

The Board was requested to consider and approve the proposal of reimbursement of telephone bills to all Group A staff (Registry Officers/Technical Officers/Scientific Officers/Library Officers/Medical Officers).

The Board considered the present provision in force at the Institute and discussed and resolved as below:

Resolution No:R_88BOG/12/2017

RESOLVED that the proposal of extending the benefit of reimbursement of telephone bills up to a maximum of ₹ 750/- per month to all Group A officers not covered by the present provision in force be **APPROVED**.

Item No. 13

Approval to the extension of the term of Prof. Vishv Mohan Malhotra as Visiting Professor in the Department of Computer Science and Engineering:

Dr. Vishv Mohan Malhotra was offered the post of Visiting Professor in the Department of Computer Science and Engineering for a period of one year. Dr. Malhotra joined the Institute on 25.07.2016 and accordingly the term of service will end on 24.07.2017. Meanwhile the DFAC of the Department of Computer Science and Engineering has recommended for extension of his tenure by 1 (one year) w.e.f. 25.07.2017 under the same terms of the initial appointment.

The Board was requested to approve extension of the term of Prof. Vishv Mohan Malhotra Visiting Professor in the Department of Computer Science and Engineering by one year w.e.f 25.07.2017 under same terms and conditions of initial appointment.

The Board deliberated and resolved as below:

Resolution No:R_88BOG/13/2017

RESOLVED that the proposal of extension of the term of Prof. Vishv Mohan Malhotra Visiting Professor in the Department of Computer Science and Engineering by one year w.e.f 25.07.2017 under same terms and conditions of initial appointment be **APPROVED**.

Item No. 14

Restriction of carry over amount from one block to next block in PDA:

The Board was informed that the Council of IITs had agreed to carry forward unutilized PDA amount from one block to the next block for smooth mobility of faculty members and this has accordingly been implemented in IIT Guwahati vide 86th BOG Meeting held on 25.08.2016. By availing this PDA, it is expected that faculty members of the Institute will attend and present their research papers in conferences, workshops, seminars etc. both within the country & abroad in various academic/ research platforms. Hence, keeping in view of the above and for a smooth and effective utilization of PDA funds, the following modalities are proposed in addition to the existing PDA rules:

“The carry over of the unspent amount should not exceed more than the earmarked amount for a block of three years”

The Board was requested to consider and approve the proposal.

The Board discussed and resolved as below:

Resolution No:R_88BOG/14/2017

RESOLVED that the following rule in addition to the existing PDA rules be **APPROVED**:

"Carrying over of the unspent amount of Professional Development Allowance (PDA) to next block should not exceed the earmarked amount for a block of three years."

Item No. 15

Delegation powers of the Director to Dean R&D to approve/permit travel by non – air India flight:

The Board was apprised that Ministry of Finance (MoF) vide O.M. No.19024/1/2009-E.IV dated 13.07.2009 inter alia envisaged that in all cases of air travel, both domestic and international, where the Government of India bears the cost of air passage, the officials concerned may travel only by Air India. For travel to stations not connected by Air India, the officials may travel by Air India to the hub/point closed to their eventual destination, beyond which they may utilize the services of another airline etc.

Keeping in mind of the instructions above, although every attempt is made to adhere to the same in travels concerning R&D activities of the Institute including project related travels, yet in specific cases relaxation/exemption have been considered by the Director as the Head /Executive Authority of the Institute for deviation from the aforesaid instructions based on justification submitted in support of condition compelling to avail non AI flight instead of AI flight, provided it is found to be convincing/Non refutable.

However in order to reduce the amount of paper works in the Director's Secretariat pertaining to request for consideration of permission to travel by non-Air India flight in cases specific to R&D activities, it is proposed delegation powers of the Director to Dean R&D to approve/permit travel by non-air India flight in specific cases concerning R&D matters as given as **Annexure-6** (pg. 72) on case to case basis.

The Board was requested to approve delegation of powers of the Director to Dean R&D to approve/permit travel by non –air India flight.

The Board discussed and resolved as below:

Resolution No:R_88BOG/15/2017

RESOLVED that the proposal of delegation powers of the Director to Dean R&D to approve/permit travel by non-air India flight in specific cases concerning R&D matters on case to case basis as given as **Annexure-6** (pg.72) be **APPROVED**.

Item No.16

Request for formation of “IITG SC/ST Employees Sangha” in the Institute:

The Board was informed that a letter dated 18.08.2016 was received from a group of representatives of the ST-SC employees of the Institute requesting the authority of the Institute for taking a suitable action for the formal recognition of a body that they have formed informally in the name “**IITG SC/ST Employees Sangha**” and thereby allowing the formation of the Society.

Following the request the Institute has enquired with other IITs, whether such a Sangha exists or not in their Institutes. Reply from only three IITs in this regard has been received, which were communicated to the Board.

In view of the above, the Board was requested to decide on the matter.

The Board discussed, deliberated and resolved as below:

Resolution No:R_88BOG/16/2017

RESOLVED that the Item for consideration of the request for formation of “IITG SC/ST Employees Sangha” be **DEFERRED** for the time being.

SECTION- C : Items on works for Administrative approval of the Board

Item No. 17

Accord of Administrative Approval for -

- A. Constructions of RCC drain from ESS-4 to the culvert back side Class room Building at IIT Guwahati.**
- B. Constructions of Brick drain at back side of Kapili Hostel to the RCC Drain in front of Hostel Lohit and ESS-4 to extension Building ME Dept. bldg at IITG Campus.**

The B&WC in its 81st meeting considered and approved the estimate for improvement of drainage system in the following two groups –

- A. Constructions of RCC drain from ESS-4 to the culvert back side Class room Building at IIT Guwahati.**
- B. Constructions of Brick drain at back side of Kapili Hostel to the RCC Drain in front of Hostel Lohit and ESS-4 to extension Building ME Dept bldg at IITG Campus.**

The estimate was prepared on the basis of DSR'14 rate and the total estimate of works for the above two groups was ₹137.42 Lacs. The committee approved the estimate and considering 20% increase in estimated amount for future price escalation, recommended ₹164.90 lacs for Administrative Approval. Provision for the fund for the work has been made in the Annual Budget of the Institute.

The **BOARD** was requested to consider and accord administrative approval for ₹164.90 lacs.

The Board discussed and resolved as below:

Resolution No:R_88BOG/17/2017

RESOLVED to **ACCORD** Administrative Approval of ₹164.90 lakhs as per recommendation of the Building and Works Committee in its 81st Meeting held on 10.02.2017 for:

- A. Constructions of RCC drain from ESS-4 to the culvert back side Class room Building at IIT Guwahati.
- B. Constructions of Brick drain at back side of Kapili Hostel to the RCC Drain in front of Hostel Lohit and ESS-4 to extension Building ME Dept bldg at IITG Campus.

Item No.18

Accord of Administrative Approval for construction of Blast and Heavy Impact Simulating Mechanism (BHISM) Building:

The B&WC in its 81st meeting considered and approved the estimate for construction of Blast and Heavy Impact Simulating Mechanism (*BHISM*) Building at IIT Guwahati. The estimate was prepared on the basis of DSR'14 rate and the estimated amount for the work

was ₹133.28 Lacs. The committee approved the estimate and considering 20% increase in the estimated amount to match the present market rate and additional 10% increase for further escalation, recommended ₹173.27 Lacs for Administrative Approval. Provision for the fund for the work has been made in the Annual Budget of the Institute.

The **BOARD** was requested to consider and accord administrative approval for ₹173.27 lacs.

The Board discussed and resolved as below:

Resolution No:R_88BOG/18/2017

RESOLVED to **ACCORD** Administrative Approval of ₹173.27 lacs for construction of Blast and Heavy Impact Simulating Mechanism (BHISM) Building as per recommendation of the Building and Works Committee (B&WC) in its 81st Meeting held on 10.02.2017.

Item No.19

Accord of Administrative Approval for Face lifting work of Academic Complex at IIT Guwahati campus.

Face- lifting of the front entrance and lobby area of the Academic Complex and the spaces between the galleries at Core-I and Core –IV has been proposed and **M/s Suresh Goel & Associates** had submitted a proposal for the work for an amount of ₹ **2,34,96,200.00**

In its 81st meeting held on 10th Feb 2017, B&WC of the Institute approved and recommended an amount of ₹ 282.00 lacs for Administrative Approval considering an increase of 20% for market rate escalation for face lifting work of the Academic Complex at IIT Guwahati campus. Provision for the fund for the work has been made in the Annual Budget of the Institute.

The Board was **requested** to **ACCORD** Administrative approval of ₹ **282.00** lacs for face lifting work of the Academic complex.

The Board resolved as below:

Resolution No:R_88BOG/19/2017

RESOLVED to **ACCORD** Administrative approval of ₹ **282.00** lacs for face lifting work of

Academic complex as per recommendation of the Building and Works Committee in its 81st Meeting held on 10.02.2017.

Item No.20

Accord of Administrative Approval for the Deviation of expenditure in construction of G+5 storied Guest House No-2:

The Board was apprised of present status of the Construction of G+5 storied Guest House No.2 as below.

- i) The civil structural work of Part1 and Part 2 (Block – I, having 80 general rooms and 8 VIP rooms) were completed 100%. The 32 rooms of Ground and 1st floor was already completed in December'15.
- ii) The civil structural work of Part 5 and Part 6 (Block-II, having 50 general rooms, Dining and Kitchen) was completed 100%. The other civil, plumbing and electrical works are under progress.
- iii) Due to the revision Central portion connecting Block I and Block II of the guest house as approved in 79th B&WC meeting held on 21.03.2016, one more floor with one lift was added and due to that addition, total ODU capacity increased from 372HP to 442HP along with quantities civil works and control cables for operating the VRF system. The rates for this item are based on the present market analysis rate as per DSR norms. As such a total deviation in financial involvement for HVAC WORKS – VRV System, due to changing of building plan was ₹ 4,70,22,011.00 which is 11.58 % of total tender.

Provision for the fund for the work has been made in the Annual Budget of the Institute.

The Board was requested to **ACCORD** Administrative approval of the deviation of expenditure in construction of G+5 storied Guest House No-2.

The Board discussed and resolved as below:

Resolution No:R_88BOG/20/2017

RESOLVED to **ACCORD** Administrative approval of the deviation of expenditure by 11.5% of total tender in construction of G+5 storied Guest House No-2 amounting to ₹. 4,70,22,011.00.

Item No.21

Accord of Administrative Approval of the estimate for renovation of Hostel Manas:

A proposal for repairing the toilets, renovation of roofs, external painting, internal painting internal drainage of Hostel Manas was approved for a total amount of ₹ 1,19,59,228.00 in 81st B&WC held on 10.02.2017. Provision for the fund for the work has been made in the Annual Budget of the Institute

The Board was requested to **ACCORD** Administrative approval to repair the Manas hostel at a cost of ₹ 1,19,59,228.00.

The Board resolved as below:

Resolution No:R_88BOG/21/2017

RESOLVED to **ACCORD** administrative approval to repair the Manas hostel at a cost of ₹ 1,19,59,228.00 as per recommendation of the Building and Works Committee in its 81st Meeting held on 10.02.2017.

Item No.22

Accord of Administrative Approval of the estimate for renovation of Hostel Dihing:

A proposal for repairing the toilets, renovation of roofs, external painting, internal painting internal drainage of Hostel Dihing was approved for a total amount of ₹ 1,19,59,228.00 in 81st B&WC held on 10.02.2017. Provision for the fund for the work has been made in the Annual Budget of the Institute.

The Board was requested to **ACCORD** Administrative approval to repair the Dihing hostel at a cost of ₹ 1,19,59,228.00.

The Board resolved as below:

Resolution No:R_88BOG/22/2017

RESOLVED to **ACCORD** Administrative approval to repair the Dihing hostel at a cost of ₹ 1,19,59,228.00 as per recommendation of the Building and Works Committee in its 81st Meeting held on 10.02.2017.

Item No.23

Accord of Administrative Approval of the estimate for renovation of Hostel Kapili:

A proposal for repairing the toilets, renovation of roofs, external painting, internal painting internal drainage of Hostel Kapili was approved for a total amount of ₹ 1,19,59,228.00 in 81st B&WC held on 10.02.2017. Provision for the fund for the work has been made in the Annual Budget of the Institute

The Board was requested to **ACCORD** Administrative approval to repair the Kapili hostel at a cost of ₹ 1,19,59,228.00.

The Board resolved as below:

Resolution No:R_88BOG/23/2017

RESOLVED to **ACCORD** Administrative approval to repair the Kapili hostel at a cost of ₹ 1,19,59,228.00 as per recommendation of the Building and Works Committee in its 81st Meeting held on 10.02.2017.

Item No.24

Accord of Administrative Approval of the estimate for renovation of Hostel Siang:

A proposal for repairing the toilets, renovation of roofs, external painting, internal painting internal drainage of Hostel Siang was approved for a total amount of ₹ 1,07,91,542.00 in 81st B&WC held on 10.02.2017. Provision for the fund for the work has been made in the Annual Budget of the Institute

The Board was requested to **ACCORD** Administrative approval to repair the Siang hostel at a cost of ₹ 1,07,91,542.00.

The Board resolved as below:

Resolution No:R_88BOG/24/2017

RESOLVED to **ACCORD** Administrative approval to repair the Siang hostel at a cost of ₹ 1,07,91,542.00 as per recommendation of the Building and Works Committee in its 81st Meeting held on 10.02.2017.

Item No.25

Accord of Administrative Approval of the estimate for Renovation of IITG Kendrya Vidyalaya.

A proposal for repairing the toilets, renovation of Stair cases, internal painting of Kendrya Vidyalaya was approved for a total amount of ₹ 48,05,705.00 in 81st B&WC held on 10.02.2017. It was mentioned here that there is a Memorandum of Understanding between the Institute and the KV Sangathan, as per which the Institute agrees to bear the expenditure for major repairs and periodic painting of the building.

The Board was requested to **ACCORD** Administrative approval to repair the Kendrya Vidyalaya at a cost of ₹ 48,05,705.00.

The Board discussed and resolved as below:

Resolution No:R_88BOG/25/2017

RESOLVED to **ACCORD** Administrative approval to repair the Kendrya Vidyalaya at a cost of ₹ 48,05,705.00 as per recommendation of the Building and Works Committee in its 81st Meeting held on 10.02.2017.

SECTION- D : Items for Ratification and Reporting

Item No. 26

Starting of a Research Centre on Sports and Healthcare Engineering :

The Board was informed that a proposal of Starting of a Research Centre on Sports and healthcare Engineering has been proposed and approved by the Director of the Institute.

The proposed Centre is expected to bridge the gap among engineering, medical, paramedical, sports and design disciplines. As the Centre is focused on the development of different requirements in the fraternity of sports and medical domain depending on the availability of information about the limitations of different medical devices, a continuous approach to overcome those difficulties will be helpful to design a novel facility available for the future generations.

The Board was requested to consider ratification of the above proposal for starting of a Research Center for Sports and Healthcare Engineering as approved by the Director.

