

INDIAN INSTITUTE OF TECHNOLOGY GUWAHATI
MINUTES OF THE
EIGHTY SECOND MEETING OF THE BOARD OF GOVERNORS
HELD ON 29th SEPTEMBER 2015

The Eighty Second Meeting of the Board of Governors of the Institute was held on 29.09.2015 in the Conference Room of IIT Guwahati Guest House, Guwahati and the following members were present:

- | | |
|------------------------------|------------------------|
| 1. Prof. Gautam Biswas | Director / Member |
| 2. Prof. M. K. Chaudhuri | Member |
| 3. Prof. D. B. Goel | Member |
| 4. Mr. Pydah Venkatanarayana | Member |
| 5. Mr. C. Lalhmachhuana | Member |
| 6. Prof. Rafikul Alam | Member |
| 7. Mr. U. C. Das | Registrar / Secretary. |

Dr. R. P. Singh, Chairman, Prof. Asis Datta, Prof. Arun Chattopadhyay and Secretary and Commissioner, Deptt. Of Education, Govt. of Assam could not attend the meeting due to their prior engagements and/or inconveniences and they were granted leave of absence.

Since the Chairman of the Board was absent, Mr. U. C. Das, Secretary of the Board read out relevant Section of the Statutes, that is, Section 2 (6) which reads as below:

“The Chairman, if present, shall preside at every meeting of the Board. In his absence the members present shall elect one from amongst themselves to preside at the meeting.”

Accordingly, the Secretary requested the Board members present to elect one from amongst themselves to preside at the meeting.

Prof. D. B. Goel proposed the name of Prof. M. K. Chaudhuri to preside over the meeting. Prof. Gautam Biswas, Director seconded the proposal.

Prof. M. K. Chaudhuri thanked the Board members and agreed to preside over the meeting as Chairman. Before starting the meeting, Prof. M. K. Chaudhuri sought the help and co-operation from all the members in conducting the meeting.

The agenda for the day was taken up as below:

Item No. 1

Chairman's welcome address and appraisal:

The Chairman welcomed all the members of the Board with special mention to Mr. C. Lalhmachhuana, nominee from the State of Mizoram who had been newly inducted as a member of the Board in place of Er. Liansanga.

There was no appraisal.

Resolution No. : R_81 BOG/01/2015

RESOLVED that the Chairman's welcome address be noted.

Item No. 2

Confirmation of the Minutes of the 81st Meeting of the Board of Governors of the Institute held on 07.06.2015:

The Eighty First Meeting of the Board of Governors of the Institute was held on 07.06.2015 at the Conference Room of Institute Guest House. The Minutes of the meeting were circulated amongst the members of the Board for their comments / observations. Some comments have been received from one of the Hon'ble members, Prof. Rafikul Alam, vide his letter dated 16.09.2015 on Item No 2, Item No.33, Item No.15 and Item No 26 which were circulated amongst the members of the Board.

After prolonged deliberation on Centre of Creativity (Item No 2 & 33 of 81st BOG), it was clarified that it is a service centre and not an academic/research centre. It was also clarified that under Section 21 (2) of the Statutes of the Institute, Board

may establish or abolish one or more schools or centres of research on the recommendation of the Senate. Since Centre of Creativity is a service centre, recommendation of Senate was not essential. However it was agreed that as and when this centre will be converted to a research centre, prior recommendation of the Senate will be sought. However, it was suggested that creation of the Centre of Creativity be reported to the Senate as a service centre only. The extension of the term of Visiting Artist under the Centre of Creativity is accepted in principle. In future further re-appointment of the visiting artist is proposed instead of extension and Director was authorized to take necessary action in this regards including termination, if required.

Discussion on Item No 15 of 81st BOG i.e. on the matter of Procedures, Rules and Guidelines of the Disciplinary proceedings also took place and it was proposed to electronically circulate the same amongst the teaching and non-teaching employees of the Institute with a request to comment within a reasonable time and send to the Registrar. On receipt of the comments, these be sent to Prof. D. B. Goel for further suggestion and then implement.

The Item No 26 of 81st BOG meeting about extension of service as Visiting Assistant Professor, on contract, in respect of Dr. Amitabh Chatterjee, Visiting Assistant Professor in the Department of Electronics and Electrical Engineering was also discussed. The Board proposed that the consolidated pay offered to Dr. Chatterjee be reviewed and rectified, if necessary.

The Board also considered the modification / rectification administratively incorporated in item no. 14 regarding top-up grant to ICCR scholars and the item no. 25 regarding new nominee from the State of Nagaland to the Board in place of that from the State of Mizoram. The Board agreed with the modification / rectification administratively incorporated in item no. 14 regarding top-up grant to ICCR scholars and also agreed to continue with the new nominee of the State of Mizoram to the Board for the remaining period of the membership of the earlier nominee and accordingly decided to drop the minuted decision at item no. 25 of the proceedings of the 81st BOG held on 07.06.2015.

The Board was requested to consider the above observation/suggestions and confirm the Minutes of the 81st BOG Meeting as circulated in which the

rectification / modifications are incorporated.

The Board resolved as below:

Resolution No. :R_82 BOG/02/2015

RESOLVED that the Minutes of the 81st Meeting of the Board of Governors of the Institute held on 07.06.2015 be **CONFIRMED** as enclosed in **Annexure – 1** (P49-90) with the following rectifications and modifications:

1. The Centre of Creativity be treated as a Service Centre and not an Academic Centre and this be reported to the Senate. However as and when this centre is converted to an academic/research centre, prior recommendation of the Senate be sought.
2. The extension of the term of Visiting Artist under the Centre of Creativity is accepted in principle. Further, in future further re-appointment of the visiting artist be proposed instead of extension and Director be authorized to take necessary action in this regards including termination, if required.
3. Procedures, Rules and Guidelines of the Disciplinary proceedings be electronically circulate by the Registrar amongst the teaching and non-teaching employees of the Institute with a request to comment. The Registrar on receipt of the comments should send the same to Prof. D. B. Goel for further suggestion and then implement.
4. The consolidated pay offered to Dr. Amitabh Chatterjee, Visiting Assistant Professor in the Department of Electronics and Electrical Engineering be reviewed and rectified, if necessary.
5. The Board agreed with the modification / rectification administratively incorporated in item no. 14 regarding top-up grant to ICCR scholars. The notified circular highlighting the modification/rectification incorporated on the subject of top-up grant to ICCR scholars is enclosed as **Annexure – 2** (P 91-94).
6. The Board also agreed to continue with the new nominee of the State of Mizoram to the Board for the remaining period of the membership

of the earlier nominee and accordingly decided to drop the minuted decision at item no. 25 of the proceedings of the 81st BOG held on 07.06.2015.

Item No. 3

Follow up actions of the decision of the 81st Meeting of the Board of Governors of the Institute held on 07.06.2015:

The follow up action taken report on the resolution of the 81st Meeting of the Board of Governors of the Institute held on 07.06.2015 including those pending from the previous meetings were placed before the Board for consideration and the Board was requested to note. It was reported that actions have been taken as per the decision.

The Board considered the same and resolved as below:

Resolution No.: R_82 BOG/03/2015:

RESOLVED that, the actions taken on the decisions of the 81th Meeting of the Board of Governors held on 07.06.2015 including those pending from the previous meetings be **ACCEPTED** as reported.

RESOLVED further that action on Item Nos. 2, 14, 15, 25, 26 and 33 of 81st BOG meeting which were discussed during confirmation as above be taken as per the rectification/ modification suggested or advised by the Board.

RESOLVED further that the Circulars which are proposed to be issued after confirmation of the proceedings of the 81st BOG meeting be issued.

Item No. 4

Recommendations by the Thirty Third (33rd) Meeting of the Finance Committee to be held on 29.09.2015:

The Board was informed that the Thirty Third (33rd) meeting of the Finance Committee of the Institute was held on 29.09.2015 preceding this 82nd meeting of the Board held on the same day which was chaired by Prof. Gautam Biswas, Director and member of the Finance Committee of the Institute as the Chairman of the Board was absent.

The Agenda Items taken up by the 33rd Meeting of the Finance Committee are as follows:

- i) Confirmation of the Minutes of the 32nd meeting of the Finance Committee held on 3rd March 2015.
- ii) Action Taken report on the decision of the 32nd Finance Committee held on 03.03.2015.
- iii) Review of the Expenditure under Plan and Non Plan Heads for the Financial Year 2015-16 (upto28.09.2015).
- iv) Reporting of the administrative approval of the estimate regarding earth filling work for site development of F-type residential towers.
- v) Reporting of the administrative approval of the estimate for improvement of drainage system in the Institute campus.
- vi) Budget estimates (RE) for the year 2015-16 under both plan and non plan head.
- vii) Review of the special incentives granted to the faculty and Sr. Management personnel of the Institute.
- viii) Grant of Incentive to the night duty staff of the Institute.
- ix) Provisional approval of the annual accounts of the Institute for the year 2014-15.