The Board considered and resolved as below:

Resolution No:R_88BOG/26/2017

RESOLVED to ratify the approval of the Director on **Starting of a Research Centre on Sports and Healthcare Engineering** in the Institute with following main objectives:

- The major objective of the Centre should be to design, develop and manufacture different types of commercially viable biomedical devices for different domains, including sport medicine and to improve the activity and quality of life of the subjects based on improved version of personalized sports and healthcare devices.
- In addition, the training of manpower in the related field of research activities will be ensured.
- The Centre will also disseminate the knowledge and technology developed to the community.
- At the same time, the Centre will be a nodal point that will involve and mentor other institutions in the area in the field of sports and healthcare engineering.
- As a part of commitment, the Centre is expected to deliver a significant outcome in the form of commercially viable patents, and different biomedical devices, implants and systems.

Item No. 27

Ratification of the approvals accorded by the Chairman, BOG:

Following items approved by the Chairman are reported to the Board:

- A) Approval to the recommendation of the Selection Committee for Faculty Position in the Department of Electronics and Electrical Engineering
- B) Approval to the recommendation of the Selection Committee for appointment to the post of Technical Officer Gr. II , Department of Chemical Engineering
- C) Approval to the recommendation of the Selection Committee for appointment to the post of Technical Officer Gr. II , Department of Biosciences & Bioengineering
- D) Approval to the recommendation of the Selection Committee for appointment to

the post of Technical Officer Gr. II , Department of Design.

The Board considered and ratified the approvals as below:

Resolution No:R_88BOG/27/2017

A) Approval to the recommendation of the Selection Committee for Faculty Position in the Department of Electronics and Electrical Engineering as under:

Recommendation for the posts of Professor:

Sl.No.	Name	Initial Pay	Remarks
1.	DR. RAKESH SINGH KSHETRIMAYUM	As per rules	As per rules

Recommendation for the posts of Associate Professor:

Sl. No.	Name	Initial Pay	Remarks
1.	DR. AMIT SETHI	As per rules	As per rules
2.	DR. SISIR KUMAR NAYAK	As per rules	As per rules

Recommendation for the posts of Assistant Professor:

Sl. No	Name	Initial pay	Remarks
1.	DR. SATYAM AGARWAL	As per rules	As per rules
2.	DR. RIBHU	As per rules	As per rules
3.	DR. SALIL KASHYAP	As per rules	As per rules
4.	DR. MAHIMA ARRAWATIA	As per rules	As per rules
5.	DR. RISHIKESH DILIP KULKARNI	As per rules	As per rules
6.	DR. DEBABRATA SIKDAR	As per rules	As per rules

- B) Approval to the recommendation of the Selection Committee for appointment to the post of Technical Officer Gr. II , Department of Chemical Engineering as under :**

Sl. No.	Name	Category	Pay
1.	MR.PANKAJ KUMAR	OBC	As per rules

- C) Approval to the recommendation of the Selection Committee for appointment to the post of Technical Officer Gr. II , Department of Biosciences & Bioengineering as under:**

Sl. No.	Name	Category	Pay
1.	MR. SURAJBHAN SEVDA	OBC	As per rules

- D) Approval to the recommendation of the Selection Committee for appointment to the post of Technical Officer Gr. II , Department of Design as under:**

Sl. No.	Name	Category	Pay
1.	MR.BISHNU TAMULI	Gen	As per rules
2.	MR. HITESH SHARMA	Gen	As per rules

Item No. 28

Items approved by the Director:

Following items approved by the Director are being reported to the Board:

- a. Attendance of Conference / Seminar etc. abroad
- b. Appointments and Extension of Dean, Associate Dean, Chairman
- c. Confirmation of Faculty Members
- d. Confirmation of Non-faculty Members
- e. Approval to the recommendation of the Selection Committee for the post of Junior Technical Superintendent, Centre for the Environment

- f. Approval to the recommendation of the Selection Committee for the post of Junior Technical Superintendent, Department of Design
- g. Approval to the recommendation of the Selection Committee for the post of Junior Technical Superintendent, Centre for Energy
- h. Approval to the recommendation of the Selection Committee for the post of Junior Technical Superintendent, Centre for Nanotechnology
- i. Approval to the recommendation of the Selection Committee for the post of Senior Accounts Officer (Internal Recruitment)
- j. Approval to the recommendation of the Selection Committee for the post of Senior Superintendent (Internal Recruitment)
- k. Approval to the recommendation of the Selection Committee for the post of Senior Technical Superintendent (Internal Recruitment):
- l. Approval to the recommendation of the Selection Committee for the post of Junior Technical Officer (Internal Recruitment)
- m. Approval to the recommendation of the Selection Committee for the post of Junior Technical Superintendent, Department of HSS.
- n. Approval to the recommendation of the Selection Committee for the post of Junior Assistant (Hostel)
- o. Approval to the Constitution of Security Advisory Board (SAB)
- p. Approval to the Constitution of Hospital Advisory Board (HoAB)
- q. Approval to the procedure for selection of internal candidates for higher position on promotion

Resolution No:R_88BOG/28/2017

RESOLVED that the following items approved by the Director be NOTED as below:

- a. **Attendance of Conference / Seminar etc. abroad**
- b. **Appointments and Extension of Dean, Associate Dean, Chairman as below:**

Sl. No	Name	Position	Period of appointment/Extension
1.	PROF.CHANDAN MAHANTA	Dean, Students' Affairs	Term extended for one year with effect from April 1,2017
2.	PROF. ANUPAM SAIKIA	Associate Dean, Academic Affairs	Term extended for one year with effect from April 1,2017.
3.	PROF. ANIL	Chairman, Equal	With immediate effect under

	SAIKIA	Opportunity cum Special Reservation Cell	notification dated 15.02.2017 until further order
4.	PROF. UTPAL BARUA	Head of Centre for Creativity	Term extended for one year with effect i.e upto February 8,2018 from the date of notification dated 27.02.2017.
5.	PROF. MRINAL KANTI DUTTA	Head, Humanities and Social Sciences	for a period of three years with effect from 1 st April, 2017

c. Confirmation of Faculty Members as under:

Sl. No.	Name	Post
1.	DR. PRANAB KR. GHOSH	Professor, Civil Engineering
2.	DR. KAUSTUBHA MOHANTY	Professor, Chemical Engineering
3.	DR. NACHIKETA TRIPATHI	Professor, HSS
4.	DR. MRINALKANTI DUTTA	Professor, HSS
5.	DR. ARUPJYOTI SAIKIA	Professor, HSS
6.	DR. SUBHRADIP GHOSH	Professor, Physics
7.	DR. ARUNANSU SIL	Associate Professor, Physics
8.	DR. SANTABRATA DAS	Associate Professor, Physics
9.	DR. SUBHASH THOTA	Associate Professor, Physics
10.	DR. NAVEEN KASHYAP	Associate Professor, HSS
11.	DR. SAWMYA RAY	Associate Professor, HSS
12.	DR. PRIYANKOO SARMAH	Associate Professor, HSS
13.	DR. ARCHANA NAIR	Assistant Professor, Civil Engineering
14.	DR. PANKAJ KALITA	Assistant Professor, Centre for Energy
15.	DR. AJAY DASHORA	Assistant Professor, Civil Engineering

16.	DR. URMI RAVINDRA SALVE	Assistant Professor, Design
17.	DR. RASHMI DUTTA BARUAH	Assistant professor, CSE
18.	DR. PAVAN KUMAR KANCHARLA	Assistant Professor, Chemistry

d. Confirmation of Non-faculty Members as under:

Sl. No	Name	Post against which service is confirmed	Dept./Centre/Section
1.	MR. DIPON LAL BOISHYA	Assistant Registrar	Finance & Accounts Section
2.	MR. KUSHAL CH. DAS	Assistant Registrar	Administration Section
3.	MR. DIP JYOTI DUTTA	Assistant Registrar	Internal Audit Section
4.	MR. AMITABH BORDOLOI	Senior Technical Superintendent	Dept. of Design
5.	DR. LUKUMONI BORAH	Senior Technical Superintendent	Dept. of Chemical Engineering
6.	MR. ATUL CH. DEKA	Senior Technical Superintendent	Dept. of Physics
7.	MS. CHANDRIKA DUTTA	Senior Library Information Officer	LB Central Library
8.	MS. GITASRI BORDOLOI	Senior Library Information Officer	LB Central Library
9.	MS. SEWALI MAHAJAN	Senior Library Information Officer	LB Central Library
10.	MS. M. BINA DEVI	Senior Library Information Officer	LB Central Library
11.	MR. CHANDAN KR. GOSWAMI	Senior Library Information Officer	LB Central Library
12.	MR. CHANDAN KR. DAS	Senior Library Information Officer	LB Central Library

13.	MR. BINOD CH. BAISHYA	Senior Attendant	Dept. of Physics
14.	MR. PRABIN BHARALI	Senior Attendant	Dept. of CSE
15.	MR. LALIT KR. MISHRA	Senior Attendant	Maintenance Section
16.	MR. TILAK DAS	Senior Attendant	Registrar's Office
17.	MR. MADAN DEKA	Senior Attendant	LB Central Library

- e. **Approval to the recommendation of the Selection Committee for the post of Junior Technical Superintendent, Centre for the Environment as below:**

Sl. No.	Name	Category	Pay
1.	MR. KAUSTUBH RAKSHIT	OBC	As per rule

- f. **Approval to the recommendation of the Selection Committee for the post of Junior Technical Superintendent, Department of Design as below:**

Sl.No	Name	Category	Pay
1.	MR.MANAS JYOTI NATH	OBC	As per rule

- g. **Approval to the recommendation of the Selection Committee for the post of Junior Technical Superintendent, Centre for Energy as under :**

Sl. No.	Name	Category	Pay
1.	MR.PRANJAL BHUYAN	Gen	As per rule

- h. **Approval to the recommendation of the Selection Committee for the post of Junior Technical Superintendent, Centre for Nanotechnology as under:**

Sl. No.	Name	Category	Pay
1.	MR.SANDHAN SARMA	Gen	As per rule

2.	MR.TENISON BASUMATORY	ST	As per rule
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- i. **Approval to the recommendation of the Selection Committee for the post of Senior Accounts Officer (Internal Recruitment) as under:**

Sl. No.	Name	Pay
1.	MR. JITEN SARMAH	As per rule

- j. **Approval to the recommendation of the Selection Committee for the post of Senior Superintendent(Internal Recruitment) as under:**

Sl. No	Name	Pay
1.	MR.JIBAN CH.BARMAN	As per rule
2.	MR. PRADIP SINHA	As per rule
3	MR. PANKAJ KR.PURKAYASTHA	As per rule
4	MR. NISHASHREE PATGIRI	As per rule
5	MS. NIBHA DEVI	As per rule
6	MR. RITUPORNA SARMA	As per rule
7	MR. SYED FARID ALI	As per rule
8	MR. NARAYAN KALITA	As per rule
9	MS. BANASHREE PATGIRI	As per rule
10	MR. LANKESWAR BORO	As per rule
11	MR. NANDESWAR DAS	As per rule
12	MR. PRABIR DAS	As per rule
13	MR. MANAS JYOTI PATHAK	As per rule

14	MR. KUMUD CH DAS	As per rule
15	MR. SURENDRA MOHAN SALOI	As per rule
16	MS. HIMADRI RAJBONGSHI	As per rule
17	MR. BASANTA KR.KALITA	As per rule
18	MR. APURBA BHUYAN	As per rule

k. Approval to the recommendation of the Selection Committee for the post of Senior Technical Superintendent (Internal Recruitment) as under:

Sl. No.	Name	Pay
1.	MR. NURUL ISLAM	As per rule
2.	MR. SANTANU MAZUMDAR	As per rule
3	MR. INDRAJIT TALUKDAR	As per rule
4.	MR. BASAB BIJOY PURKAYASTHA	As per rule
5.	MS. PRATHANA SWARGARI	As per rule
6.	MR. MRINAL SARMA	As per rule
7.	MR. NAVA KR BORO	As per rule
8.	MR. DIPAK KR BARMAN	As per rule

l. Approval to the recommendation of the Selection Committee for the post of Junior Technical Officer (Internal Recruitment) as under:

Sl. No	Name	Pay
1.	MR.AMAL KALITA	As per rule

- m. **Approval to the recommendation of the Selection Committee for the post of Junior Technical Superintendent, Department of HSS which is as under:**

“none of the candidates could solve the complete set of tasks assigned to them. Even the Candidate who performed the best could only complete one task out of 5 number of total problems. As the position of the JTS in the HSS department is highly task oriented involving database creation and maintenance, the Committee felt that no candidate should be considered for selection”.

- .n. **Approval to the recommendation of the Selection Committee for the post of Junior Assistant (Hostel) as under.**

A. GENERAL

Sl. No.	Name	Category	Pay
1.	MS SHREYA DUTTA	OBC	As per rule
2.	MR. KAUSHIK DEKA	Gen	As per rule
3.	MR. APURBA KAKATI	Gen	As per rule
4.	MR. SOURABH DEV TIWARI	Gen	As per rule
5.	MR. FAITAN DAS	SC	As per rule
6.	MR. AMIT MAHANTA	Gen	As per rule
7.	MR. RAJIB RAI	Gen	As per rule
8.	MR. BHARGAB JYOTI SHARMA	Gen	As per rule

B.OBC

Sl. No.	Name	Category	Pay
1.	MR. NITISH KUMAR	OBC(NCL)	As per rule
2.	MS. ANURADHA DAS	OBC(NCL)	As per rule
3.	MR. VINAY KUMAR	OBC(NCL)	As per rule
4.	MS. MITALI DAS	OBC(NCL)	As per rule

C. SC

Sl. No.	Name	Category	Pay
1.	MR. VARUN ANJAN	SC	As per rule

D.ST

Sl. No.	Name	Category	Pay
1.	MR. ABHIJEET K.MARANDI	ST	As per rule

- o. **Approval to the Constitution of Security Advisory Board(SAB)** with Deputy Director of the Institute as the Chairman and with the following terms of reference of the SAB are as follows:
- To advise on the security matters of the Institute/ Campus (identify security concerns, suggest solutions, facilitate implementation)
 - To oversee the outsourcing process
 - Any other matter referred to the Security Advisory Board by the Director.
 - Frequency of Meeting: Minimum twice in a year + As and when required
 - Quorum: Attendance of at least 6 members.
- p. **Approval to the Constitution of Hospital Advisory Board(HoAB)** with Deputy Director of the Institute as the Chairman with the following terms of reference:
- To monitor the working of the Hospital and suggest remedial measures for improvement in its operational and financial efficiency.
 - To oversee the outsourcing of the hospital and pharmacy services.
 - To consider policy matters concerning the Hospital and make recommendation to the Director.
 - To discuss issues raised by the Medical Users Group.
 - Any other matter referred to the committee by the Director
 - Frequency of Meeting: Minimum three times in a year + As and when required
 - Quorum: Attendance of at least 7 members.

- q. **Approval to the procedures for selection of internal candidates for higher position on promotion on two aspects**, first aspect is reflected in the Annual Performance and Appraisal Report (APAR) of the candidates while the second aspect can be judged by interviewing the candidate and the other aspect for the promotion should be the knowledge acquired by the candidates during their service to the Institute.

As such, the APARs of the candidates for the last five years and performance in the interview are proposed to be considered for the promotion of the internal candidates in the following manners:

1. The Selection Committee will evaluate the candidate by giving marks in two aspects.
2. One aspects of marking will be the overall grade marks obtained by the candidate for the last five years and 60% marks will be taken from this.
3. The other aspect of marking will be the performance by the candidates in the interview in which the members of the Selection Committee will ask questions to the candidates and 40% marks will be taken from this.
4. The total marks obtained by the candidates as at (2) and (3) above will be considered by the Selection Committee for recommendation for promotion on merit basis.
5. In case there is a tie, the Selection Committee will consider the seniority of the tied-candidates for recommendation for promotion.

Item No. 29

Items for Reporting to the Board:

The following items were reported to the Board for noting:

The Board considered and resolved as below:

Resolution No: R_88BOG/29/2017

RESOLVED that the following items as reported to the Board be **NOTED**

A. Amendment to the rule 126 of General Financial Rule(GFR), 2005:

MHRD vide letter F. No.32-43/2016-T.S.-1 dated 07-02-2017 has forwarded a copy of the OM No. F.29/1/2015-PPD dated 13.04.2016 issued by the Procurement Policy

Division, Department of Expenditure, Ministry of Finance on 13-04-2016 amending to the Rule 126 of the General Financial Rule deals with “Works” and suggested that the provisions of the amended rules be scrupulously followed while awarding all Civil or Electrical works so as to avoid Audit Paras and protracted litigation. The copy of the said OM, Amended Rules and the existing Rules are placed at **Annexure– 7** (pg.73-76).

In terms of the amended rules all repair works above ₹30.00 Lakh and original works of any value are to be executed either through Public Works Department or through Public Sector Undertakings (PSU) set up by the Central / State Govt. to carry out civil or electrical works. In case of execution through PSUs, decision should be taken by obtaining competitive bids among the PSUs of the lump sum service charges to be claimed for execution of work.

B. Election of Prof. Anoop K. Dass as the new Senate nominee to the Board of Governors of the Institute for a period of two years i.e from January 2017 to December 2018, with the approval of the Director and Chairman, Senate of the Institute.

C. Appointment of Trainers in French and Japanese Language in the Institute as under:

Sl. No	Name	Language taught
1.	MS.CAROLINE DUTTA BARUAH	French
2.	MS. NOZOMI TOKUMA	Japanese

D. Institute Lecture by Prof. Richard N Zare

On 01 February 2017, Professor Richard N. Zare delivered an Institute Lecture on “*Chemical Fizzics: The Life of a Bubble*”. He is the Marguerite Blake Wilbur Professor in Natural Science at Stanford University. Professor Zare is renowned for his research in the area of laser chemistry, resulting in a greater understanding of chemical reactions at the molecular level. He has received numerous honors and awards for his seminal scientific contributions. During his lecture on bubbles Professor Zare gave a live demonstration on how scientific problems can be designed, experiments be

performed and the results are explained based on the curiosity about the surrounding environments.

E. Institute lecture by Prof. G.P.Rao

Prof. G. P. Rao visited IIT Guwahati on February 7, 2017 and delivered a lecture titled “*Genesis, genetics, and life-like evolution of the world of mathematics from Hindu zero and number concepts*”, as a part of the institute lecture series. The lecture was mainly focused on the impact of Indian number system in the evolution of mathematics. Prof. Rao explained how his peers and scholars from different parts of the world expressed curiosity in knowing the contributions of Indian number system, which later motivated him to pursue his own research on this topic. Starting with the brief history of evolution of numbers, Prof. Rao presented how the Indian numerals was introduced to the Western world through the famous book of Al-Khwārizmī's, “*The Compendious Book on Calculation by Completion and Balancing*”. Prof. Rao formed a basic template of the number system just like DNA molecule which were the basic building blocks of human genetics. Then he showed how various advanced concepts of mathematics could be put into this basic template as in the case of genetics with the complex DNA characteristic. The lecture was well received and widely acknowledged by both students and faculty in the institute. Prof. Rao urged everyone to think beyond regular classroom teaching and get the philosophy behind each subjects. His aim was not to show ‘what’ to learn but to give some insight as to ‘how’ to learn.

F. Institute lecture by Prof. Santanu Bhattacharya

On 25th February 2017, Professor Santanu Bhattacharya delivered an Institute Lecture on “*Numerous Opportunities with Supramolecular Gels*”. Professor Santanu Bhattacharya after securing a PhD in 1988 in bioorganic chemistry, he did his post-doctoral studies with Har Gobind Khorana, a Nobel laureate at the Massachusetts Institute of Technology; the theme of his studies being signal transduction of membrane proteins. He is a Bioorganic Chemist and the Director of IACS Kolkata. He is known for his studies of unnatural amino acids, cyclic peptides, DNA binding small molecules as anticancer agents, biologically active natural products and design and synthesis of nano materials. He has published more than 223 peer-reviewed articles

has sat in the editorial boards of several journals such as Bio conjugate Chemistry. He has received numerous honors and awards for his seminal scientific contributions. He is an elected fellow of the Indian National Science Academy (2007), The World Academy of Sciences (2012) and the Indian Academy of Sciences (2000). The Council of Scientific and Industrial Research (CSIR), the apex agency of the Government of India for scientific research, awarded him the Shanti Swarup Bhatnagar Prize for Science and Technology, one of the highest Indian science awards, in 2003, for his contributions to chemical sciences. He is also a recipient of the National Bioscience Award for Career Development of the Department of Biotechnology (2002), the TWAS Prize (2010) and Ranbaxy Research Award (2013). His new discovery of “Symbiotic Gel” as was discussed in this lecture is one his greatest achievements to save the Guava fruits being damaged by Flies without destroying the life of the flies and very much attracted the attention of the audience of a large number of students and faculty members as it showed the concept of Symbiotic Society.

G. The recommendation of the selection Committee constituted for appointment to the post of Deputy Librarian:

The Selection Committee constituted under the Chairmanship of Prof, S.K.Dwivedy, Department of Mechanical Engineering met on 28.01.2017 at 11.00 a.m. in the interview Room of IIT Guwahati, to interview the candidates for appointment to the post of Deputy Librarian.

The Committee noted that 22 candidates had applied for the post of Deputy Librarian against Advt. No IITG/R/11/2016 dated 15.09.2016. After screening the applications, 9 candidates were called for interview but only 4 appeared in the interview.

“The committee recommended that no candidate was found suitable for the post.”

H. The recommendation of the selection Committee constituted for appointment to the post of Technical Officer Grade II, Department of Mathematics

A Selection Committee constituted to interview the candidates for appointment to the post of Technical Officer Gr. II. Department of Mathematics. The Committee noted that 24 candidates had applied for the post of Technical Officer Gr. II, Department of

Mathematics against Advt. No. IITG/R/11/2016 dated 15.09.2016. After screening the application, 01 candidate was called for interview.

"The Committee recommended no one for the post and opined that no suitable candidate was found."

SECTION- E: Minutes of meetings of Statutory bodies for reporting to the Board

Item No. 30

Minutes of the One Hundred Twenty Fifth, One Hundred Twenty Sixth (Special) meeting of the Senate of the Institute held on 30.12.2016 and 20.01.2017 respectively:

Minutes of the One Hundred Twenty Fifth and One Hundred Twenty Sixth (Special) meeting of the Senate of the Institute held on 30.12.2016 and 20.01.2017 respectively was placed before the Board in terms of the Section 4(10) of the Statute.

The Board was requested to note.

The Board noted and resolved as below:

Resolution No:R_88BOG/30/2017

RESOLVED that the Minutes of the One Hundred Twenty Fifth and One Hundred Twenty Sixth (Special) meeting of the Senate of the Institute held on 30.12.2016 and 20.01.2017 respectively placed before the Board in terms of the Section 4(10) of the Statute be **NOTED**.

Item No. 31

Minutes of the Eighty First meeting of the Building & Works Committee(B&WC) of the Institute held on 10.02.2017:

Minutes of the Eighty First meeting of the Building & Works Committee (B&WC) of the Institute held on 10.02.2017 was before the Board in terms of the Section 6(8) of the Statute.

The Board was requested to note.

The Board noted and resolved as below:

Resolution No:R_88BOG/31/2017

RESOLVED that the Minutes of the Eighty First meeting of the Building & Works Committee (B&WC) of the Institute held on 10.02.2017 was before the Board in terms of the Section 6(8) of the Statute be **NOTED**.

The following items were taken up with permission from the Chairman

Item No. 32

Extension of the term of one of the External member of the Senate from the field of Engineering

As per clause 14(d) of the Institute of Technology Act, for appointment of external members for the Senate inter alia provides for the following:

“three persons not being employees of the Institute to be nominated by the Chairman in consultation with Director, from among educationist of repute, one each from the fields of science, engineering and humanities”.

The term of Prof. H.K. Das who was nominated as a representative from the field of Engineering is over w.e.f 14.03.2017.

In view of the above the Director of the Institute proposed to extend the term of Prof. H.K. Das from the field of Engineering for another one year.

The Board was requested to approve the extension Prof. H.K. Das from the field of Engineering for another period of one year.

The Board discussed and resolved as below:

Resolution No:R_88BOG/32/2017

RESOLVED that the recommendation of the Director on the proposal of extension of the term of Prof. H.K.Das external member of the Senate from the field of Engineering for another period of one year w.e.f.15.03.2017 be **APPROVED**.

Item No. 33

Policy of Medical Record Retention for the Institute Hospital:

Deputy Director of the Institute who is the head of the Medical Section, constituted a Committee for the purpose of framing a policy of Medical Record Retention.

The Committee prepared the policy and as per advice of the Deputy Director of the Institute, it was placed before the HoAB (Hospital Advisory Board).

The HoAB in its meeting held on 20.03.2017 approved the recommendation of the Committee constitute for preparing the Policy of Medical Record Retention and proposed for placing the same before the Board for approval.

The Board was requested to approve the Policy of Medical Record Retention as recommended by HoAB.

The Board discussed and resolved as below:

Resolution No:R_88BOG/33/2017

RESOLVED that the Policy of Medical Record Retention as recommended by HoAB and placed as **Annexure-8** (pg.77-78) be **APPROVED**.

Item No. 34

Approval to the proposal for amendment of the existing rules for presentation of MINOR Programme related courses in the Grade Cards for 2013-batch of B.Tech./B.Des. students:

The 105th Senate Meeting of the Institute, held on May 13, 2014, vide resolution No. R.105/7/2014, approved required types of presentations of MINOR programme related courses in the (a) Grade Cards and (b) Pass Certificates, for two distinctive groups of B.Tech./B.Des. students viz., 2010, 2011 and 2012-batches of B.Tech./B.Des. students on the one hand, and 2013-batch onwards on the other. This was required since the first batch (2010-batch) of B.Tech./B.Des. students was to graduate with MINOR courses in June 2014.

While the Academic Section could smoothly implement the concerned provisions for 2010, 2011 and 2012-batches of B.Tech./B.Des. students, and also for 2014-batch onwards, it faced implementation related problems in regard to 2013-batch of students, due to the following reasons:

- the 2013-batch B.Tech./B.Des. students applied for MINOR courses in response to Academic Section's circular No. IITG/Acad/362/02/2014/6589, dated 07-04-2014, which showed the old rules and other conditions relating to MINOR programme that were standing prior to the 105th Senate Meeting;
- the Minutes of the 105th Senate Meeting was approved by the 77th Meeting of the Board of Governors of the Institute, held on July 12, 2014, even though MINOR course allocation had to be concluded and notified on June 18, 2014, and
- the MINOR grades remained inclusive in the SPI/CPI calculations for the 2013-batch of students.

The 127th Senate Meeting of the Institute, held on March 17, 2017, under agenda item No.4, therefore approve the proposal that, for 2013-batch of B.Tech./B.Des. students, (a) MINOR course related grades may be allowed to be included in the SPI and CPI calculations except for those who applied for opting out from MINOR programme; and (b) issue of separate Grade Cards may be allowed, stating additional learning courses, for the concerned B.Tech./B.Des. students who applied for opting out from the MINOR programme; and hence also to amend the existing "Additional Rules on MINOR programme (Applicable from 2013-batch of B.Tech./ B.Des. students onwards).

The Board was requested to approve the proposal for amendment of the existing rules for presentation of MINOR Programme related courses in the Grade Cards for 2013-batch of B.Tech./B.Des. students

The Board discussed and resolved as below:

Resolution No:R_88BOG/34/2017

RESOLVED that the proposal for amendment of the existing rules for presentation of MINOR Programme related courses in the Grade Cards for 2013-batch of B.Tech./B.Des. students as indicated in **Annexure-9**(pg.79-84) be **APPROVED** .

Item No.35

Approval to the recommendation of the Selection Committee for Faculty Position in the Department of Mechanical Engineering

Interview for different faculty positions in the Department of Mechanical Engineering was held on 18.03.2017.

The recommendations of the Selection Committee for the faculty positions in the Department of Mechanical Engineering is as under:

Appointment to the post of Professor:

Sl. No.	Name	Recommended for	Initial Pay
1.	DR. S.SENTHILVELAN	Professor	As per rules
2.	DR. K.S.R.KRISHNA MURTHY	Professor	As per rules
3.	DR. S. KANAGARAJ	Professor	As per rules
4.	DR. SHYAMANTA M HAZARIKA	Professor	As per rules

Appointment to the post of Associate Professor

Sl. No.	Name	Recommended for	Initial Pay
1.	DR. ARNAB KR. DEY	Associate Professor	As per rules
2.	DR. SWARUP BAG	Associate Professor	As per rules
3.	DR. GANESH NATARAJAN	Associate Professor	As per rules
4.	DR. SHRIKRISHNA N JOSHI	Associate Professor	As per rules
5.	DR. ATANU BANERJEE	Associate Professor	As per rules

Appointment to the post of Assistant Professor

Sl. No.	Name	Recommended for	Initial Pay
1.	DR. ARUP KUMAR NANDY	Assistant Professor	As per rules
2.	DR. NELSON MUTHU	Assistant Professor	As per rules

The Board was requested to approve the recommendation of the Selection Committee for Faculty Position in the Department of Mechanical Engineering for the posts of Professor, Associate Professor and Assistant Professor as mentioned above.

Resolution No:R_88BOG/35/2017

RESOLVED that the recommendation of the Selection Committee for Faculty Position in the Department of Mechanical Engineering for the posts of Professor, Associate Professor and Assistant Professor as mentioned above and as given as **Annexure-10**(pg.85-90) be **APPROVED**.