The decision of the Finance Committee was conveyed to the members of the Board item wise by the Registrar, who is also the ex-officio Secretary of the Finance Committee.

The Board was requested to consider and approve the decisions of the Finance Committee.

The Board considered the same and resolved to approve the same as below:

Resolution No.: R_82 BOG/04/2015:

RESOLVED that the decision of the 33rd meeting of the Finance Committee held on 29.09.2015 be **APPROVED**.

A copy of the Minute of the 33rd meeting of the Finance Committee held on 29.09.2015 is separately enclosed as **Annexure – 3.**

Item No. 5

Approval of the Annual Report of the Institute for the year 2014-15:

As per provision of the Statutes, Annual Report of the Institute is to be prepared each year and is required to be sent to Ministry of HRD, Govt. of India for tabling before the Parliament.

The English version of the Annual Report for the year 2014-15 is ready and a copy of the same is placed before the Board on the table. This year as per the direction of the 78th Board of Governors of the Institute held on 27.10.2014 a draft Executive Summary of the Annual Report is also prepared and placed separately before the Board on the table.

The Board was requested to consider the same and approve forwarding the same to Ministry of HRD, Govt. of India for tabling before the Parliament. The Board was also informed that the next Board meeting is likely to be held in December 2015 and the last date of submission of the Annual Report to Ministry of HRD is 1/12/2015.

The Board considered the same and observed some omissions and accordingly resolved as below:

Resolution No.: R_82 BOG/05/2015:

RESOLVED that the Annual Report for the year 2014-15 be provisionally **APPROVED**.

RESOLVED further that the Chairman, BOG be authorised to approve forwarding the Annual Report for the year 2014-15 to Ministry of HRD, Govt. of

India for tabling before the Parliament.

Item No. 6

Approval of the Annual Accounts of the Institute for the year 2014-15:

As per provision of the Statutes, Annual Accounts of the Institute is to be prepared each year and is required to be sent to Ministry of HRD, Govt. of India for tabling before the Parliament.

The matter of adoption of Annual Accounts of IIT Guwahati for the Financial year 2014-15 was placed in the last Board meeting held on 07.06.2015. In the said Board meeting vide Resolution No: R_81 BOG/07/2015, it was RESOLVED as follows :

- i. the Annual Accounts of the Institute for the Financial Year 2014-15 be first adopted by the Finance Committee of the Institute.
- ii. that on adoption of the Annual Account by the Finance Committee the same be placed before the Board for adoption by circulation.

Consequent to the above, the Annual Accounts of the Institute for the Financial year 2014-15 was first adopted in the Finance Committee and subsequently the Board adopted the same by circulation for placing before the Statutory Auditor. Accordingly the Annual Account of the year 2014-15 was placed before the Statutory Auditor and they have audited the same. The Final Audit certificate is awaited.

The Board was informed that the matter was placed before the Finance Committee meeting held on 29.09.2015 preceding the Board meeting on the same day. The Finance Committee observed that the Final Audit Certificate was awaited and accordingly decided that on receipt of the Final Audit Certificate, the same be circulated amongst the Committee members for approval and recommendation to the Board for forwarding the same to Ministry of HRD, Govt. of India for tabling before the Parliament. The Board was also informed that the next Board meeting is likely to be held in December 2015 and the last date of submission of the Annual Accounts to Ministry of HRD is 1/12/2015.

The Board considered the decision of the Finance Committee, discussed and deliberated and resolved as below:

Resolution No.: R_82 BOG/06/2015:

RESOLVED that the approval and recommendation of the Finance Committee to the Board for forwarding the Annual Accounts for the year 2014-15 to Ministry of HRD, Govt. of India for tabling before the Parliament be circulated amongst the Board members for approval.

Item No. 7

Approval of the revised list of experts for Selection Committee for selection of Group 'A' Officers including Technical and Scientific Officers:

As per the provisions clause 12(3)(c),(d) & (e) of the Statutes, the Selection Committees constituted for filling up the various posts mainly Group 'A' posts other than teaching post under the Institute, there shall be one or two nominees of the Board, according to title of the posts.

A panel of non-technical experts for Selection Committee for Group 'A' Officers including Scientific Officers was last approved by the Board of Governors at its 75th Meeting held on 26.09.2013.

However, the panel needs upgradation / modification / expansion in respect of their present status, address and their availability.

Accordingly, in terms of provision of the Section 12(3) (c), (d) & (e) of the Statutes, a revised list of such experts for nomination of Board's Nominees in the Selection Committee for selection of such Group 'A' Officers including Technical and Scientific Officers is prepared. The list includes experts from areas of administration, finance & accounts, engineering & technology, science & arts, managements etc.

The Board was requested to consider and approve and authorise the Director to nominate such experts from the approved list based on requirement, nature of expertise and availability.

The Board considered, discussed and advised to include two more names and accordingly resolved on the matter as below:

Resolution No.: R_82 BOG/07/2015:

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Item No. 8

Revision in the norms of Child Care Leave (CCL) for the Institute employees:

The Board of Governors (BoG) of the Institute in its 56th meeting held on 05/03/2009 approved introduction of Child Care Leave (CCL) while approving various recommendation of the 6th Central Pay Commission as per OM issued by the Central Government under reference Nos.13018/2/2008/Estt.(L) dated 11.09.2008, 29.09.2008 and 18.11.2008 respectively

Subsequently, another order under reference No.13018/1/2010 Estt.(Leave) dated 07.09.2010 was issued by the Dept. of personal & Training , GOI. As per the order the condition that CCL can be availed only if the employee has no Earned leave at credit was waived.

However, in the 64th Board meeting, the Board advised that the relevant norms for Child Care Leave be obtained from Ministry of HRD before implementation in this Institute. Consequently, the matter was put up again in the 70th Meeting of the Board of Governors of the Institute with forwarding from the Ministry of HRD vide letter dated 10/07/2012.

In the 70th Meeting of the Board held on 27/08/2012, the Board agreed with the fact that implementation of the GOI order in toto in the Institute may cause disruption of academic activities due to long absence of employees in the middle of academic sessions. As such, prevailing status was maintained by the Institute, while granting Child Care Leave, i.e, it can only be availed if there is no EL left in one's credit.

However, after three years from the Board ruling, there is a considerable increase in the employee strength both in numbers of Faculty and Non-faculty members. In the year 2012-13 strength of non-faculty employee is 355 and faculty members was 325. But currently (as on 31.08.2015) number of non-faculty employee is 422 and number of Faculty is 392. So there is an increase in employee strength by more than 100 (including both faculty and non-faculty) in three years.

Moreover, many female employees time to time requested for implementing the Child Care leave following the latest Ministry order in the Institute. Lately, a letter has been received from the IITGNTEA dated 20.07.2015 requesting that the Child Care Leave may be implemented in the Institute as per the latest Ministry orders as the same has been implemented in many other IITs.

The Board was requested to consider and decide.

The Board considered, discussed and resolved as below:

Resolution No.: R_82 BOG/08/2015:

RESOLVED that the Child Care Leave (CCL) be implemented in the Institute as per the Govt. of India rules as amended upto date.

RESOLVED further that during the period of Child Care Leave (CCL) an employee cannot leave the station without prior permission of the sanctioning authority.

RESOLVED further that an employee may be called back by the sanctioning authority to attend to important and emergent Institute work at any time.

RESOLVED further that Director shall be the sanctioning authority of the Child Care Leave for all the employees.

Item No. 9

Proposal of setting up of a “Centre for Advanced Computing” in the Institute:

Centre of Advanced Computing was initially set up in IIT Guwahati as research centre only. But, subsequently more than 20 faculty members from various

departments of IIT Guwahati working in the area of High Performance Computing (HPC) have started feeling the need to formally convert it to a regular centre in order to enhance research output so far conjured by the faculty members in the area of HPC and also to boost up research in that area not only in North East Region of India but also in the other parts of India.

The Objectives for setting up the “Centre of Advanced Computing” in IIT Guwahati are as follows:

1. Technology development in the area of high performance computing and associated areas.
2. Capacity building through training, and PhD and MS degree programs.
3. To act as nodal centre for north-eastern region.
4. Organization of short term training programs for researchers from scientific community.
5. Organization of conferences/technical events at IIT Guwahati in the area of HPC.
6. Participation and research-showcase in technical events related to HPC organized by industries or research organizations.
7. Open source Applications: Parallelization and Optimization.

The Board was requested to consider and approve.

The Board discussed and decided to put the proposal for setting up of the “Centre For Advanced Computing (CAC)” to the Senate and accordingly resolved as below:

Resolution No.: R_82 BOG/09/2015:

RESOLVED that proposal of setting up of a “Centre For Advanced Computing (CAC)” be forwarded to the Senate for consideration and recommendation.

Item No. 10

Setting up of a Record and Archive Management Cell with appropriate manpower in the Institute:

The Board in its last meeting approved the Record Retention and Disposal Manual of the Institute vide Resolution no. R_81 BOG/11/2015 dated 07.06.2015. According to the said manual, there shall be Record and Archive Management Cell for the Institute. Consequently it was proposed that there shall also be a "Record Retention Officer" for the cell not below the rank of Assistant Registrar to be designated as Assistant/Deputy Registrar (RR). He/she shall be appointed by the Director and shall be under the administrative control of the Registrar'.

In terms of the above, the following proposal was placed before the Board for consideration:

- a. Setting up a Record and Archive Management Cell (RAM cell) in the Institute.
- b. Sanctioning a post of officer not below the rank of Assistant Registrar to be designated as Assistant /Deputy Registrar (RR).
- c. Sanctioning following staff for the said Record and Archive Management cell
 - i. One Junior Superintendent/Superintendent(Gr. B)
 - ii. One Junior/Senior Assistant (Gr. C)
 - iii. One Junior/Senior Attendant(Gr. C)

The Board considered, discussed and resolved as below:

Resolution No.: R_82 BOG/10/2015:

RESOLVED that the proposal of setting up of a fully digitised Record and Archive Management Cell (RAM cell) in the Institute to be located within the Institute Library be **APPROVED**.

RESOLVED further to sanction a post of officer not below the rank of Assistant Librarian who will report to the Librarian and the Registrar.

RESOLVED to sanction following staff for the said Record and Archive Management Cell:

- i. One Junior Superintendent/Superintendent(Gr. B)
- ii. One Junior/Senior Assistant (Gr. C)
- iii. One Junior/Senior Attendant(Gr. C)

Item No. 11

Appeal of Shri N. B. Mukesh (student) for reduction in punishment given by Students' Disciplinary Committee(SDC):

Shri N. B. Mukesh, a B Tech student of the Department of Design bearing Roll no 140205024 was accused of the offence of entering the campus in an inebriated condition, for which he also submitted a written statement agreeing the case.

Two meetings of the Students' Disciplinary Committee (SDC) were held on 08.04.2015 and 22 .04. 2015 in the Office of the Dean of Students' Affairs. In the meeting the members of SDC, discussed a number of cases reported by the Security Section relating to students getting caught while bringing alcohol inside the campus.

The SDC after detailed discussion and realizing increasing volumes of case related to alcoholic menaces, proposed a number of standardized recommendations, one among them is: "they are debarred from contesting any position for Students' Gymkhana and hostels and from representing the Institute in any event". The copy of the Minutes of the SDC meeting is placed as **Annexure-5**(P101-102)

Now, Shri Mukesh vide his letter dated 18.08.2015 requested the Appellate Authority for reduction in punishment particularly restraining him from representing IIT-G and contesting in any Gymkhana post. The letter of Shri N. B. Mukesh was endorsed with recommendation from Shri K. Arunjyothi, Secretary Cadence-the Choreography Club of IIT Guwahati, who wrote that- Shri Mukesh previously represented IIT Guwahati in the group dance competition for HIP HOP International-2015.

In respect of this, the Board is the Appellate Authority and so the matter is placed before the Board with a request to decide.

The Board considered the appeal of Mr. N.B Mukesh, deliberated and resolved

as below:

Resolution No.: R_82 BOG/11/2015:

RESOLVED to revoke the decision of the Students' Disciplinary Committee (SDC) for debarring Mr. N.B. Mukesh (B.Tech, Dept. of Design) from contesting any position for Students' Gymkhana and hostel and from representing the Institute in any event.

Item No. 12

Request of noted filmmaker, Mr. Sekhar Kammula for shooting a film in the IIT Guwahati campus:

A request letter for permission to shoot a film in IIT campus has been received from Mr Sekhar Kammula an Indian film director, screenwriter and producer, known for his works exclusively in Telugu cinema. His first film, Dollar Dreams was a critical success, and won him the National Film Award for best debutant Director. The project for which Mr Kammula is seeking permission is called 'Happy Days'. 'Happy Days' is a remake of a critically and commercially acclaimed Telugu Film. As per the letter their main focus to shoot the film in the IIT Guwahati campus will be to highlight the history and expanse of the campus, while also involving student volunteers, if allowed by the authorities. Further they stretched that they want to scout for the local talent from the Assam region and cast one of the most principal characters in the film from here.

The Board was requested to consider and approve.

The Board considered and decided as below:

Resolution No.: R_82 BOG/12/2015:

RESOLVED to approve the request of filmmaker Mr. Sekhar Kammula for shooting a film in IIT Guwahati campus in principle without disturbance to IIT Guwahati fraternity.

RESOLVED further to seek assent from the IIT Council on the matter.

RESOLVED further that the first screening of the film be made before a Committee to be constituted by the Director for its recommendation for public release of the film.

Item No. 13

Review of one of the terms and conditions of deputation of Prof. A.T. Khan in respect of payment of License Fee

The Board of Governors in its 75th meeting approved the term of deputation of Prof. A. T. Khan, Department of Chemistry to Aliah University, West Bengal as its Vice-Chancellor for a period of 4 years w.e.f. 1/10/2013. The Board also approved the terms & conditions pertaining to his deputation, and the arrangement regarding supervision of his PhD students during deputation period.

As a special case the Board has permitted Prof. Khan to retain his allotted quarter at IIT Guwahati for a period of two years under the existing (normal) license fee subject to his family residing in IITG quarter. However, in the clause 3 (a) of the terms and condition of deputation, it was mentioned that “ if further retainment of the quarters is desired beyond the period of 2 years, the same shall be reviewed upon request at least 2 month prior to the expiry of the initial period of retainment”.

The Board was requested to consider and approve

The Board considered, discussed and resolved as below:

Resolution No.: R_82 BOG/13/2015:

RESOLVED that Prof. A. T. Khan be **ALLOWED** to retain the quarter for the third year under the normal licence fee.

RESOLVED further that the provision of the License fee and the rules for imposition of penal rent be re-looked and amended, if necessary.

Item No. 14

Review of the Status Report on Faculty Reservation and de-reservation of un-filled posts for the year 2015-2016:

The 2nd Meeting of the reconstituted Standing Committee of IIT Council (SCIC) held on 11/2/2008 recommended reservation for SCs, STs and OBCs in direct recruitment of Faculty. The matter was put up in the 53rd, 54th and 58th Meetings of the Board held on 22/5/2008, 5/9/2008 and 6/9/2009, respectively. The Board agreed with the decision of the Directors of all the IITs to seek exemption for IITs from reservations for faculty recruitment. However, the Board approved the following methodology for implementing reservations for all departments of the Institute, in case exemption is not agreed to after the appeal is made by all the IITs.

- (i) In beginning of every academic year (July), the Institute will announce the number of positions to be filled up at the Assistant Professor level across all departments in the institute in the year. This number will depend on the number of total vacancies (based on a student: faculty ratio, as specified from time to time) and the needs of positions at various levels.
- (ii) Reservations of 15%, 7½% and 27% reservation for SCs, STs and OBCs, respectively shall be applied to the positions so announced and selection committees shall interview candidates as per current norms and make appointments against the positions, keeping in mind the reservations, and the appointments already made through earlier selection committees in the year.
- (iii) At the end of the year, all reserved positions that are not filled will be “de-reserved” and be available for filling up in the general category in the next year. For the next year, besides these positions that are “de-reserved”, new positions will be declared as per (i) above.

Accordingly, Faculty positions for the year 2014-15 and proposed for the year 2015-16 is placed before the Board below. While preparing the following status

of faculty positions all posts are assumed to be filled by Assistant Professors and adjustments are to be made when higher level recruitments take place.