Item No.36

Approval to the proposal from the Department of Chemistry for award of D.Sc. (degree *Honoris Causa*) to Prof. C. N. R. Rao

The 127th Meeting of the Senate of IIT Guwahati, held on March 17, 2017, under agenda item No. 8(b), accepted in principle the proposal from the Department of Chemistry, for award of D.Sc. (degree *Honoris Causa*) to Prof. C. N. R. Rao, FRS, National Research Professor, Linus Pauling Research Professor, and Honorary President of the Jawaharlal Nehru Centre for Advance Scientific and Research, Bangalore.

The Board was requested to approve the recommendation of the 127th Senate Meeting on the proposal from the Department of Chemistry, for award of D.Sc. (degree *Honoris Causa*) to Prof. C. N. R. Rao, FRS, National Research Professor, Linus Pauling Research Professor, and Honorary President of the Jawaharlal Nehru Centre for Advance Scientific and Research, Bangalore.

The Board discussed and resolved as below:

Resolution No:R_88BOG/36/2017

RESOLVED that the recommendation of the 127th Senate Meeting on the proposal from the Department of Chemistry, for award of D.Sc. (degree *Honoris Causa*) to Prof. C. N. R. Rao, FRS, National Research Professor, Linus Pauling Research Professor, and Honorary President of the Jawaharlal Nehru Centre for Advance Scientific and Research, Bangalore be **APPROVED**.

Item No.37

Approval to the proposal of purchase of two ambulances for IITG Hospital

The Board was informed that IITG hospital has three nos. of ambulance, out of which two ambulances were purchased in the year 2009 and 2011 respectively. As both the vehicles are old and make frequent trips to the city and within the campus, time and time again it broke down.

Due to this, hospital could not provide the ambulance service sometimes in the time of need. The matter was discussed in the Hospital Advisory Board (HoAB) meeting held on 20.03.2017. The HoAB recommended to buy two Ambulances, one big (e.g. Winger/Force) with minimum life support facility and one small (e.g. minivan) through buy back of two Winger Ambulance of Hospital presently available, if possible. Otherwise, the HoAB recommended to buy two Ambulances as mentioned above through open tender and disposing the two older Ambulances presently available at Hospital as per the disposal procedure of IIT Guwahati.

The Extract of the minute of the HoAB recommending the purchase of two nos. of new Ambulance in buy back or through open tender is enclosed as **Annexure-11** (pg 91).

The Board was requested to approve the proposal of purchasing of two ambulances for IITG Hospital as per the recommendation of the HoAB through buy back or open tender as deemed fit.

The Board discussed and resolved as below:

Resolution No:R_88BOG/37/2017

RESOLVED that the proposal of purchasing of two ambulances for IITG Hospital as per

the recommendation of the HoAB be **APPROVED**

RESOLVED further to authorise the Director of the Institute to approve the decision of purchasing the two ambulances through buy back or open tender as deemed fit .

Item No.38

Special recognition of service of officers who joined the Institute during its nascent stage:

The Institute was established in the year 1994. It was started at the Institute of Engineers Building at Panbazar. The students were accommodated in different parts of the city in rented house. Similarly, the Faculty & Sr. Management officers were also accommodated in different parts of the city through leased accommodation. There were huge problems in running the office for reasons of not having a permanent and single campus of its own. The employees had to work within a limited space, with limited infrastructure and yet working beyond office hours to the best of their services. The situation changed to better after the year 2000, from when shifting of the Institute to its permanent campus North Guwahati started

These group of employees about whom this item is written are those who joined the Institute before December 2000. They were also handicapped in getting their due promotional benefits because, they were clubbed under the then existing rules of promotion as applicable to the 5 older IITs which were more than 30 years old, by then. In spite of all these and as a result of the hard, honest and sincere work by the above referred employees, the basic foundation of the Institute in terms of work culture and policy were very strong. This led to international recognition of the Institute and is now at par with all the older IITs.

This group of employees needs recognition for their service to the Institute.

This item is placed before the Board in respect of three of our Dy. Registrars who joined the Institute before December 2000 which may be considered under Section 12 (1) of the Statutes of the Institute which reads as below, may be invoked:

“All post at the Institute shall normally be filled by advertisement but the board shall have the power to decide on the recommendations of the Director, that a particular post be filled by invitation or by promotion from amongst the members of the staff of the Institute”

Similar recognition of service was made by invoking the above Statutory provision for upgrading one of our Dy. Registrars with Grade Pay of Rs. 8700/- to Academic Registrar with Grade Pay of Rs. 10000/-.

The Board was requested to consider and decide.

The Board decided as below:

Resolution No:R_88BOG/38/2017

RESOLVED that the proposal of special recognition of service of Dy. Registrars and others who joined the Institute during its nascent stage be examined by a Committee consisting of the two Board members nominated by the Senate.

The meeting ended with a vote of thanks to the Chair

**Registrar & Secretary
Board of Governors, IIT
Guwahati**

Not enclosed as already uploaded



भारतीय प्रौद्योगिकी संस्थान गुवाहाटी
Indian Institute of Technology Guwahati

MINUTES
OF
THE 35th MEETING OF THE FINANCE COMMITTEE OF
INDIAN INSTITUTE OF TECHNOLOGY GUWAHATI HELD ON 23RD MARCH 2017

The 35th meeting of the Finance Committee was held on **23-03-2017** (Thursday) at 10.00 a.m. at Cadila Pharmaceuticals Limited, "Cadila Corporate Campus" Sarkhej Dholka Road, Bhat, Ahmedabad – 382210, Gujarat.

The following members were present:

- | | | |
|----|--|----------|
| 1. | DR. RAJIV I. MODI
Chairman, & Managing Director,
Cadila Pharmaceuticals Limited, Cadila Corporation
Campus, Sarkhej-Dhokla Road, Bhat, Ahmedabad –
382210, Gujarat, | Chairman |
| 2. | PROF. GAUTAM BISWAS
Director, IIT Guwahati, Guwahati-781039 | Member |
| 3. | PROF. DILIP KR. BARUA
Former Principal of Cotton College, A. T. Road,
Bharalumukh, Guwahati-781 009 | Member |
| 4. | MR. MUKESH M. SHAH,
Chartered Accountant,
7 th Floor, Heritage Chambers, Azad Society Road,
Nehrunagar, Ambawadi, Ahmedabad-380015, Gujarat | Member |

The following member attended the meeting through Video Conference / SKYPE:

- | | | |
|----|---|--------|
| 1. | MS. TRIPTI GURHA
DIRECTOR (IITs),
Dept. of Higher Education, MHRD, Shastri Bhawan,
New Delhi-110 115 | Member |
|----|---|--------|

DIRECTOR (FINANCE), Integrated Finance Division, MHRD, Dept. of Higher Education, IF-I Section, Shastri Bhawan, New Delhi-110 115 could not attend the meeting due to his pre-occupations and he was granted leave of absence.

Mr. U. C. Das, Registrar IIT Guwahati was present in his capacity as the ex-officio Secretary of the Committee.

The Chairman welcomed the members of the Finance Committee. Then agenda wise discussions took place and minutes were recorded as follows:

Item No. 1:

CONFIRMATION OF THE MINUTES OF THE 34TH MEETING OF THE FINANCE COMMITTEE HELD ON 21ST JUNE 2016:

The minutes of the 34th meeting of the Finance Committee of the Institute held on 21st June 2016 was circulated to the members vide Letter No. IITG/ACC/34/FC/2017-17/41, dated 30-06-2016. No comment was received from anyone of the members.

The Finance Committee was requested to consider and confirm the minutes.

The Finance Committee considered the Minutes and resolved as below:

Resolution No.: R 35_FC/1/2017:

RESOLVED that the Minutes of the 34th meeting of the Finance Committee held on 21-06-2016 be **CONFIRMED** as circulated.

Item No. 2:

ACTION TAKEN REPORT ON DECISION OF 34TH FINANCE COMMITTEE MEETING HELD ON 21-06-2016:

The follow up action report on the decision of the 34th Meeting of the Finance Committee of the Institute held on 21-06-2016 was placed before the Committee for consideration and the Committee was requested to note. The Committee was informed that the Annual Account of the Financial Year 2015-16 was laid before the Lok Sabha and Rajya Sabha well within the scheduled time. The Committee members appreciated the same.

The Committee considered the same and resolved as below:

Resolution No.: R 35_FC/2/2017:

RESOLVED that the follow up action taken report of the 34th meeting of the Finance Committee held on 21-06-2017 be **NOTED** as reported.

Item No. 3:

REPORT ON THE VISIT OF COMMITTEE ON PAPERS LAID ON THE TABLE, RAJYA SABHA:

The Committee was informed that the **Committee on Papers Laid on the Table (CoPLoT), Rajya Sabha** chaired by Dr. C. P. Thakur, Hon'ble Member of Parliament undertook a study visit to Guwahati, Shillong and Kolkata from 11-01-2017 to 17-01-2017 to have discussion on the issue of **"Preparation/Laying on Annual Reports vis-à-vis Audit Mechanism available in few organizations including IIT Guwahati"**. The interaction with the representatives of IIT Guwahati was scheduled on 13-01-2017. Accordingly, a team of officials of IIT Guwahati led by the Director met the Committee on the scheduled date. Mr. Pramood Kr. Saha, Director, Higher Education, MHRD was also present in the meeting representing MHRD.

Director IIT Guwahati made a presentation about the Institute and apprised the Committee that the Audited Annual Accounts and the Annual Report of the Institute for the Financial Year 2015-16 has been laid in the Rajya Sabha on 15-12-2016 and in the Lok Sabha on 16-12-2016.

The Committee expressed their satisfaction for complying the scheduled date of submission and laying of the Audited Annual Accounts and the Annual Report on both the houses of the Parliament. The Committee also appreciated the effort of the Institute on different areas of research which will add values to the Society.

Finance Committee was requested to consider and note.

Resolution No.: R 35_FC/3/2017:

RESOLVED that the report on the visit of the Committee on Papers Laid on the Table (CoPLoT), Rajya Sabha during 11-01-2017 to 17-01-2017 be **NOTED** as reported.

Item No. 4:

REPORT ON IMPLEMENTATION OF CASHLESS FINANCIAL TRANSACTION IN THE INSTITUTE:

The Committee was informed that Ministry of Human Resources (MHRD) vide Letter No. F.32-32/2016-T.S.1 dated 25.11.2016 had requested all the IITs to ensure payments through digital modes such as online transfer / payment by cheque / payment through mobile wallet only.

The Institute apprised the Committee that in complying with the Govt. of India's initiative for cashless economy, the Institute has switched over to digital mode of transactions in all official transactions from February 2017 onwards. Now, all the payments are being made by NEFT / RTGS and bank Transfer only. Cash Receipt in the Accounts and the Guest Houses has also been dispensed with. All receipts are collected either through bank deposit or A/c payee cheque or through POS machines installed in the Finance & Accounts Section and Guest Houses.

Finance Committee was requested to consider and note.

Resolution No.: R 33_FC/4/2015:

RESOLVED that the implementation of cashless financial transactions in the Institute in terms of the Govt. of India's initiative be **NOTED** with satisfaction.

Item No. 5:

REPORT ON AMENDMENT TO THE RULE 126 OF GENERAL FINANCIAL RULE, 2005:

The Committee was informed that Ministry of Human Resources (MHRD) vide letter F. No.32-43/2016-T.S.-1 dated 07-02-2017 had forwarded a copy of the OM No. F.29/1/2015-PPD dated 13.04.2016 issued by the Procurement Policy Division, Department of Expenditure, Ministry of Finance on 13-04-2016 amending the Rule 126 of the General Financial Rule, 2005 which deals with "Works" and suggested that the provisions of the amended rules be scrupulously followed while awarding all Civil or Electrical works so as to avoid Audit Paras and protracted litigation. In terms of the amended rules all repair works above **₹30.00 Lakh** and original works of any value are to be executed either through Public Works Department (PWD) or through Public Sector Undertakings (PSU) set up by the Central / State Govt. to carry out civil or electrical works. In case of execution through PSUs, decision should be taken by obtaining competitive bids among the PSUs on the lump sum service charges to be claimed for execution of work.

Finance Committee was requested to consider and note.

Resolution No.: R 35_FC/5/2017:

RESOLVED that the amendment of the Rule 126 of the General Financial Rule, 2005 be **NOTED** and scrupulously followed.

Item No. 6:

REVIEW OF THE EXPENDITURE UNDER CAPITAL AND REVENUE EXPENDITURE HEAD FOR THE FINANCIAL YEAR 2016-17 (UP TO 28-02-2017):

The Finance Committee was apprised about the trend of the expenditure under both Plan and Non-Plan head till 28-02-2017. The Finance Committee was also informed that the Plan expenditure during the period from 01-04-2016 to 28-02-2017 was ₹14407.68 Lakh. The fund received from the MHRD, Govt. of India till 28-02-2017 for the current financial year was ₹19032.44 Lakh. But after adjustment of the deficit balance of the last financial year of ₹2261.53 Lakh, the available balance as on 28.02.2017 stands at ₹16770.91 lakh.

Similarly, the Non-Plan expenditure during the period from 01-04-2016 to 28-02-2017 was ₹14958.47 Lakh. The fund received from the MHRD, Govt. of India till 28-02-2017 for the current financial year was ₹13200.00 Lakh, the carry forward balance of last year under Non-Plan head was ₹1613.52 Lakh and internal revenue generated for this period was ₹2169.81 Lakh.

The fund positions of Plan and Non-Plan expenditure during the year 2016-17 as on 28th February 2017 are given below:

(₹ in Lakh)

Sl.	Budget Head	BE 2016-17	RE 2016-17
1	PLAN (NON-RECURRING)	27200.00	12938.00
2	PLAN (RECURRING)	6400.00	6200.00
Total		33600.00	19138.00

in Lakh)

Sl.	Particular	Plan		Total (Plan)
		Non-Recurring	Recurring	
1	Opening Balance as on 01-04-2016	-2075.67	-185.86	-2261.53
2	Grant received during the year 2016-17 till 28-02-2017	16032.44	3000.00	19032.44
3	Total Fund available (1+2)	13956.77	2814.14	16770.91
4	Exp. during the year 2016-17 till 28-02-2017	9203.45	5204.23	14407.68
5	UNSPENT BALANCE AS ON 01-03-2017	4753.32	-2390.09	2363.23

% of utilization over available balance: 86%

(₹ in Lakh)

Sl.	Budget Head	BE 2016-17	RE 2016-17
1	NON-PLAN	18800.00	19514.00

(₹ in Lakh)

Sl.	Particular	TOTAL
1	Opening Balance as on 01-04-2016	1613.52
2	Grant received during the year 2016-17 till 28-02-2017	13200.00
3	IRG during 2016-17 till 28.02.2017	2169.81
4	Total Fund available (1+2+3)	16983.33
5	Exp. during the year 2016-17 till 28-02-2017	14958.47
6	UNSPENT BALANCE AS ON 01-03-2017	2024.86

% of utilization over available balance: 88%

The Finance Committee was requested to consider and note.