Status Report on Faculty Reservation and de-reservation of un-filled posts for the year 2014-2015 and proposal for the year 2015-2016

Year 2013-14 :

A	Number of Students (as on 30.06.13)	4747				
B	Number of Faculty Position (1:10)	475				
C	Number of Faculty as on 30.06.2013	330				
Reservation Status						
		Total	GEN	OBC	SC	ST
D	Carry-over Positions	63	63	0	0	0
E	New Positions (B-C-D)	82	42	22	12	6
F	Available Positions (D+E)	145	105	22	12	6
G	Filled up Positions 30.06.13	28	27	1	0	0
H	Vacant Position (F-G)	117	78	21	12	6

Year 2014-15 :

A	Number of Students (as on 30.06.14)	4891				
B	Number of Faculty Position (1:10)	489				
C	Number of Faculty as on 30.06.2014	350				
Reservation Status						
		Total	GEN	OBC	SC	ST
D	Carry-over Positions	117	117	0	0	0
E	New Positions (B-C-D)	22	11	6	3	2
F	Available Positions (D+E)	139	128	6	3	2
G	Filled up Positions 30.06.14	28	23	2	2	1
H	Vacant Position (F-G)	111	105	4	1	1

Year 2015-16 :

A	Number of Students (as on 30.06.15)	5186				
B	Number of Faculty Position (1:10)	519				
C	Number of Faculty as on 30.06.2015	380				
Reservation Status						
		Total	GEN	OBC	SC	ST
D	Carry-over Positions	111	111	0	0	0
E	New Positions (B-C-D)	28	15	7	4	2
F	Available Positions (D+E)	139	126	7	4	2
G	Filled up Positions 30.06.15	34	30	2	2	-
H	Vacant Position (F-G)	105	96	5	2	2

The Board was requested to consider and accept.

The Board considered and resolved as below:

Resolution No.: R_82 BOG/14/2015:

RESOLVED that the Status Report on Faculty reservation and de-reservation of un-filled posts for the year 2014-2015 and proposal for the year 2015-2016 be **ACCEPTED** as reported.

Item No. 15

Ratification of the approvals accorded by the Chairman, BOG:

Following items approved by the Chairman, BOG were put up before the Board for ratification:

- (A) Approval to the recommendation of Selection Committee for the post of Technical Officer Gr.-I
- (B) Approval of Recruitment Rules revised and newly framed for the Post of Technical Officer Gr-II & Sr. Library Information Officer
- (C) Approval to the recommendation of the Selection Committee for Faculty Position in the Centre for Energy
- (D) Approval to the recommendation of the Selection Committee for

Faculty Position in the Department of Chemical Engineering

- (E) Approval to the recommendation of the Selection Committee for Faculty Position in the Department of Humanities & Social Science
- (F) Approval to the recommendation of the Selection Committee for the post of Deputy Registrar.
- (G) Approval to the appointment of Professor Prabin Kumar Bora, Department of Electronics and Electrical Engineering as Deputy Director of the Institute.
- (H) Approval to the recommendation of the selection committee for the post of Senior Technical Officer
- (I) Approval to the recommendation of the selection committee for the post of Assistant Executive Engineer.
- (J) Approval to the Nomination from the state of Mizoram as member of the Board of Governors (BOG), IIT Guwahati.
- (K) Appointment of Dr. Harsh Chaturvedi as Visiting Assistant Professor in the Centre for Energy
- (L) Appointment of Dr. Kandadai Srinivasan as Visiting professor in the Centre for Energy
- (M) Appointment of Prof. Anil Mahanta as Visiting Professor in the Department of Electronic and Electrical Engineering
- (N) Ratification of the approval accorded by Chairman, BOG to the recommendation of Selection Committee for the post of Deputy Registrar by Promotion

The Board considered and ratified the approvals as below:

Resolution No.: R_82 BOG/15/2015:

RESOLVED that the following approvals accorded by the Chairman, BOG be **RATIFIED** as follows:

- (A) Approval to the recommendation of Selection Committee for the post**

of Technical Officer Gr.-I as under:

Sl. No.	Name	Recommended for	Pay
1.	Mr. Jishnu Krishna Ghosh	Technical Officer Gr.-I	As per rules
2.	Mr. Nanu Alan Kachari		
3.	Mr. Bhriguraj Borah		
4.	Mr. Pranjol Paul		
5.	Mr. Rituraj Saikia		
6.	Mr. Madhuriya Pratim Das		
7.	Ms. Jonali Saikia		
8.	Mr. GunaKanta Saikia		
9.	Ms. Pranjoli Das		
10.	Mr. Iqbal Inam		
11.	Mr. Jehrul Islam		
12.	Ms. Ritumoni Kalita (probation 2 years)		

(B) Approval to the recruitment rules revised and newly framed for the post of Technical Officer Gr.II and Senior Library Information Officer as given in Annexure-6 (P 103-104) and Annexure-7 (P 105-106).

(C) Approval to the recommendations of the Selection Committee for the Faculty position in the Centre for Energy as under:

Sl. No.	Name	Recommended for	Initial Pay	Remarks
1.	Dr. Pankaj Kalita	Assistant Professor	As per rules	Not For Public Domain

(D) Approval to the recommendations of the Selection Committee for the Faculty position in the Department of Chemical Engineering as under:

Recommendation for the post of Professor:

SI No.	Name	Recommended for	Initial Pay	Remarks
1.	Dr. Mihir Kumar Purkait	Professor	As per Rules	Internal
2.	Dr. Sasidhar Gumma			
3.	Dr. G.Pugazhenth			
4.	Dr. Kaustubh Mohanty			Internal: date of joining 15.09.2015

Recommendation for the posts of Associate Professor:

SI No.	Name	Recommended for	Initial Pay	Remarks
1.	Dr. Ashok Kumar Dasmahapatra	Associate Professor	As per Rules	Internal

(E) Approval to the recommendations of the Selection Committee for the Faculty position in the Department of Humanities and Social Sciences as under:

Recommendation for the posts of Professor:

SI. No.	Name	Recommended for	Initial Pay	Remarks
1.	Dr. Arupjyoti Saikia	Professor	As per rules	-
2.	Dr. Liza Das			
3.	Dr. Mrinal Kanti Dutta			
4.	Dr. Nachiketa Tripathy			

Recommendation for the posts of Associate Professor:

Sl. No.	Name	Recommended for	Initial Pay	Remarks
1.	Dr. Naveen Kashyap	Associate	As per rules	-
2.	Dr. Rajshree Bedmatta	Professor		-
3.	Dr. Priyankoo Sarmah			
4.	Dr. Sawmya Ray			

Recommendation for the post of Assistant Professor :

Sl. No.	Name	Recommended for	Initial Pay	Remarks
1.	Dr. Amarjyoti Mahanta	Assistant Professor	As per rules	Not For Public Domain
2.	Dr. Neha Gupta			Not For Public Domain
3.	Dr. Debapriya Basu			Not For Public Domain
4.	Dr. Mithilesh Kumar Jha			Not For Public Domain

All the candidates, on satisfactory performance at IIT Guwahati and completion of 3 years of work experience from the date of PhD submission, to be placed in the regular position of **NOT FOR PUBLIC DOMAIN**

(F) Approval to the recommendation of Selection Committee for the post of Deputy Registrar as under:

SI No	Name	Recommended for	Initial Pay
1.	Mr. Prakash Hazarika	Deputy Registrar	As per rule

(G) Approval to the appointment of Professor Prabin Kumar Bora, Department of Electronics and Electrical Engineering as Deputy Director of the Institute with effect from 10.09.2015 (Thursday) for a period of two years with the approval of the Chairman.

(H) Approval to the recommendation of the selection committee for the post of Senior Technical Officer as under:

SI No	Name	Recommended for	Initial Pay
1.	Dr. Laxmi Narayan Sharma	Senior Technical Officer	As per rule
2.	Dr. Pallav Kumar Dutta		
3.	Mr. Sanjib Das		

(I) Approval to the recommendation of the selection committee for the post of Assistant Executive Engineer as under:

SI No	Name	Initial Pay
1.	Mr. Kumud Barman	As per rule.

(J) Approval of the nomination of Mr. C. Lalhmachhuana from the State of Mizoram as member of the Board of Governors(BOG), IIT Guwahati as forwarded by the Govt. of Mizoram was accepted for a period upto 03/07/2016.

(K) Appointment of Dr. Harsh Chaturvedi as Visiting Assistant Professor in the Centre for Energy has been approved for a period of one year w.e.f. his date of joining under the following terms and conditions:

NOT FOR PUBLIC DOMAIN

- (L) **Appointment of Dr. Kandadai Srinivasan as Visiting Professor in the Centre for Energy** has been approved for a period of four months during January 2016 to April 2016 under the following terms and conditions:

NOT FOR PUBLIC DOMAIN

- (M) **Appointment of Prof. Anil Mahanta as visiting Professor in the Department of Electronic and Electrical Engineering** for a period of one year under the term of scheme for appointment of Emeritus Professor as approved by the 78th meeting of the BOG held on 27.10.2014 under the following terms and conditions:

NOT FOR PUBLIC DOMAIN

- (N) **Ratification of the approval accorded by Chairman, BOG to the recommendation of Selection Committee for the post of Deputy Registrar by Promotion as under:**

Sl. No	Name	Recommended for	Initial Pay
1.	Mr. T.T.Haokip	Deputy Registrar	As per rule

Item No. 16

Items approved by the Director:

Following items approved by the Director are being reported to the Board:

- a. Attendance of Conference / Seminar etc. abroad.
- b. Appointments and Extension of Dean, Associate Dean, Chairman, Warden, CVO etc.
- c. Confirmation of Faculty Members.
- d. Confirmation of Non-faculty Members.
- e. Imposition of penalty for not completing construction of 30 units of E-type

residential quarters in 5 blocks (ph-iv) at IIT campus in scheduled time.

- f.** Approval to the recommendation of Selection Committee Meeting for the post of Sr. Technical Superintendent
- g.** Approval to the recommendation of Selection Committee Meeting for the post of Jr. Technician (CET) for post-1 (Videography & Studio Management), for post -2(Editing and Sound),Post-3(Graphic Design and Animation) and post-4(Web Design and Technology)
- h.** Approval to the recommendation of the Selection Committee for the post of Senior Attendant
- i.** Approval to the recommendation of the Selection Committee for the post of Senior Library Information Officer.
- j.** Enhancement in Delegation of Financial Power in respect of Head, Centre for Career Development under Account Code 95.
- k.** Approval to the appointment of Medical Officer and Specialist doctor on consolidated pay
- l.** .Extension of probation period of Ms. Jharna Rabha.
- m.** Extension of lien of Dr. Subhajit Choudhury
- n.** Renewal of group Medical Insurance Scheme
- o.** Extension of lien in respect of Dr. Anil Verma, Associate Professor, Department of Chemical Engineering.
- p.** Counting of past service of Dr. Pradeep Gururaj Yammiyavar, Professor, Department of Design
- q.** Counting of past service of Dr. Shivshankar B Nair, Professor, Department of Computer Science and Engineering
- r.** Counting of past service of Dr. Bosanta Ranjan Boruah, Associate Professor, Department of Physics
- s.** Cancellation of Long Leave without pay in respect of Ms. Shareka Iqbal.
- t.** Release on deputation in respect of Dr. Anil D. Sahasrabudhe, Professor in the Department of Mechanical Engineering, IIT Guwahati.
- u.** Approval of policy against leave entitlement for non-teaching employees on consolidated pay including daily wages.

- v. Proposal for normalization of Consolidated Salary for Part Time Doctors and appointment of Medical Officers and Specialist on consolidated pay there off.
- w. Update Roster of the Group A, B and C non-teaching staff of the Institute.

The Board considered the items approved by the Director and resolved as below:

Resolution No.: R_82BOG/16/2015:

RESOLVED that the following items approved by the Director be **NOTED** as under:

- a. **Attendance of Conference / Seminar etc. abroad: As reported**
- b. **Appointments and Extension of Dean, Associate Dean/HOD/Chairman/Warden/Positions etc. as under:**

Sl No.	Name	Position	Period of Appointment/Extension
1.	Prof. S.R.M.Prasanna, Department of Electronics and Electrical Engineering	Dean, Research and Development	Appointment for a period of three years with immediate effect under notification dated 15.07.2015
2.	Prof. Ravi Mokashi Punekar, Department of Design	Dean, Alumni Affairs	Appointed for a period of three years with immediate effect under notification dated 22/07/2015.
3.	Prof. Vikash Kumar Dubey, Department of Bioscience and Bioengineering	Head, Department of Bioscience and Bioengineering	Appointed for a period of two years with immediate effect under notification dated 07.08.2015.
4.	Prof. M. Guru Prem Prasad, Department of Mathematics	Faculty In-charge Peer Review Committee in addition to his current responsibilities as	Appointed until further order with immediate effect.

		Dean of Academic Affairs	
5.	Dr. K.V.Krishna, Department of Mathematics	Chairman JEE (Advanced)-2016	
6.	Dr. Hemant B. Kaushik, Department of Civil Engineering	Vice-Chairman JEE(Advanced)-2016	
7.	Dr. V. Vijaya Saradhi, Department of Computer Science & Engineering	Vice-Chairman of Jee (Advanced)-2016	
8.	Dr. Bhupen Deka, Department of Mathematics	Warden, Barak Hostel	w.e.f. 01.08.2015 till 31.03.2017
9.	Dr. D.Udaya Kumar, Department of Design	Warden, Manas Hostel	
10.	Dr.Amarendra Kumar Sarma, Department of Physics	Associate Warden Barak	
11.	Dr. Piruthivi Sukumar, Department of Biological Science and Bioengineering	Associate Warden, Manas	

c. Confirmation of Faculty Members as under:

Sl No.	Name	Post
1.	Dr. G. S.Setlur	Professor, Physics
2.	Dr. A. Perumal	Professor, Physics
3.	Dr. D. Pamu	Associate Professor ,Physics
4.	Dr. Tarak Nath Dey	Associate Professor, Physics
5.	Dr. Ashwini Kr. Sharma	Associate Professor, Physics
6.	Dr. Raghavendra Gupta	Assistant Professor, Chemical Engineering
7.	Dr. Ananda Lakshmi	Assistant Professor, Chemical Engineering
8.	Dr. Swati Pal	Assistant Professor , Design
9.	Dr. ShabariNath	Assistant Professor, EEE
10.	Dr. Pankaj Tiwari	Assistant Professor, Chemical Engineering
11.	Dr. Srinivasan Krishnaswamy	Assisatnt Professor, Electronics & Electrical Engineering
12	Dr. Nageswara Rao Peela	Assisatnt Professor, Chemcial Engineering

d. Confirmation of Non-faculty Members as under:

Sl.No.	Name	Post
1.	Ms. Josephine S.	Technical Officer Gr.I
2.	Mr. Kaustubh Acharyya	
3.	Mr. Lepakshi Barbora	
4.	Dr. Babulal Das	
5.	Mr. Sanjoy Das	
6.	Dr. Deepmoni Deka	
7.	Mr. Manab Mohan Borah	
8	Mr. Nandeswar Das	Superintendent
9	Ms. AditiHazarika	Junior Assistant
10	Ms. Trishna Choudhury	

e. Imposition of penalty for not completing construction of 30 units of E-type residential quarters in 5 blocks (ph-iv) at IIT campus in scheduled time:

M/s T&T project Limited has been awarded the work for construction of 30 units of E-type residential quarters in 5 blocks (ph-iv) at IITG campus. The Contractor did not completed the work in schedule time. As such, with the approval of the Director of the Institute a penalty of Rs.8, 33,173/-(Eight Lakhs Thirty Three Thousand One Hundred and Seventy Three only) has been imposed on the company/contractor. The percentage of penalty has been calculated as per the clause of 23.1 of GCC according to which the percentage of penalty will be an amount equal to 1% or such smaller amount of every week that the work may remain incomplete and the decision of Engineer-In-charge in writing shall be final regarding percentage of penalty to be imposed.

f. Approval to the recommendation of Selection Committee Meeting for the post of Sr. Technical Superintendent as under:

SI No	Name	Recommended for	Initial Pay
1.	Mr. Atul Chandra Deka	Senior Technical	As per rule
2.	Mr. Lukumoni Borah	Superintendent	
3.	Mr. Amitabh Bordoloi		

g. Approval to the recommendation of Selection Committee Meeting for the post of Jr. Technician (CET) for post-1 (Videography & Studio Management), for post-2 (Editing and Sound), Post-3 (Graphic Design and Animation) and Post-4 (Web design and Technology) as under:

Sl. No	Name	Recommended for	Initial pay
1.	Mr. Dibajyoti Lahkar	Jr. Technician (CET) for post 1 (Videography & Studio Management)	NOT FOR PUBLIC DOMAIN
2.	Mr. Bikash Jyoti Nath	Jr. Technician (CET) for post 2 (Editing and Sound)	
3.	Mr. Kaushik Kumar Sarma	Jr. Technician (CET) for post 3 (Graphic Design and Animation)	