The Finance Committee considered and advised that the available fund at the end of the financial year specially the Plan Fund be utilized as far as possible.

Resolution No.: R 35_FC/6/2017:

RESOLVED that the fund position of Plan and Non-Plan for the period 01-04-2016 to 28-02-2017 be NOTED as reported.

Item No. 7:

REVISED ESTIMATES FOR THE FINANCIAL YEAR 2016-17 AND BUDGET ESTIMATES FOR THE FINANCIAL YEAR 2017-18:

The Finance Committees, in its 34th meeting dated 21-06-2016 vide Resolution No. **R 34_FC/5/2016** recommended the Budget Estimates of **₹33600.00** Lakh under Plan head and **₹18800.00** Lakh under Non-Plan head for the financial year 2016-17. As advised by the Chairman, Finance Committee in the meeting, the Institute pursued the matter constantly with MHRD but could not get the required additional fund under Plan head. In February 2017 MHRD sanctioned additional ₹1000.00 Lakh under Plan and ₹500.00 Lakh under Non-Plan head for the financial year 2016-17 which led the total allocation to ₹21000.00 Lakh and ₹15000.00 Lakh under Plan and Non-Plan heads respectively for the current financial year.

Accordingly, the Institute revised its Budget Estimate for 2016-17 for ₹19138.00 Lakh and ₹19514.00 Lakh under Plan and Non-Plan head respectively.

It was also apprised to the Committee that the MHRD communicated a tentative Budget Allocation for ₹46847.00 Lakh and special budget provision of ₹7960.00 Lakh for the Institute for the financial year 2017-18 vide Letter F. No. 27-2/ 2017-T.S.1 dated 13.02.2017. It was further appraised that the Govt. of India replaced the term of Plan and Non-Plan by Capital and Revenue from the financial year 2017-18. Moreover, the Ministry of HRD initiated the Project Vishwajeet and many interventions / activities were reflected in the budget framework communicated by the Ministry for the financial year 2017-18. Director also made a presentation on the Project Vishwajeet for the knowledge of the Finance Committee.

Accordingly, a Budget Estimates for the financial year 2017-18 was prepared for ₹25873.00Lakh and ₹30847.00 Lakh under capital and revenue respectively and ₹460.00 Lakh [i.e. ₹251.00 Lakh for PMRF + ₹209.00 Lakh for M. Tech (TA)].

It was reported to the Finance Committee that the allocation given by the Ministry under the Infrastructure head was not sufficient considering the ongoing works and the works contemplated to be taken up and hence the Institute proposed a budget of ₹15873.00 Lakh under Construction / Infrastructure head. With this the Budget Estimate proposed for the financial year 2017-18 arrived at ₹25873.00 Lakh under Capital head and ₹30847.00 Lakh under the Revenue head. On approval, the Director would allocate necessary funds to the Departments / Centre / Section as per the requirements and availability of fund.

The Committee was requested to consider the Revised Estimates for 2016-17 and Budget Estimates for 2017-18.

The Finance Committee deliberated on the issue and the Chairman suggested to utilize the allocated fund of ₹10000.00 Lakh under Infrastructure head for the ongoing works and to avail the loan of ₹7500.00 Lakh under Higher Education Funding Agency

(HEFA) for the new works to be taken up during the financial year 2017-18. He further advised to plan the new works on priority basis taking into consideration the fund position.

Ms. Tripti Gurha, Director, IITs, MHRD informed the Committee that the allocation of additional fund at this stage may not be possible. However, the position may be reviewed at the time of placing Supplementary Budget.

Resolution No.: R 35_FC/7/2017:

Resolved to recommend to the Board of Governors to APPROVE the Revised Estimates for ₹19138.00Lakh under Plan and ₹19514.00 Lakh under Non-Plan head for the Financial Year 2016-17 as at **Annexure I** and **II** respectively.

Resolved further that the possibility of availing the Loan of ₹7500.00 Lakh from Higher Education Funding Agency (HEFA) during the Financial Year 2017-18 for taking up new construction works as planned by the Institute be explored.

Resolved further to recommend to the Board of Governors the Budget Estimates for ₹32040.00 Lakh under Capital, ₹30847.00 Lakh under Revenue and Special Scheme of ₹460.00 Lakh [i.e. ₹251.00 Lakh for PMRF + ₹209.00 Lakh for M. Tech (TA)] for the financial year 2017-18 as at **Annexure III** and **IV** respectively. On approval, the Director be authorized to allocate the necessary funds to the Departments/ Centres/ Sections as per the requirement and availability for the FY 2017-18.

Item No. 8:

APPOINTMENT OF AN INTERNAL AUDITOR OF THE INSTITUTE FOR THE FINANCIAL YEAR 2016-17:

The Chairman, Board of Governors in its 86th meeting held on 25-08-2016 advised to appoint a professional firm to conduct the Internal Audit of the Institute for the Financial Year 2016-17. Accordingly, a tender was floated in consultation with the office of the Chairman, BoG.

The tender was floated through Newspaper advertisement in The Assam Tribune, The Times of India, East Edition and The Hindu Business Times on 06-11-2016. Altogether 24 CA firms across the country participated in the said tender. Tenders were opened on 30-11-2016 by a Committee constituted by the Director. Based on the evaluation criteria and formula given in the tender document, M/s S. K. Patodia & Associates, 1st Floor, Sagar BizPlex, Ulubari, Guwahati – 781007 having its head office at Shree Shakambhari Corporate Park, Mumbai – 400099 got the highest score (Technical score 60 out of 60 and Financial quote of ₹1,43,750.00) and as such the Committee recommended the said firm to award the contract.

It was also appraised that the MHRD while communicating the tentative budget for the financial year 2017-18 vide letter F. No. 27-2/2017-T.S.1 dated 13.02.2017 suggested the non-plan expenditure of 2016-17 be audited by a Cost Accountant to identify possible savings by bringing in process improvements.

Finance Committee was requested for a decision.

Mr. Mukesh M Shah suggested to include review of Capital Expenditure in the scope of work as the capital expenditure of the Institute happened to be very high. The Finance Committee deliberated on the issue and requested Mr. Mukesh M Shah to find out the credentials of the said firm, i.e. M/s S. K. Patodia & Associates and submit a report to take a final decision.

Resolution No.: R 35_FC/8/2017:

Resolved to recommend to the Board of Governors that the Director of the Institute be authorized to take the final decision based on the report submitted by Mr. Mukesh M Shah.

Item No. 9:

APPOINTMENT OF M/S M. SAQUEI & CO., CHARTERED ACCOUNTANT FIRM FOR VERIFICATION AND CERTIFICATION OF THE ANNUAL ACCOUNTS OF THE INSTITUTE FOR THE FINANCIAL YEAR 2016-17:

The Institute had been appointing a Chartered Accountant Firm through open tender to examine the books of accounts and assist the Accounts personnel in preparing the Annual Accounts of the Institute. The last tender was floated during the financial year 2013-14 for engagement of the Chartered Accountant Firm for the next three financial years, i.e. 2014-15, 2015-16 & 2016-17. M/s M. Saquei & Co., Chartered Accountant Firm of Guwahati was selected on the basis of their lowest quote.

It was reported to the Finance Committee that the firm carried out the assignment for the financial year 2014-15 and 2015-16 in time and to the satisfaction of the Institute and requested to approve extension of the assignment for the Financial Year 2016-17.

It was proposed to extend the assignment to M/s M. Saquei & Co. at their quoted rate of **₹2,03,933.00** (inclusive of all taxes) for the financial year 2016-17.

Finance Committee was requested to consider the proposal.

Resolution No.: R 35_FC/9/2017:

Resolved that the Chartered Accountant Firm M/s Saquei & Co, be appointed for the third year for verification and certification of the Annual Accounts of the Institute for the financial year 2016-17 at their quoted fee of Rs.2,03,933/- (inclusive of all taxes).

Item No. 10:

MODE OF EXECUTION FOR ALL ORIGINAL / NEW CONSTRUCTION WORKS AND MAINTENANCE WORK ABOVE ₹30.00 LAKHS IN IITS AS PER THE MANDATE OF MHRD:

The Committee was appraised that MHRD while communicating the tentative allocation of Budget Estimates for the financial year 2017-18 vide letter dated 13-02.2017 mentioned that all constructions to be undertaken by the Institute from the allocated fund during financial year 2017-18 be taken up only with CPWD. However CPWD would implement the same as per the designs approved by the IIT.

In another letter of the MHRD dated 28.02-2017 reference was given on the amended rules of the GFR, 2005 and communicated that no other mode of execution was possible as per the existing GFR which was placed at Item No.: 5 of the Agenda of this meeting.

It was appraised to the Finance Committee that the Institute had so far been executing all repair and original works irrespective of value departmentally. The Institute had a full-fledged Works Department with around 30 regular engineers at different levels.

Finance Committee was requested for a decision on this matter.

The Committee deliberated on the issue. The members expressed their concern about the future of the Engineers of the Institute if all the works had to be undertaken through CPWD or PSUs. The Committee also expressed their concern for possible delays in execution of specially the original works with small value and urgent in nature. Ms. Tripti Gurha, Director, IITs, MHRD informed the Committee through video conferencing that the guidelines / instructions issued by MHRD should be followed. The Committee finally decided as below:

Resolution No.: R 35_FC/10/2017:

Resolved that the Institute be advised to follow the MHRD guidelines scrupulously.

Item No. 11:

PROPOSAL FOR CUSTOMIZATION OF TALLY.ERP.9 (COMPUTERIZED ACCOUNTING SOFTWARE) FOR THE INSTITUTE:

The Committee was informed that Mr. R. Saquei representing M/S. M. Saquei & Company, Chartered Accountant firm appointed by the Institute for preparation and compilation of Annual Accounts of the Institute while presenting a brief account of the Annual Accounts for the financial year 2015-16 before the 34th meeting of the Finance Committee held on 21.06.2016 pointed out that preparation of Annual Accounts in the new format took time due to absence of the customized software. It was appraised to the Committee that the Accounts of the Institute were being maintained in Tally.ERP 9 and the same could be customized only by the Company. The Chairman suggested to take up the matter with the Tally Corporate Office for necessary customization.

Accordingly, the matter was taken up with the Tally Corporate Office for necessary customization. Eventually, Tally engaged M/s Logitech Solutions Pvt. Ltd., New Delhi for the assignment. M/s Logitech Solutions Pvt. Ltd., New Delhi submitted the proposal on 17.12.2016 including the deliverables, Time line, Hardware and Support Services etc. After finalizing the scope of work by the Institute M/s Logitech Solutions Pvt. Ltd. submitted the commercial proposal on 04.02.2017 for **₹16,21,000.00**.

The entire proposal was examined by a Committee constituted by the Director with the HoD of the Department of Computer Science, IITG as the Chairman. The Committee met the representatives of M/s Logitech Solutions Pvt. Ltd on 03.03.2017 and it was mutually agreed upon to modify some of the terms and conditions of the proposal.

Finance Committee was requested to consider the proposal.

Resolution No.: R 35_FC/11/2017:

Resolved that customization of Tally through M/s Logitech Solutions Pvt. Ltd, New Delhi at their quoted rate of ₹16,21,000.00 as recommended by the Committee constituted by the Director be APPROVED.

Item No. 12:

ACCORDING FINANCIAL SANCTION FOR THE WORKS RECOMMENDED BY BUILDING AND WORKS COMMITTEE (B&WC):

The Building & Works Committee of the Institute at its 81st meeting held on 07-06-2015 recommended a few works to the Board of Governors (BOG) for administrative approval. The BOG will seek financial sanction. In terms of this, necessary budget provision has been made for the works as detailed below under the appropriate head of the Annual Budget of the Institute for the financial year 2017-18.

Sl. No.	Name of the Works	Budget Head	Amount (₹ in lakh)
1a.	Construction of RCC drain	Capital – Land Development	137.42
1b.	Construction of brick drain	Capital – Land Development	
2.	Construction of BHISM Building	Capital – BHISM Building	133.28

3.	Face lifting work of the entrance to Academic Complex	Revenue – Repair & Maint.	234.96
4.	Deviation of expenditure in construction of G+5 storied Guest House No-2	Capital – Guest House Ph II	470.22
5.	Renovation of Hostel Manas	Revenue – Repair & Maint.	119.59
6.	Renovation of Hostel Dihing	Revenue – Repair & Maint.	119.59
7.	Renovation of Hostel Kapili	Revenue – Repair & Maint.	119.59
8.	Renovation of Hostel Siang	Revenue – Repair & Maint.	107.92

The Finance Committee was requested to accord financial sanction to the above mentioned works so that the matter may be placed before the Board's meeting being held today after this meeting for Administrative Approval.

Resolution No.: R 35_FC/12/2017:

Resolved to accord financial sanction for the aforesaid works with recommendation to the Board of Governors for accord of Administrative Approval.

Item No. 13:

PROPOSAL OF PROVIDING FINANCIAL ASSISTANCE TO FILE NATIONAL PATENTS:

The Committee was informed that in the meeting of the Intellectual Property Rights Management Committee (IPRMC) of the Institute held on 8th Dec, 2016 following successful completion of the 2-day Workshop on IPR during 30 Nov - 1 Dec, 2016, it was recommended that in order to enhance the number of patent applicants from the Institute and build up an encouraging environment for the same, Institute might bear 50% of the cost of patent application for which an amount of ₹30,00,000.00 would be needed. Institute authority was requested to earmark the said amount under the Institute Annual Budget for the purpose of financial support for patent application. Accordingly, budget provision had been for the financial year 2017-18 under the new budget head.

The Finance Committee was requested to recommend the above proposal to the Board of Governors for approval.

Resolution No.: R 35_FC/13/2017:

Resolved to recommend to the Board of Governors for approval of the proposal of providing financial assistance by the Institute upto 50% of the cost of filling of patent application.

Item No. 14:

PROPOSAL FOR ENHANCEMENT OF EXISTING AMOUNT OF START-UP GRANT (SUG) TO THE FACULTY MEMBERS OF THE INSTITUTE:

IIT Guwahati considered it essential for all members of its faculty to be involved in research and development for contributing to the knowledge pool and/or developing new technologies for the benefit of humanity. To encourage a vibrant research environment, IIT Guwahati offers a scheme named 'Start-up Grant' (SuG) to the newly-joined faculty

members of the Institute with a maximum financial assistance of Rs.5.00 Lakh to encourage them to be involved in research and development.

There were request from some of the members of the faculty to enhance the existing Start-up Grant (SuG) amount from 5 Lakh to 25 Lakh citing that the existing amount was inadequate for a newly joined faculty to initiate research activities in the Institute.