4.	Ms. Rekha Hazarika	Jr. Technician (CET) for post 4 (Web Design and Technology)	
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- h. Approval to the recommendation of the Selection Committee for the post of Senior Attendant as under:**

Sl. No.	Name	Recommended for	Initial Pay
1.	Mr. Binod Ch. Baishya	Senior Attendant	As per rule
2.	Mr. Prabin Bharali		
3.	Mr. Tarani Kakati		
4.	Mr. Lalit Kr. Mishra		
5.	Mr. Madan Deka		
6.	Mr. Tilak Das		
7.	Mr. Lakhyan Mandal		

- i. Approval to the recommendation of the Selection Committee for the post of Senior Library Information Officer as under:**

Sl No	Name	Recommended for	Initial Pay
1.	Ms. Chandrika Dutta	Senior Library Information Officer	As per rule
2.	Ms. Gitasri Bordoloi		
3.	Ms. Sewali Mahajan		
4.	Ms. M. Bina Devi		
5.	Mr. Chandan Kr. Goswami		
6.	Mr. Chandan Kr. Das		

- j. Enhancement in Delegation of Financial Power in respect of Head, Centre for Career Development under Account Code 95 from the existing Rs.5000.00 to 20,000.00 under a/c head 95(old code)/57.3 (New Code).**

- k. Approval to the appointment of Medical Officer nad Specialist doctor on consolidated pay as under:**

Sl. No.	Name	Post	Area of specialization
1.	Dr. Surojit Majumdar	Medical Officer (contractual)	Paediatrician
2.	Dr. Ridip Kr. Baruah	Medical Officer (part-time)	Ophthalmology

3.	Dr. Rizwan Athar		Pathology
4.	Dr. Kaberi Kakati Das		Dentistry

Waiting List:

SI No	Name	Post	Area of specialization
1.	Dr. Sasanka Saikia	Medical Officer (part-time)	Pathology
2.	Dr. Anumedha		Dentistry
3.	Dr. Deepsikha Saikia		Ophthalmology

I. Extension of probation period as under:

Sl. No	Name	Post	Remarks
1.	Ms. Jharna Rani Rabha	Technical Superintendent (TS)	Probation period extended foror for a another six (06) months from 28.06.2015 to 27.12.2015 under the same terms and conditions as per the offer appointment

m. Extension of lien of Dr. Subhajt Choudhury for a period of one (1) year w.e.f.27.08.2015 (F.N.) to 23.08.2016(A.N.) or till his confirmation at Assam University, whichever is earlier, under the same terms and conditions as conveyed earlier vide Institute's Letter no R&P165/96/Vol.III/1837A dated 10.07.2014.

n. Renewal of Group Medical Insurance Scheme as below:

I .Basic Coverage

Sl. No.	Category	Basic Sum Insured (in Rs.)	Premium Amount (in `) [excluding service tax]
1.	Employee	2,00,000/-	6035/-
2.	Students	1,00,000/-	1315/-

II. Top-up Coverage

Sl. No.	Category	Additional Sum Insured (in `)	Premium Amount (in `) [excluding service tax]
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1.	Employee	1,00,000/-	2,510/-
2.	Employee	2,00,000/-	4,779/-
3.	Employee	3,00,000/-	7,048/-
4.	Employee	4,00,000/-	9,024/-
5.	Employee	5,00,000/-	10,736/-
6.	Employee	6,00,000/-	12,185/-
7.	Employee	7,00,000/-	13,371/-
8.	Employee	8,00,000/-	14,293/-

III Sum Insured for Pensioner

Sl. No.	Category	Additional Sum Insured (in `)	Premium Amount (in `) [excluding service tax]
1.	Pensioner	1,00,000/-	3,453/-
2.	Pensioner	2,00,000/-	6,035/-
3.	Pensioner	3,00,000/-	8,545/-
4.	Pensioner	4,00,000/-	10,814/-
5.	Pensioner	5,00,000/-	13,083/-
6.	Pensioner	6,00,000/-	15,059/-
7.	Pensioner	7,00,000/-	16,771/-
8.	Pensioner	8,00,000/-	18,220/-
9.	Pensioner	9,00,000/-	19,406/-
10.	Pensioner	10,00,000/-	20,328/-

- o. Extension of lien in respect of Dr. Anil Verma, Associate Professor, Department of Chemical Engineering further for a period for 6 (six) months w.e.f. 18.09.2015 to enable him to continue his service at IIT Delhi.**
- p. Counting of past Service of Dr. Pradeep Gururaj Yammiyavar, Professor, Department of Design**

Consequent upon receipt of the pensionary liabilities from Indian Institute of Science, Bangalore, in respect of the past service rendered there during the period from

23.04.1984 to 29.11.2002 = 18 years 7 months 7 days by Dr. Pradeep GururajYammiyavar, the present Professor, Department of Design of this Institute, has been approved for counting as qualifying service for Pension-cum-Gratuity benefits at this Institute.

Moreover, the intervening period of 30.11.2002 to 08.12.2002 (09 days) is treated as joining time and will be regularized accordingly.

q. Counting of past Service of Dr. Shivashankar B. Nair, Professor, Department of Computer Science and Engineering

Consequent upon receipt of the pensionary liabilities from Amravati University, in respect of the past service rendered there during the period from 10.02.1986 to 13.08.1998 = 12 years 6 months 4 days by Dr. Shivashankar B. Nair, the present Professor, Department of Computer Science and Engineering of this Institute, has been approved for counting as qualifying service for Pension-cum-Gratuity benefits at this Institute.

r. Counting of past Service of Dr. Bosanta Ranjan Boruah, Associate Professor, Department of Physics

Consequent upon receipt of the pensionary liabilities from Gauhati University, in respect of the past service rendered there during the period from 23.07.2001 to 18.05.2009 = 7 years 9 months 27 days by Dr. Bosanta Ranjan Boruah, the present Associate Professor, Department of Physics of this Institute, has been approved for counting as qualifying service for General Provident Fund-cum-Pension-cum-Retirement Gratuity benefits at this Institute. 83 days of Earned Leave is also credited in the Leave account of Dr. Boruah.

s. Cancellation of Long Leave without pay in respect of Ms. Shareka Iqbal w.e.f 31.07.2015 against leave of 1 (one) year extension without pay w.e.f. 01.08.2015 to 31.07.2016 .

t. Release on Deputation in respect of Dr. Anil D.Sahasrabudhe, Professor in the Department of Mechanical Engineering, IIT Guwahati

Dr. Anil D. Sahasrabudhe, Professor in the Department of Mechanical Engineering was on deputation to College of Engineering Pune w.e.f. 17.08.2006 for a period of five years. The Board of Governors of IIT Guwahati, in its 65th meeting held on 26.05.2011 has approved the extension of deputation period for a further period of five years. But he re-joined the Institute on 16.07.2015.

Further, on being nominated by the Ministry of Human Resource and Development (MHRD) New Delhi , Govt. of India, as Chairman, All India Council for Technical Education (AICTE), Dr. Sahasrabudhe has been granted deputation again from 17.07.2015 to 30.09.2017 by the Competent Authority of this Institute to enable him to join AICTE as Chairman.

The Board will be requested to note the approvals of the Director.

u. Approval of policy against leave entitlement for non-teaching employees on consolidated pay including daily wages is as under:

1. Leave by non-teaching employees on consolidated pay including Daily wages will be earned by virtue of their work.
2. Leave will be allowed at the rate of one day for every 10 days of work multiplied by a factor (this factor is required as all such employees do not work for 8 hours a day, 40 hours a week.
3. The factor referred above will be the quotient obtained by “Dividing number of hours of work in a week (which cannot exceed 40, as a regular employee works 40 hours a week) by 40.
(Note: A regular employee gives 8 hours X 5 days= 40 hours of service in a week. Employee on consolidated pay gives varied hours of service per week, as per requirement of the Institute. Daily wages of course gives 40 hours of service in a week.)
4. Such leave will accumulate up to a maximum of 30 days and beyond that the leave will be forfeited.
5. Such leave will not be en-cashable.
6. Such leave will be not be a matter of right
7. No other leave without special approval of BOG will be admissible.
8. Other general rules as applicable for the regular employees will be in force and applicable.

v. Proposal for normalization of Consolidated Salary for Part Time Doctors and appointment of Medical Officers and Specialist on consolidated pay there off as in the chart below:

Sl. No.	Qualification	Amount Per Hour (in Rs.)	No. of Hours Per Week	Amount for 4 Weeks (in Rs.)	Adding two hours salary for working beyond the scheduled hours *(in Rs.)	Rounded up to next multiple of 500 (in Rs.)
01	MS/ MD Specialized degree	1000	6 Hours	$1000 \times 6 \times 4 = 24000$	$24000 + 2000 = 26000$	26000
			5 Hours	$1000 \times 5 \times 4 = 20000$	$20000 + 2000 = 22000$	22000

			4 Hours	$1000 \times 4 \times 4 = 16000$	$16000 + 2000 = 18000$	18000
			3 Hours	$1000 \times 3 \times 4 = 12000$	$12000 + 2000 = 14000$	14000
02	MBBS / Dentistry MDS	900	6 Hours	$900 \times 6 \times 4 = 21600$	$21600 + 1800 = 23400$	23500
			5 Hours	$900 \times 5 \times 4 = 18000$	$18000 + 1800 = 19800$	20000
			4 Hours	$900 \times 4 \times 4 = 14400$	$14400 + 1800 = 16200$	16500
			3 Hours	$900 \times 3 \times 4 = 10800$	$10800 + 1800 = 12600$	13000
03	Dentistry BDS/ Ayurvedic MAMS	800	6 Hours	$800 \times 6 \times 4 = 19200$	$19200 + 1600 = 20800$	21000
			5 Hours	$800 \times 5 \times 4 = 16000$	$16000 + 1600 = 17600$	18000
			4 Hours	$800 \times 4 \times 4 = 12800$	$12800 + 1600 = 14400$	14500
			3 Hours	$800 \times 3 \times 4 = 9600$	$9600 + 1600 = 11200$	11500
04	Ayurvedic BAMS/ Homeopa thy M.H.M.S	750	6 Hours	$750 \times 6 \times 4 = 18000$	$18000 + 1500 = 19500$	19500
			5 Hours	$750 \times 5 \times 4 = 15000$	$15000 + 1500 = 16500$	16500
			4 Hours	$750 \times 4 \times 4 = 12000$	$12000 + 1500 = 13500$	13500
			3 Hours	$750 \times 3 \times 4 = 9000$	$9000 + 1500 = 10500$	10500
05	Homeopa thy B.H.M.S	700	6 Hours	$700 \times 6 \times 4 = 16800$	$16800 + 1400 = 18200$	18500
			5 Hours	$700 \times 5 \times 4 = 14000$	$14000 + 1400 = 15400$	15500
			4 Hours	$700 \times 4 \times 4 = 11200$	$11200 + 1400 = 12600$	13000
			3 Hours	$700 \times 3 \times 4 = 8400$	$8400 + 1400 = 9800$	10000

w. Update Roster of the Group A,B and C non-teaching staff of the Institute:

The Board in its 35th meeting held on 22.10.2003 vide resolution no.R.35/23/2003 resolved to follow the reservation policy and grouping of the employees for the purpose of reservation as under:

The Board in its 35th meeting held on 22.10.2003 vide resolution no R.35/23/2003 resolved to follow the reservation policy and grouping of the employees for the purpose of reservation,

In terms of this,

- a) For direct recruitment for non-faculty Gr – A posts, the percentage of reservation is SC = 15%, ST = 7.5% and OBC = 27% (which are as per GOI rule for direct recruitment on all India basis).
- b) For direct recruitment for non-faculty Gr –B, C& D posts, the percentage of reservation is SC = 6%, ST= 11% and OBC = 27% (which are as per GOI rules for the state of Assam).
- c) The reservation for Ex-serviceman and Physically Handicapped persons. For PH persons it is 3% (Visual, Orthopedic& hearing, 1% each).
- d) Grouping of the non-faculty staff for the purpose of reservation is:-
 - Gr - A = All Group 'A' Officers
 - Gr - B = i) Technical
 - ii) Administrative
 - Gr - C = i) Technical
 - ii) Administrative
 - Gr - D = All Group D staff

Still further, the Board, in its 71st meeting held on 19.11.2012, resolved to approve the proposal not to have reservation in promotion in this Institute as per the directives of the Honb'le Supreme Court of India.

The Institute is following the above guidelines and the Rosters were in force. However, the basis of classification of the posts was different after 6th Central Pay Commission which is done on the basis of Pay Band and Grade pay, as below:

Gr A = PB-3 and PB-4 & GP = Rs. 5400/- and above

Gr B = PB-2, GP = from Rs. 4200/- and uptoRs. 5400/-

Gr C = PB-1, GP = from Rs. 1900/- and uptoRs. 2800/-

Gr D = PB-1, GP = from Rs. 1800/- and below

Note: PB = 1 = Rs 5200 – 20,200/-

PB = 2 = Rs 9300 – 34,800/-

PB = 3 = Rs 15,600 – 39,100/-

PB = 4 = Rs 37,400 – 67,000/-

Item No. 17

Minutes of the Hundred Fourteenth, Hundred Fifteenth and Hundred Sixteenth meeting of the Senate of the Institute held on 25.02.2015, 20.05.2015 and 15.07.2015 respectively:

The Board **CONSIDERED** the Minutes of the Hundred Fourteenth, Hundred Fifteenth and Hundred Sixteenth meeting of the Senate of the Institute held on 25.02.2015, 20.05.2015 and 15.07.2015 respectively.

The Board discussed and deliberated in details on the Minute of the Hundred Sixteenth meeting of the Senate of the Institute held on 15.07.2015. The Board accepted that a mistake was made **without any disregard to the Senate** in adopting a resolution to institute “Dr. R. P. Singh Gold Medal” without having discussion in the Senate. The medal was to be awarded to the female student with highest CPI among all the graduating female students of B.Tech and B.Des programme of the Institute. **The Board sincerely offered its due apology for the mistake and henceforth the medal is withdrawn.** However, since the award was declared and awarded, withdrawing the same may adversely affect a brilliant award winning female student that too for no fault of her. It may also lead to students’ unrest and legal complicity. Further the award was given in the presence of the Hon’ble Minister of Human Resource of the country. In view of this the Board resolved as below:

Resolution No.: R_82 BOG/17/2015:

RESOLVED that the Minutes of the Hundred Fourteenth, Hundred Fifteenth and Hundred Sixteenth meeting of the Senate of the Institute held on 25.02.2015, 20.05.2015 and 15.07.2015 respectively be **NOTED**.

RESOLVED further that the Senate be offered an apology for the mistake in instituting the “Dr. R. P. Singh Gold Medal”. Henceforth the medal was withdrawn.

RESOLVED further that Senate be requested to retain the award for one year only and be withdrawn with effect from the next year.

Item No. 18

Minutes of the Seventy Sixth Meeting of the Building and Works Committee of the Institute held on 28/11/2014:

The Board **CONSIDERED** the Minutes of the Seventy Sixth Meeting of the Building and Works Committee of the Institute held on 28.11.2014 and **RESOLVED** as below:

Resolution No.: R_82 BOG/18/2015:

The Board **RESOLVED** that the Minutes of the Seventy Sixth Meeting of the Building and Works Committee of the Institute held on 28.11.2014 be **NOTED**.

The following additional items were taken up by the Board with the permission of the Chair:

Item No. 19

Proposal from the Department of Design to participate in Undergraduate Common Entrance Examination for Design (UCEED), for admitting B. Design students from 2016-17 academic year :

Since 2008, the Department of Design of the Institute was planning to withdraw from Joint Entrance Examination (JEE) and participate in a separate entrance examination like Undergraduate Common Entrance Examination for Design (UCEED), for admitting B. Design students. It was submitted that the process of JEE [now JEE(Advanced)] was not appropriate for selecting candidates for B. Design programme, since it required candidates with inclination towards aesthetics and design and also because it was more of a hands-on studio-based programme. It was therefore proposed that a specially designed test like the UCEED would be more appropriate for assessing inherent design abilities of candidates for admission to B. Design programme. The 67th Meeting of the Senate of the Institute, held on July 16, 2008, discussed the matter and resolved that more details on the subject were to be worked out by all concerned.

With this backdrop, the Department of Design submitted a proposal before the 117th Meeting of the Senate of the Institute, held on September 11 and 16, 2015, for participating in the UCEED 2016, to be conducted by Industrial Design Centre (IDC) of IIT Bombay, for admission of B. Design students for 2016-17 academic year.

After examining the proposal, the 117th Meeting of the Senate recommended that the admission to 4-year B. Design programme of the Institute shall be made through UCEED 2016, for academic year 2016-17.

The Board was requested to consider and approve.