The Institute Research and Development Committee (IRDC) collected detailed information with regard to the SuG of the older IITs, the summary of which is as below:

Sl.	Existing scheme at older IITs	Existing scheme at IIT Guwahati
1.	Grant varies from 20 L to 28 L	Grant is 5 L
2.	Duration for applying: 6 -9 months	Duration for applying: within 6 months
3.	Period of execution : 2-3 years	Period of execution : 2 years

Consequent upon perusal of the above inputs from the older IITs, the IRDC recommended the following in its meeting held on 20th Feb, 2017

4. Newly joined faculty would be eligible to apply online for SuG of ₹5.00 Lakh without any presentation/defending within 6 months from the date of joining. Reminder from the RnDOPs portal at intermediate interval be sent to those newly joined faculty who had not applied for SuG within 6 months of joining. Based on online evaluation of such applications, grant be considered to be released by the competent authority. The duration of completion the project under SuG would remain 2 years.
5. In order to encourage the newly joined faculty to indulge in more vibrant research activities, a top up grant upto ₹15.00 Lakh (mainly towards procurement of Equipment) be considered to be granted within 3 years of joining the Institute after submission of proposal of above 15 Lakh to the funding agency within 1 year of joining the Institute. For consideration of the said top-up grant, such faculty would be required to apply online followed by presentation/defending.
6. It was suggested that the RnDOPs portal should upload the details of all the earlier approved SuG. Progress Report of each of the SuG is also desired.

The Finance Committee was requested to recommend the above proposal to the Board of Governors for approval.

Resolution No.: R 35_FC/14/2017:

Resolved to recommend to the Board of Governors to APPROVE enhancement of the Start Up Grant under the terms and conditions as per the proposals made by the IRDC as above.

Resolved further that is some grace period is required beyond three years, in respect of point no.2 above, it may be approved by the Director

Item No. 15:

ANY OTHER MATTER WITH THE PERMISSION OF THE CHAIR:

There was no other matter which came up for discussion in the meeting.

The meeting ended with a vote of thanks to the Chair.

(U. C. Das)
Registrar & Secretary
Finance Committee, IITG

Indian Institute of Technology Guwahati
REVISED ESTIMATES 2016-17

A. PLAN:

(₹ in Lakh)

Sl. No.	Components	BE 2016-17	Actual Exp. 2016-17 (Till 28-02-2017)	RE 2016-17
A GENERAL:				
1.	Electricity Infrastructure (incl. HVAC works)	110.00	32.80	40.00
2.	Guest House Ph-II	1500.00	580.97	620.00
3.	Land Acquisition	2000.00		
4.	Land Development	490.00	110.92	115.00
5.	Misc. Minor Works	500.00	252.08	300.00
6.	Boundary Wall Ph-II III & IV and Road Works	700.00	629.05	750.00
7.	Passenger Lifts	0.00	4.89	5.00
8.	Dormitory Security Staff	500.00	180.23	250.00
9.	Pre-primary School Building & Day Care Centre	400.00	322.26	400.00
10.	Estate Office	400.00	96.27	150.00
11.	Dormitory of Guest House	150.00	6.13	50.00
SUB-TOTAL (A)		6750.00	2215.60	2680.00
B RESIDENTIAL QUARTER:				
12.	50 unit of C type	100.00		5.00
13.	40 unit of B type	100.00		5.00
14.	Pre-fabricated transit accommodation	450.00	2.10	25.00
15.	F type Tower (160)	200.00	29.50	50.00
16.	80 unit of D type	100.00	9.81	25.00
SUB-TOTAL (B)		950.00	41.41	110.00
C STUDENT'S HOSTEL:				
17.	Girls Hostel 2 (500)	200.00	440.34	500.00
18.	Hostel 10 (1000)	2700.00	761.78	900.00
19.	Married Scholar Hostel Ph - II	500.00	288.77	300.00
20.	Hostel 11 (1000)	2500.00	1014.15	1600.00
SUB-TOTAL (C)		5900.00	2505.04	3300.00
D DEPT. LABORATORY SPACE EXPANSION:				
21.	CHM Expn. III / EEE Expn II / ME Expn / Class Room Complex	2500.00	779.91	800.00
22.	Research Building	2000.00	361.58	450.00
23.	CIF/CHEM/CAL/PHY Ph-V and Dev. NT and Clean room	2500.00	1630.55	1830.00
24.	Acad. Ph. VI (CIF, CET)	200.00	18.10	20.00
25.	Rural Technology Centre	100.00		5.00
26.	Acad. Ph. VIII (BSB)	100.00		5.00
SUB-TOTAL (D)		7400.00	2790.14	3110.00
SUB-TOTAL (WORKS)		21000.00	7552.19	9200.00
E LABORATORY / OFFICE EQUIPMENT, FURNITURE AND BOOKS:				
27.	Lab / Office Equipment	4000.00	1102.54	2138.00
28.	Furniture & Fixtures	1000.00	416.17	700.00
29.	Library Books / Journals	1200.00	132.55	900.00
SUB-TOTAL (E)		6200.00	1651.26	3738.00
TOTAL (A+B+C+D+E)		27200.00	9203.45	12938.00
F STUDENT SCHOLARSHIP & STSP & TSP (OH - 31)				
30.	Student Scholarship	6000.00	5085.75	6000.00
31.	STSP and TSP Programme	400.00	118.48	200.00
TOTAL (F)		6400.00	5204.23	6200.00
GRAND TOTAL		33600.00	14407.68	19138.00

Indian Institute of Technology Guwahati
REVISED ESTIMATES 2016-17

B. NON-PLAN:

(₹ in Lakh)

Sl. No.	ACCOUNTS HEAD	BE 2016-17	Actual Exp. 2016-17 (Till 28-02-2017)	RE 2016-17
A	ESTABLISHMENT EXPENDITURE (SALARY + PENSION):			
1	Salary (OH-36)	9200.00	8551.67	9600.00
a	Faculty	6700.00	6157.72	6850.00
b	Non-Faculty	2500.00	2393.95	2750.00
2	Pension & Pensionary Benefits (OH-31)	700.00	583.91	700.00
3	Other Component (OH-36)	1300.00	815.98	1300.00
a	Employees' Other Benefit	130.00	92.51	130.00
b	Leave Travel Concession (LTC)	250.00	146.61	250.00
c	Professional Development Allowance (PDA)	410.00	230.26	410.00
d	Medical Expenditure:	510.00	346.60	510.00
	TOTAL (A) ESTABLISHMENT EXPENSES	11200.00	9951.56	11600.00
B	OTHERS ADMINISTRATIVE EXPENSES (NON-SALARY COMPONENTS):			
1	Travel Expenses:	221.00	79.58	220.00
2	Academic Activities:	345.00	147.28	346.00
3	Deptl. Operating Cost (Consum. Dept. / Centre):	531.00	371.56	600.00
4	Deptl. Operating Cost (AMC/ Recurring Contingency):	623.00	428.03	650.00
5	Electricity and Power	1700.00	1591.48	1800.00
6	Horticulture Services Exp.	150.00	81.90	150.00
7	Postage, Telephone and Communication Charges:	80.00	62.81	80.00
7	Recurring Office Contingency:	131.00	68.59	130.00
8	Repairs and Maintenance:	1895.00	883.23	2000.00
9	Research Journals:			
10	Security Service Expenses	550.00	498.68	650.00
11	Cleaning Services Expenses	275.00	290.77	350.00
12	Seminar / Workshop Organization	10.00	3.00	10.00
13	Sewerage	42.00	38.03	50.00
14	Students Affairs (Gymkhana):	173.00	54.16	150.00
15	Student Scholarship			
16	Transport Hiring Charges	225.00	165.80	225.00
17	Others:	649.00	242.01	503.00
i	<i>Alumni and External Relation</i>	<i>2.00</i>	<i>5.86</i>	<i>6.00</i>
ii	<i>Advertisement and Publicity</i>	<i>65.00</i>	<i>33.41</i>	<i>65.00</i>
iii	<i>Auditors Remuneration</i>	<i>10.00</i>	<i>6.61</i>	<i>10.00</i>
iv	<i>Day Care Centre</i>	<i>12.00</i>	<i>9.21</i>	<i>12.00</i>
v	<i>Guest House Management</i>	<i>45.00</i>	<i>40.37</i>	<i>45.00</i>
vi	<i>Legal Expenses and Professional fee</i>	<i>15.00</i>	<i>9.81</i>	<i>15.00</i>
vii	<i>Printing and Stationery</i>	<i>20.00</i>	<i>7.12</i>	<i>20.00</i>
viii	<i>Recruitment Expenses:</i>	<i>50.00</i>	<i>10.43</i>	<i>50.00</i>
ix	<i>Travelling and Conveyance Expenses</i>	<i>25.00</i>	<i>8.86</i>	<i>25.00</i>
x	<i>Vehicles Running and Maintenance</i>	<i>15.00</i>	<i>8.73</i>	<i>15.00</i>
xi	<i>Institute Level Programme</i>	<i>100.00</i>	<i>20.58</i>	<i>50.00</i>
xii	<i>National Level Programme</i>	<i>100.00</i>	<i>9.03</i>	<i>25.00</i>
xiii	<i>Meeting Expenses</i>	<i>50.00</i>	<i>2.70</i>	<i>25.00</i>
xiv	<i>Start-up-Grants (Recurring)</i>	<i>30.00</i>	<i>16.36</i>	<i>30.00</i>
xv	<i>Akshara Pre-Primary School</i>	<i>10.00</i>	<i>5.65</i>	<i>10.00</i>
xvi	<i>Fellowship & Contingency for IPDF</i>	<i>100.00</i>	<i>47.28</i>	<i>100.00</i>
	TOTAL (B)	7600.00	5006.91	7914.00
	GRAND TOTAL (A+B)	18800.00	14958.47	19514.00

Indian Institute of Technology Guwahati
BUDGET ESTIMATES 2017-18

A. CAPITAL:

(₹ in Lakh)

Sl. No.	Components	BE 2017-18
A GENERAL:		
1.	Electricity Infrastructure (incl. HVAC works)	200.00
2.	Guest House Ph-II	1000.00
3.	Land Development	400.00
4.	Misc. Minor Works (Incl. Repairing of Institute's Bldg.)	1000.00
5.	Boundary Wall Ph-II III & IV and Road Works	1000.00
6.	Dormitory Security Staff	310.00
7.	Pre-primary School Building & Day Care Centre	330.00
8.	Estate Office	400.00
9.	Dormitory of Guest House	200.00
SUB-TOTAL (A)		4840.00
B RESIDENTIAL QUARTER:		
10.	Pre-fabricated transit accommodation	200.00
SUB-TOTAL (B)		200.00
C STUDENT'S HOSTEL:		
11.	Hostel 11 (1000)	2500.00
SUB-TOTAL (C)		2500.00
D DEPT. LABORATORY SPACE EXPANSION:		
12.	CHM Expn. III / EEE Expn II / ME Expn / Class Room Complex	2000.00
13.	Research Building	2500.00
14.	CIF/CHEM/CAL/PHY Ph-V and Dev. NT and Clean room	2500.00
SUB-TOTAL (D)		7000.00
E NEW WORKS:		
15.	Land Acquisition	7500.00
16.	50 unit of C type	
17.	40 unit of B type	
18.	F type Tower (160)	
19.	80 unit of D type	
20.	Acad. Ph. VI (CIF, CET)	
21.	Rural Technology Centre	
22.	Acad. Ph. VIII (BSB)	
23.	BHISM Building	
SUB-TOTAL (E)		7500.00
SUB-TOTAL (WORKS)		22040.00
F LABORATORY / OFFICE EQUIPMENT, FURNITURE AND BOOKS:		
24.	Lab / Office Equipment	8650.00
25.	Furniture & Fixtures	1200.00
26.	Library Books / Journals	150.00
SUB-TOTAL (E)		10000.00
TOTAL (A+B+C+D+E+F)		32040.00

Source of Fund: CAPITAL head 2017-18:

(₹ in Lakh)

Sl. No.	Particular	2017-18
1.	Allocation by MHRD under Infrastructure	10000.00
2.	Allocation by MHRD under Initiative for quality improvement	10000.00
3.	Estimated IRG during 2016-17	100.00
4.	Loan from HEFA	7500.00
5.	Anticipated additional allocation from MHRD	4440.00
6.	Total estimated fund for Capital Exp. 2017-18	32040.00

Indian Institute of Technology Guwahati

BUDGET ESTIMATES 2017-18

B. REVENUE:

(₹ in Lakh)

Sl. No.	New A/c Code	ACCOUNTS HEAD	BE 2017-18
A		ESTABLISHMENT EXPENDITURE (SALARY + PENSION):	
1		Salary (OH-36)	10700.00
a	10	Faculty	7800.00
b	11	Non-Faculty	2900.00
2		Pension & Pensionary Benefits (OH-31)	770.00
3		Other Component (OH-36)	1300.00
a	16	Employees' Other Benefit	130.00
b	20	Leave Travel Concession (LTC)	250.00
c	22	Professional Development Allowance (PDA)	420.00
d	28	Medical Expenditure:	500.00
		TOTAL (A) ESTABLISHMENT EXPENSES	12770.00
B	3	OTHERS ADMINISTRATIVE EXPENSES (NON-SALARY COMPONENTS):	
1.		Travel Expenses:	160.00
2.	57	Academic Activities:	300.00
3.	61	Deptl. Operating Cost (Consum. Dept. / Centre):	600.00
4.	62	Deptl. Operating Cost (AMC/ Recurring Contingency):	650.00
5.	63	Electricity and Power	1800.00
6.	65	Horticulture Services Exp.	100.00
7.	67	Postage, Telephone and Communication Charges:	98.00
8.	69	Recurring Office Contingency:	100.00
9.	71	Repairs and Maintenance:	1900.00
10.	72	Research Journals:	800.00
11.	73	Security Service Expenses	600.00
12.	74	Cleaning Services Expenses	350.00
13.	75	Seminar / Workshop Organization	15.00
14.	76	Sewerage	60.00
15.	77	Students Affairs (Gymkhana):	175.00
16.	78	Student Scholarship	9597.00
17.	79	Transport Hiring Charges	225.00
18.		Others:	547.00
i	54	<i>Alumni and External Relation</i>	7.00
ii	58	<i>Advertisement and Publicity</i>	65.00
iii	59	<i>Auditors Remuneration</i>	25.00
iv	60	<i>Day Care Centre</i>	15.00
v	64	<i>Guest House Management</i>	50.00
vi	66	<i>Legal Expenses and Professional fee</i>	30.00
vii	68	<i>Printing and Stationery</i>	15.00
viii	70	<i>Recruitment Expenses:</i>	60.00
ix	80	<i>Travelling and Conveyance Expenses</i>	20.00
x	81	<i>Vehicles Running and Maintenance</i>	15.00
xi	88	<i>Institute Level Programme</i>	30.00
xii	89	<i>National Level Programme</i>	25.00
xiii	90	<i>Meeting Expenses</i>	10.00
xiv	91	<i>Start-up-Grants (Recurring)</i>	40.00
xv	92	<i>Akshara Pre-Primary School</i>	10.00
xvi	93	<i>Fellowship & Contingency for IPDF</i>	100.00
xvii	94	<i>Patent Fee</i>	30.00
		TOTAL (B)	18077.00
		GRAND TOTAL (A+B)	30847.00
C	4	SPECIAL SCHEME:	
19	101	Prime Minister Research Fellowships (PMRF)	251.00
20	102	M. Tech (Teaching Assistance)	209.00
		TOTAL (C)	460.00

Source of Fund: REVENUE head 2017-18:

(₹ in Lakh)

Sl. No.	Particular	2017-18
1	Maintenance	17250.00
2	Fellowships	9597.00
3	Estimated Unspent Balance carry forward from Prev. Year	1000.00
4	Estimated IRG during 2017-18	3000.00
5	Total estimated fund for Revenue Exp. 2017-18	30847.00

Source of Fund: SPECIAL SCHEME (under REVENUE) 2017-18:

(₹ in Lakh)

Sl. No.	Particular	2017-18
1	PMRF	251.00
2	M.Tech (TA)	209.00
3	Total Fund	460.00

Annexure-3

Revised List of Experts as Board Nominee to the Selection Committee for Faculty positions of the Department of Humanities and Social Sciences:

NOT FOR PUBLIC DOMAIN

List of Medical and Nursing Expert

NOT FOR PUBLIC DOMAIN

Annexure-5

Received on : 6/9/16
By : Nitakshi
DIRECTORATE IITG, GHY-39

F. No. 35-15/2016-T.S.-I
Government of India
Ministry of Human Resource Development
Department of Higher Education
Technical Section-I

Shastri Bhawan, New Delhi
Dated the 29th August, 2016

To,

The Directors, IITs

Subject: Enhancement of age of superannuation in respect of Non- Teaching Medical Posts in IITs- reg.

Sir,

I am directed to state that the Ministry of Health & Family Welfare, vide Order No. A.12034/1/2014-CHS-V dated 31-05-2016, has enhanced the age of superannuation of the specialists of Non-Teaching and Public Health sub-cadres of Central Health Service (CHS) and General Duty Medical Officers of CHS to 65 years.

2. The age of superannuation of the Non-Teaching Medical posts in the IITs under this Ministry has also been enhanced to 65 years, subject to the conditions that these posts are similarly situated as the counterparts in CHS in terms of qualifications and the nature of functions.] 'A'

3. This issues based on the approval of Ministry of Finance, Department of Expenditure vide their I.D. No. 21(1)/EV/2014 dated 29th July, 2016, in the case of Central Universities.

*Registrar
Gautam Biswas
6/9/16*

Yours faithfully,

(Tripti Gurha)
Director (IITs)

Ph. No. 011- 23073271

- 1) Registrars of all IITs.
- 2) Shri Amar Nath Singh, Director, Department of Expenditure, Ministry of Finance, New Delhi.
- 3) PS to HRM/PS to MoS(MNP)/PS to MoS(UK).
- 4) PSO to Secretary (HE)/ PS to AS(TE)/ PS to JS&FA.

(Tripti Gurha)
Director (IITs)

Jt. Regr

Delegation Powers of the Director to Dean R&D

<u>Different cases for consideration to permit travel by non AI flights:</u>	Approving Authority at present	Approved by 88th BOG
Certificate /Declaration from the Designated Travel Agent (DTA) of the Institute confirming that the intended place of visit is not directly connected with AI flights as per the relevant list in this regard as furnished by the Ministry of Civil Aviation , Govt. of India.	Director	DoRD
When there is no AI flight connectivity to reach the destination in a single day. That means AI connectivity is possible only after overnight halt.	Director	DoRD
AI connectivity is available after prolonged period of halt.	Director	DoRD
When AI flight tickets are not available.	Director	DoRD
When timing of the AI flights are at very inconvenient /odd hours affecting academic activities of the faculty concerned.	Director	
Journey is to be made at short notice based on urgency.	Director	
Fund position in the project is insufficient to undertake journey by AI flight, but sufficient enough to go ahead with non AI travel.	Director	DoRD
When the source of fund to undertake travel is non-governmental.	Director	DoRD

No.F.29/1/2015-PPD
Government of India
Ministry of Finance
Department of Expenditure
Procurement Policy Division

516, Lok Nayak Bhawan, New Delhi
Dated the 13th April, 2016

OFFICE MEMORANDUM

Subject : Amendment to the Rule 126 of General Financial Rule, 2005 –
regarding.


Rule 126 of the GFR pertaining to the execution of the work by Public Works Organisations (PWOs) were last amended by this office O.M. No.15 (1)/E-II(A)/2010 dated 20th August, 2010.

2. This department has been receiving references from various Ministries/ Departments seeking clarifications, whether award of contract to PWOs/PSUs by the Government Ministries/ Department should be on the basis of competitive bidding among the PWOs/PSUs or on a nomination basis. Hence, it is decided that the existing provision of Rule 126 at Chapter 5 of General Financial Rule, 2005 which deals with "Works" shall be substituted by the provision indicated in the Annexure of this Office Memorandum.

3. This order will take effect from the date of issue of this Office Memorandum.

4. All Central Government Ministries/ Departments are requested to bring this amendment to the notice of all their attached and subordinate offices for their information.

5. This O.M. is also available on our website <http://finmin.nic.in> → Departments → Expenditure → Procurement Policy Division. Hindi version of this O.M. will follow.


(Vinayak T. Likhari)
Under Secretary (PPD)
Tele/fax – 24621305
E-mail : Vinayak.likhar@nic.in

To
Secretaries & Financial Advisers of all Ministries/ Departments of the Government of India.

AMENDMENT TO GENERAL FINANCIAL RULE, 2005

CHAPTER – 5 - The existing provision of Rule 126(1) to (4) may be replaced by the following.

Rule 126(1):- A Ministry or Department at its discretion may directly execute repair works estimated to cost upto Rupees Thirty Lakhs after following due procedure indicated in Rule 132.

Rule 126(2):- A Ministry or Department may, at its discretion, assign repair works estimated to cost above Rupees thirty Lakhs and original works of any value to any Public Works Organisation (PWO) such as Central Public Works Department (CPWD), State Public Works Department, others Central Government organisations authorised to carry out civil or electrical works such as Military Engineering Service (MES), Border Roads Organisation (BRO), etc. or Ministry/ Department's construction wings of Ministries of Railways, Defence, Environment & Forests, Information & Broadcasting and Departments of Posts, and Space etc.

Rule 126(3) - As an alternative to 126(2), a Ministry or Department may assign repair works estimated to cost above Rupees thirty Lakhs and original works of any value to any Public Sector Undertaking set up by the Central or State Government to carry out civil or electrical works or to any other Central/ State Government organisation /PSU which may be notified by the Ministry of Urban Development (MoUD) for such purpose after evaluating their financial strength and technical competence.

However, for the award of work under this sub-rule, the Ministry/ Department shall ensure competition among such PSUs/ organizations. This competition shall be essentially on the lump sum service charges to be claimed for execution of work.

Rule 126(4):- Delete

(Min. of Fin.(Exp.) O.M. No. F.29/1/2015-PPD dated the 13th April, 2016)

No.15(1)/E-II(A)/2010
Government of India
Ministry of Finance
Department of Expenditure

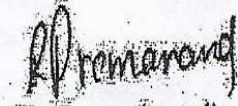
New Delhi, the 20th August, 2010

OFFICE MEMORANDUM

Sub: Amendment to Rule 126 of General Financial Rules, 2005.

The undersigned is directed to say that it has been decided, in consultation with the Ministry of Urban Development, that the existing provisions of Rule 126 at Chapter-5 of General Financial Rules, 2005 which deals with 'Works' shall be substituted by the provisions as indicated in the Annexure to this Office Memorandum.

2. This order will take effect from the date of issue.
3. All the Ministries/Departments are requested to bring this to the notice of the offices and organisations under their administrative control.
4. Hindi version of this Office Memorandum will follow.


(R. Prem Anand)

Under Secretary to the Government of India

To,

- (1) The Secretaries of the Ministries/Departments of the Government of India.
- (2) The Financial Advisers of Ministries/Departments of the Government of India

Copy (with usual no. of spare copies) forwarded to C&AG, UPSC etc., as per standard endorsement list.

AMENDMENT TO RULE 126 OF GENERAL FINANCIAL RULES, 2005

Chapter 5 - Works; Rule 126

The existing provisions of Rule 126 (1) to (4) may be replaced by the following:

Rule 126.

- (1) A Ministry or Department at its discretion may directly execute repair works estimated to cost upto Rupees thirty Lakhs after following due procedure indicated in **Rule 132**.
- (2) A Ministry or Department may, at its discretion, assign repair works estimated to cost above Rupees thirty Lakhs and original works of any value to any Public Works Organisation, such as Central Public Works Department (CPWD), State Public Works Divisions, other Central Government organisations authorised to carry out civil or electrical works such as Military Engineering Service (MES), Border Roads Organisation (BRO) etc., Public Sector Undertakings set up by the Central or State Government to carry out civil or electrical works or any other Central/State Govt. organisation/PSU which may be notified by the Ministry of Urban Development after evaluating their financial strength and technical competence.
- (3) A Ministry or Department may also execute works of the nature and values mentioned at **Rule 126(2)** through a well reputed and technically competent organization, other than Public Works Organisations as defined in **Rule 126(2)**, after consultation with Ministry of Urban Development. While considering the proposals of the Ministries/Departments as a part of the consultation process, Ministry of Urban Development would take into consideration the financial strength and technical competence of the proposed executing agency, the available capacity of CPWD to take up such works and other features such as adherence to authorised norms/scales of accommodation in the design, use of appropriate Plinth Area Rates for estimates etc. While executing such works, the Ministry/Department would also follow the provisions of the other Rules in Chapter 5.
- (4) The consultation with Ministry of Urban Development referred to in **Rule 126(3)** would not be necessary if the work is executed through the Ministry's/Department's own civil construction agencies as in the case of Ministries of Railways, Defence, Environment & Forests, Information & Broadcasting and Departments of Posts, Space etc.

MEDICAL RECORDS RETENTION POLICY

Medical records retention policy for IIT Guwahati Hospital has been prepared for facilitating the retention and management of medical records of Institute patients and official records of the Medical Section.

Under this policy, the digitisation of the entire medical records of the Institute Hospital is sought from the Competent Authority of the Institute. The medical records of the patients visiting the IITG Hospital include the patients Hospitalisation records, OPD slips, emergency records, student health cards etc. The official records include files pertaining to Medical reimbursement, medical dependency files, office orders, Hospital equipment purchase etc. The Medical Section therefore proposes a “*MEDICAL RECORDS RETENSION POLICY*” as follows for its clearance from the Records and Archive Management (RAM) Cell.

- (1) Digitisation of all pharmacy OPD invoice slips in form of CDs and same to be retained by the Medical Section for office records starting from last audited year of the Institute. Subsequently, the other OPD slips pertaining to previous audited years will be given to RAM cell for digitisation subject to the condition that the Finance and Accounts Section (F&A) gives its nod to the entire process. This entire process is submitted for clearance for at least last 05 audited years.

Or

Otherwise disposal of all pharmacy invoices by *retaining the invoices of last 05 audited FYs only* and rest disposed by RAM Cell only after getting the requisite permission from F&A Section

- (2) Regarding the upkeep of all patient hospitalisation records, emergency records, student health cards e.t.c, the records retention is sought in a digitised format. After the digitisation process is over the same may be handed over to IITG Hospital and e-copy of the same to

be retained by the RAM Cell. The records (hard copies) of this nature will be retained *permanently* by the RAM Cell.

- (3) Digitisation of all official records including files related to medical reimbursement of all FYs, medical dependency files, office orders, Hospital equipment purchase etc of the Medical Office. After digitisation of the above mentioned records the same to be handed over to the Medical Section in form of CDs/hard disks and RAM Cell retaining a copy of the same. The process is initially sought for commencement from JAN 2015 to till date and subsequently moving on to previous years.
- (4) Timely suggestions received from the RAM Cell or Government Nodal Agency (*through RAM Cell*) for proper retention all medical records and its better management for its inclusion under this policy and co-ordination between the RAM cell and the Medical Section is also sought in this regard. Also, suggestion received from Medical User Group (MUG) and Hospital Advisory Board (HoAB) of the Institute received from time to time is sought for inclusion under this policy and its implementation.
- (5) Medical Barcode application is already implemented as part of Office Automation process for prescription generation. The online doctor appointment portal, online pharmacy medicine issue, laboratory test online reports, online medical reimbursement procedure to be taken up in subsequent phases of office automation is under discussion and medical record retention policy requires streamlining the digitisation all medical records in coordination with the CCC IIT Guwahati. All these records are to be maintained in the *secured* digital server/database and can be accessed by the HOS Medical Section by using an administrator password.

EXISTING PROVISIONS IN THE B.TECH./B.DES. ORDINANCES AND REGULATIONS**Annexure - III****Additional Rules on MINOR programme (Applicable from 2013-batch of BTech/BDes students onwards)**

A.1		Rules relating to withdrawal from MINOR programme
	A.1.1	If a student submits application for dropping the MINOR discipline within the scheduled time of any semester, all grades awarded to him/her in previous semesters for Minor discipline related courses SHALL BE REMOVED from his/her grade statement.
	A.1.2	Students who drop out from MINOR discipline having earned any `F` grade SHALL NOT BE ELIGIBLE for award of Institute medal.
	A.1.3	Students who drop out from MINOR discipline without having earned any `F` grade will remain ELIGIBLE for award of Institute medal.
A.2		Presentation of performance in MINOR programme in Pass Certificate
	A.2.1	<p>Presentation of performance in MINOR programme in Pass Certificate shall be as follows:</p> <p style="text-align: center;">Bachelor of Technology in xxxxxxxxxx with Minor in yyyyyyyyyy</p> <p>where, xxxxxxxxxx shall reflect the BTech/BDes discipline, and yyyyyyyyyy shall reflect MINOR discipline.</p>
A.3		Presentation of performance in MINOR programme in Grade Card
	A.3.1	For students who SUCCESSFULLY complete MINOR discipline: There will be a SINGLE Grade Card with the final SPI/CPI representing all courses (<i>excluding</i> MINOR discipline courses).

	<p>For these students, at the bottom of the Grade Card, the Course Codes, Course Titles, Course Credits, and Grades, for respective MINOR discipline courses will only be shown, with a caption,</p> <p style="text-align: center;">Summary of Additional Learning MINOR in yyyyyyyyyy</p> <p>where, yyyyyyyyyy shall reflect MINOR discipline.</p> <p>Also, for these students, on the back side of their pre-printed high security Grade Card format of the Institute, an additional insertion shall be made as:</p> <p>MINOR discipline courses : These courses are over and above the syllabi and credit structures prescribed for B.Tech./B.Des. programme of the Institute. Students can additionally opt for a Minor in a discipline other than the discipline he/she is registered in. Course codes for minor courses are similar as regular courses but are appended with “M”. <u>Students who complete all MINOR discipline courses will have the minor mentioned in the degree Certificate and final Grade Card.</u></p>
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A.3.2	<p>For students who FAIL in MINOR discipline courses OR opt out from MINOR discipline, there will be TWO Grade Cards as per details below:</p> <p>(i) The main Grade Card will be with the final SPI/CPI representing all courses (<i>excluding</i> MINOR discipline courses), without any mentioning about the student’s MINOR discipline courses at the bottom of the Grade Card;</p> <p>For this type of a Grade Card, nothing will be inserted or added on the back-side of the pre-printed high security format.</p> <p>(ii) There will be a separate Grade Card prepared for this type of a student, presenting the MINOR courses with whatever grades he/she secured, with a caption,</p> <p style="text-align: center;">Summary of Additional Learning</p> <p>For this type of a Grade Card also, nothing will be inserted or added on the back-side of the pre-printed high security format.</p>
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PROPOSED REVISIONS IN THE B.TECH./B.DES. ORDINANCES AND REGULATIONS

Annexure - III

Additional Rules on MINOR programme (Applicable for 2013-batch of BTech/BDes students)

A.1		Rules relating to withdrawal from MINOR programme
	A.1.1	If a student submits application for dropping the MINOR discipline within the scheduled time of any semester, all grades awarded to him/her in previous semesters for Minor discipline related courses SHALL BE REMOVED from his/her grade statement, UNLESS HE/SHE SPECIFICALLY REQUESTS IT TO BE OTHERWISE.
	A.1.2	Students who drop out from MINOR discipline having earned any `F` grade SHALL NOT BE ELIGIBLE for award of Institute medal.
	A.1.3	Students who drop out from MINOR discipline without having earned any `F` grade will remain ELIGIBLE for award of Institute medal.
A.2		Presentation of performance in MINOR programme in Pass Certificate
	A.2.1	<p>Presentation of performance in MINOR programme in Pass Certificate shall be as follows:</p> <p align="center">Bachelor of Technology in xxxxxxxxxx with Minor in yyyyyyyyyy</p> <p>where, xxxxxxxxxx shall reflect the BTech/BDes discipline, and yyyyyyyyyy shall reflect MINOR discipline.</p>

A.3		Presentation of performance in MINOR programme in Grade Card
	A.3.1	<p>There will be a SINGLE Grade Card with the final SPI/CPI representing all courses (<i>including</i> MINOR discipline courses), EXCEPT for those students who submitted application for dropping out from MINOR discipline – in which case the recalculated final SPI/CPI shall be on all courses (<i>excluding</i> MINOR discipline courses);</p> <p>Notwithstanding the above, even after opting out from the MINOR programme, if a student specifically requests for inclusion of whatever MINOR course(s) he/she completed in the Grade Card or issuing a separate Grade Card showing whatever MINOR courses he/she completed with all awarded valid grades with the caption ‘Summary of Additional Learning’, the same is to be accepted.</p>
	A.3.2	<p>For students only who SUCCESSFULLY complete MINOR discipline, the Grade Card, should mention:</p> <p style="text-align: center;">Discipline : xxxxxxxxxx with additional courses for MINOR in yyyyyyyyyy</p> <p>where, xxxxxxxxxx shall reflect the BTech/BDes discipline, and yyyyyyyyyy shall reflect MINOR discipline.</p>
	A.3.3	<p>For students who <i>fail</i> to complete MINOR discipline OR <i>submitted application for dropping out</i> from MINOR discipline, the Grade Card, should mention:</p> <p style="text-align: center;">Discipline : xxxxxxxxxx</p> <p>where, xxxxxxxxxx shall reflect the BTech/BDes discipline.</p>
	A.3.4	<p>For students who complete MINOR discipline courses as well as who fail to complete MINOR discipline courses, except for those students who submitted application for dropping out from MINOR discipline, on the back side of their pre-printed high security Grade Card format of the Institute, an additional insertion shall be made as:</p> <p>MINOR discipline courses: These courses are over and above the syllabi and credit structures prescribed for B.Tech./B.Des. programme of the Institute. Students can additionally opt for a Minor in a discipline other than the discipline he/she is registered in. Course codes for minor courses are similar as regular courses but are appended with “M”. <u>Students who complete all MINOR discipline courses will have the minor mentioned in the degree Certificate and final Grade Card.</u></p>

	A.3.5	<p>For students who opt out from MINOR discipline, and specifically requests for issuing a separate Grade Card showing whatever MINOR courses he/she completed with all awarded valid grades, there will be a separate Grade Card prepared with a caption,</p> <p style="text-align: center;">Summary of Additional Learning</p> <p>For this type of a Grade Card, nothing will be inserted or added on the back-side of the pre-printed high security format.</p>
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Note : *The provisions for 2013-batch of B.Tech./B.Des. students have been made by adding the shaded portions to the provisions maintained on the subject for 2010 to 2012 batches of B.Tech./B.Des. students.*

Annexure - IV

Additional Rules on MINOR programme (Applicable from ~~2013~~ 2014-batch of BTech/BDes students onwards)

A.1		Rules relating to withdrawal from MINOR programme
	A.1.1	If a student submits application for dropping the MINOR discipline within the scheduled time of any semester, all grades awarded to him/her in previous semesters for Minor discipline related courses SHALL BE REMOVED from his/her grade statement.
	A.1.2	Students who drop out from MINOR discipline having earned any `F' grade SHALL NOT BE ELIGIBLE for award of Institute medal.
	A.1.3	Students who drop out from MINOR discipline without having earned any `F' grade will remain ELIGIBLE for award of Institute medal.
A.2		Presentation of performance in MINOR programme in Pass Certificate
	A.2.1	<p>Presentation of performance in MINOR programme in Pass Certificate shall be as follows:</p> <p style="text-align: center;">Bachelor of Technology in xxxxxxxxxx with Minor in yyyyyyyyyy</p> <p>where, xxxxxxxxxx shall reflect the BTech/BDes discipline, and yyyyyyyyyy shall reflect MINOR discipline.</p>
A.3		Presentation of performance in MINOR programme in Grade Card
	A.3.1	For students who SUCCESSFULLY complete MINOR discipline: There will be a SINGLE Grade Card with the final SPI/CPI representing all courses (<i>excluding</i> MINOR discipline courses).

		<p>For these students, at the bottom of the Grade Card, the Course Codes, Course Titles, Course Credits, and Grades, for respective MINOR discipline courses will only be shown, with a caption,</p> <p style="text-align: center;">Summary of Additional Learning</p> <p style="text-align: center;">MINOR in yyyyyyyyyy</p> <p>where, yyyyyyyyyy shall reflect MINOR discipline.</p> <p>Also, for these students, on the back side of their pre-printed high security Grade Card format of the Institute, an additional insertion shall be made as:</p> <p>MINOR discipline courses : These courses are over and above the syllabi and credit structures prescribed for B.Tech./B.Des. programme of the Institute. Students can additionally opt for a Minor in a discipline other than the discipline he/she is registered in. Course codes for minor courses are similar as regular courses but are appended with “M”. <u>Students who complete all MINOR discipline courses will have the minor mentioned in the degree Certificate and final Grade Card.</u></p>
A.3.2		<p>For students who FAIL in MINOR discipline courses OR opt out from MINOR discipline, there will be TWO Grade Cards as per details below:</p> <p>(i) The main Grade Card will be with the final SPI/CPI representing all courses (<i>excluding</i> MINOR discipline courses), without any mentioning about the student’s MINOR discipline courses at the bottom of the Grade Card;</p> <p>For this type of a Grade Card, nothing will be inserted or added on the back-side of the pre-printed high security format.</p> <p>(ii) There will be a separate Grade Card prepared for this type of a student, presenting the MINOR courses with whatever grades he/she secured, with a caption,</p> <p style="text-align: center;">Summary of Additional Learning</p> <p>For this type of a Grade Card also, nothing will be inserted or added on the back-side of the pre-printed high security format.</p>

Note : *Shaded portion only indicate the minor amendment for provisions on the subject made for 2014-batch of B.Tech./B.Des. students onwards.*

INDIAN INSTITUTE OF TECHNOLOGY GUWAHATI
Proceedings of the Selection Committee meeting for
Faculty Positions in the Department of Mechanical Engineering
held on 18th March 2017

The Selection Committee, consisting of the following members, met at 9.30 a.m. on 18.03.2017 in the Interview Room of IIT Guwahati, to interview candidates for appointment to the post of Professor in the Department of Mechanical Engineering.

- | | | |
|----|---|----------------------------|
| 1. | Prof. G. Biswas
Director, IIT Guwahati | Chairman |
| 2. | Prof. P.M. Dixit
Department of ME
IIT Kanpur | Member (Visitor's Nominee) |
| 3. | Prof. M.S. Shunmugam
Department of ME
IIT Madras | Member (Board Nominee) |
| 4. | Prof. R.P. Vedula
Department of ME
IIT Bombay | Member (Board Nominee) |
| 5. | Prof. Ashitava Ghoshal
Department of ME
IISc. Bangalore | Member (Senate Nominee) |
| 6. | Prof. P. Mahanta
DOFA, IIT Guwahati | Member |

The committee noted that 4 (four) candidates for the post of Professor has applied against the advertisement in the Institute website. After screening the above application, the following no. of candidate has been called for interview for the posts of Professor.

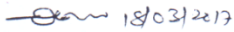
Professor _ 4


The following candidate appeared in the interview :

1. Dr. S. Senthilvelan
2. Dr. K.S.R. Krishna Murthy
3. Dr. S. Kanagaraj
4. Dr. Shyamanta Moni Hazarika

The committee recommends the selection of the following candidate for appointment to the posts of Professor.


Sl. No.	Name	Recommended for	Initial Pay (₹)	Remarks
1.	Dr. S. Senthilvelan	Professor	As per rules	
2.	Dr. KSR Krishna Murthy	Professor	As per rules	
3.	Dr. S. Kanagaraj	Professor	As per rules	
4.	Dr. Shyamanta M Hazarika	Professor	As per rules	



(Prof. P.M. Dixit)


(Prof. M.S. Shunmugam)


(Prof. R.P. Vedula)


(Prof. A. Ghoshal)


(Prof. P. Mahanta) 18/3/17.


(Prof. G. Biswas) 18/3/17

INDIAN INSTITUTE OF TECHNOLOGY GUWAHATI
Proceedings of the Selection Committee meeting for
Faculty Positions in the Department of Mechanical Engineering
held on 18th March 2017

The Selection Committee, consisting of the following members, met at 9.30 a.m. on 18.03.2017 in the Interview Room of IIT Guwahati, to interview candidates for appointment to the post of Associate Professor in the Department of Mechanical Engineering.

1.	Prof. G. Biswas Director, IIT Guwahati	Chairman
2.	Prof. P.M. Dixit Department of ME IIT Kanpur	Member (Visitor's Nominee)
3.	Prof. M.S. Shunmugam Department of ME IIT Madras	Member (Board Nominee)
4.	Prof. R.P. Vedula Department of ME IIT Bombay	Member (Board Nominee)
5.	Prof. Ashitava Ghoshal Department of ME IISc. Bangalore	Member (Senate Nominee)
6.	Prof. A.K. Dass HOD, Department of ME IIT Guwahati	Member

The committee noted that 12 (twelve) candidates for Associate Professor have applied against the advertisement in the Institute website. After screening the above applications, following no. of candidates were called for interview for the posts of Associate Professor.

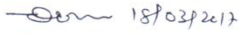
Associate Professor – 5


The following candidates appeared in the interview :


1. Dr. Amab Kumar De
2. Dr. Swarup Bag
3. Dr. Ganesh Natarajan
4. Dr. Shrikrishna N. Joshi
5. Dr. Atanu Banerjee


The committee recommends the selection of the following candidates for appointment to the posts of Associate Professor.

Sl. No.	Name	Recommended for	Initial Pay (₹)	Remarks
1.	Dr. Arnab Kumar De	Associate Professor	As per rules	
2.	Dr. Swarup Bag	Associate Professor	As per rules	
3.	Dr. Ganesh Natarajan	Associate Professor	As per rules	
4.	Dr. Shrikrishna N. Joshi	Associate Professor	As per rules	
5.	Dr. Atanu Banerjee	Associate Professor	As per rules	


(Prof. P.M. Dixit)


(Prof. M.S. Shunmugam)


(Prof. R.P. Vedula)


(Prof. A. Ghoshal)


(Prof. A.K. Dass)


(Prof. G. Biswas)

18/3/17

INDIAN INSTITUTE OF TECHNOLOGY GUWAHATI
Proceedings of the Selection Committee meeting for
Faculty Positions in the Department of Mechanical Engineering
held on 18th March 2017

The Selection Committee, consisting of the following members, met at 9.30 a.m. on 18.03.2017 in the Interview Room of IIT Guwahati, to interview candidates for appointment to the post of Assistant Professor in the Department of Mechanical Engineering.

- | | | |
|----|---|----------------------------|
| 1. | Prof. G. Biswas
Director, IIT Guwahati | Chairman |
| 2. | Prof. P.M. Dixit
Department of ME
IIT Kanpur | Member (Visitor's Nominee) |
| 3. | Prof. M.S. Shunmugam
Department of ME
IIT Madras | Member (Board Nominee) |
| 4. | Prof. R.P. Vedula
Department of ME
IIT Bombay | Member (Board Nominee) |
| 5. | Prof. Ashitava Ghoshal
Department of ME
IISc. Bangalore | Member (Senate Nominee) |
| 6. | Prof. A.K. Dass
HOD, Department of ME
IIT Guwahati | Member |

The committee noted that 56 (fifty six) candidates for Assistant Professor have applied against the advertisement in the Institute website after the last interview. After screening the above applications, following number of candidates were called for interview for the posts of Assistant Professor.

Assistant Professor - - 3

The following candidates appeared in the interview :

1. Dr. Arup Kumar Nandy
2. Dr. Nelson Muthu

The committee also considered the applications of the following candidate in-absentia :


1. Dr. Atul Jain


The committee noted that the following candidate did not appear for the interview:

1. Dr. Atul Jain


The committee recommends the selection of the following candidates for appointment to various posts as follows :


Sl. No.	Name	Recommended for	Initial Pay (₹)	Remarks
1.	Dr. Arup Kumar Nandy	Assistant Professor	As per rules	
2.	Dr. Nelson Muthu	Assistant Professor	As per rules	



(Prof. P.M. Dixit)


(Prof. M.S. Shunmugam)


(Prof. R.P. Vedula)


(Prof. A. Ghoshal)


(Prof. A.K. Das)


(Prof. G. Biswas)

18/3/17

The Extract of the minute of the HoAB recommending the purchase of two nos. of new Ambulance

Item No.2:

Urgent infrastructure requirement of Institute Hospital

e) For many months the Hospital Ambulance is not in a proper shape. There is no shed for the ambulance. There is heavy use of the ambulance.

R/04/02/2017:

On item no. 2(e), The Board **recommended** that two Ambulance be purchased, one big (e.g.Winger/Force) with minimum life support facility and one small(e.g.mini van) through buy back of two Winger Ambulances of Hospital presently available, if possible. Otherwise, the Board **recommended** to buy two Ambulances as mentioned above through open tender and disposing the two older Ambulances presently available at Hospital as per the disposal procedure of IIT Guwahati.