The Board considered and resolved as below:

Resolution No.: R_82 BOG/19/2015:

RESOLVED that the recommendations of the 117th Meeting of the Senate on admission to 4 year B Design programme of the Institute through UCEED 2016, for academic year 2016-17 be **APPROVED** with the following conditions:

- i) only those candidates who pass Class XII with Physics, Chemistry and Mathematics as subjects and qualify in UCEED shall be eligible for admission to B. Design programme of the Institute;
- (ii) once admitted to the B. Design programme, such students shall not be eligible for branch change to any other undergraduate programmes offered by the Institute at any time during the entire duration of the programme;
- (iii) students so admitted shall also not be eligible for MINOR courses as per current mechanism of the Institute for allotment of minor disciplines; and
- (iv) based on discussions in the 117th Meeting of the Senate, the Department of Design shall submit details of Course Structure and Syllabi relating to the subject, for consideration of the next meeting of the Senate.

Item No. 20

Appeal from Mr. Aditya Vikram Chatterjee (Roll No. 120103006) for reducing quantum of punishment imposed by Students' Disciplinary Committee (SDC) for his involvement with another student in a fraudulent case:

The Students' Disciplinary Committee (SDC) of the Institute found Mr. Aditya Vikram Chatterjee (Roll No. 120103006) and Mr. Awashkar Raj (Roll No.

120107010) – both 2012-batch B. Tech students were involved in a fraudulent case of cancellation of railway tickets booked for the entire Inter IIT 2014 Table Tennis team of the Institute and keeping the money for themselves. The Chairman, Senate, on May 14, 2015, approved disciplinary actions on the concerned students as recommended by the Students' Disciplinary Committee(SDC) as under:

1. To suspend Mr. Awashkar Raj and Mr. Aditya Vikram Chatterjee for a period of one academic year (2015-2016)
2. To ask them to pay an amount Rs. 40,669/- (actual expenditure borne by Mr. Vishal Chaudhary for new tickets and misc) + Rs. 20,335 (be imposed as fine, to be payable to Students' Welfare Fund) = Rs. 61,004/- (1.5 times of the actual amount) with equal share.
3. They be debarred from contesting any position for Students' Gymkhana and hostels and from representing the institute in any event.
4. They be debarred from internship and participating in Institute placement.
5. They be also cautioned that repetition of similar offence in future may lead to summarily expulsion from the Institute
6. Since Mr. Awashkar did not cooperate with the Committee for a long time and also tried to mislead by providing false statements, he may be additionally punished as deemed suitable by the Chairman, Senate.
7. Their parents be informed of the acts of indiscipline of their wards and the corresponding punishment awarded.

Now, one of the student viz., Mr. Aditya Vikram Chatterjee (Roll No. 120103006), has appealed for reduction of quantum of punishment imposed upon him, copy of which has been enclosed at **Annexure-8** (P107-110)

As the Board of Governors(BOG) of the Institute is the Appellate Authority, as per Clause 4.4 of the existing Ordinance on Code and Conduct of Students, for

review of students' disciplinary action approved by the Chairman, Senate, it is placed for consideration of the Board of Governors of the Institute.

The Board considered , deliberated and resolved as below:

Resolution No.: R_82 BOG/20/2015:

RESOLVED that the disciplinary actions taken against Mr. Aditya Vikram Chatterjee (Roll No. 120103006) as recommended by the Students' Disciplinary Committee(SDC) shall stand with slight modification as below:

1. The suspension of Mr. Aditya Vikram Chatterjee for a period of one academic year be reduced to one Semester
2. Payment of the amount of Rs. 40,669/- (actual expenditure borne by Mr. Vishal Chaudhary for new tickets and misc) will stand but the amount of Rs. 20,335/- imposed as fine to be payable to Students' Welfare Fund be waived.

Item No. 21

Forwarding of a panel consisting of names of five eminent persons for nomination of next Chairperson of BOG at IIT Guwahati

The term of Dr. R.P Singh as Chairperson of BOG of the Institute is due to expire on 07.02.2016. The Additional Secretary (TE) and Secretary, Council of IITs vide his DO letter no .6-11/2009-TS-1 dated 21.08.2015 had requested the Director IIT Guwahati, to forward urgently a panel consisting of names of five eminent persons of national/ international stature after obtaining the recommendation/approval of the Board of Governors.

According to Section 11(a) of the Institute of Technology Act, 1961, the Chairman BOG of an IIT is to be nominated by the Visitor of the concerned Institute. The Visitor of the Institute is the Hon'ble President of India.

For the benefit of the Board, a list of such persons with their bio-data for consideration of nomination for the position of next Chairperson of BOG of IIT Guwahati is placed before the Board for consideration.

The Board considered, deliberated and decided as below.

Resolution No.: R_82 BOG/21/2015:

NOT FOR PUBLIC DOMAIN

Item No. 22

Power and Function of Board of Governors (BoG) of the Institute with reference to Senate and BWC:

Because of time constraint the Board decided to defer the item to the next meeting of the Board.

Resolution No.: R_82 BOG/22/2015:

RESOLVED that the item be **DEFERRED** to the next meeting of the Board.

Item No.23

Information to be placed before 82nd BOG to be held on 29/9/2015 related to unfortunate suicides of students in the campus:

Because of time constraint the Board decided to defer the item to the next meeting of the Board.

Resolution No.: R_82 BOG/23/2015:

RESOLVED that the item be **DEFERRED** to the next meeting of the Board.

Item No.24

Research output of faculty of the Institute vis-a-vis national and international recognition:

Because of time constraint the Board decided to defer the item to the next meeting of the Board.

Resolution No.: R_82 BOG/24/2015:

RESOLVED that the item be **DEFERRED** to the next meeting of the Board.

Item No.25

NOT For Public Domain

Item No.26

Regarding the Gold Medal of “Dr. R. P. Singh Gold Medal” to be awarded to Ms. Soumya Tiwari (Roll No.11020535):

The Board was informed that Ms. Soumya Tiwari (Roll No.11020535) recipient of the “Dr. R. P. Singh Gold Medal” had been enquiring through emails with the Dean Academic Affairs when she will receive the Gold Medal she was supposed to be given in the name of the above mentioned award. She had already received the Certificate thereof.

The Board was requested to consider and decide.

The Board observed that the item is directly related to the item no. 17.

Accordingly the Board decided to resolved as under:

Resolution No.: R_82 BOG/26/2015:

RESOLVED to note that Resolution No.: R_82 BOG/17/2015 comprehensively covers this issue.

The meeting ended with a vote of thanks to the Chair.

(U. C. Das)
Registrar & Secretary
Board of Governors,
IIT Guwahati



भारतीय प्रौद्योगिकी संस्थान गुवाहाटी
Indian Institute of Technology Guwahati

शासी मंडल की 81 वीं बैठक
The Eighty First Meeting of the Board of Governors

कार्यसूची

AGENDA ITEMS

तारीख एवं समय : 7 जून 2015 को शाम 2.30 बजे

DATE & TIME : 7TH JUNE 2015 AT 2.30 P.M.

VENUE: CONFERENCE ROOM OF IIT GUWAHATI GUEST HOUSE

GUWAHATI – 781039

INDIAN INSTITUTE OF TECHNOLOGY GUWAHATI
MINUTES OF THE
EIGHTY FIRST MEETING OF THE BOARD OF GOVERNORS
HELD ON 7th JUNE 2015

The Eighty First Meeting of the Board of Governors of the Institute was held on 07/06/2015 in the Conference Room of IIT Guwahati Guest House, Guwahati and the following members were present:

- | | |
|------------------------------|------------------------|
| 1. Dr. R. P. Singh | Chairman |
| 2. Prof. Gautam Biswas | Director / Member |
| 3. Prof. Asis Dutta | Member |
| 4. Prof. D.B Goel | Member |
| 5. Prof. M.K.Chaudhuri | Member |
| 6. Mr. M. Thakur, IAS | Member |
| 7. Mr. Pydah Venkatanarayana | Member |
| 8. Prof. Arun Chattopadhyay | Member |
| 9. Prof. Rafikul Alam | Member |
| 10. Mr. U. C. Das | Registrar / Secretary. |

Er. Liansanga Mizoram nominee to the Board of IIT Guwahati, remained absent.

The agenda for the day was taken up as below:

Item No. 1

Chairman's welcome address and appraisal:

The Chairman welcomed all the members of the Board with special mention to Mr. M. Thakur, IAS who had been newly inducted as a member of the Board as nominee of the State of Assam (Ex-officio in the capacity of Secretary & Commissioner, Higher Education, Govt. of Assam).

In terms of the decision of the Board in its 79th meeting held on 19/12/2014, Dr. B. N. Raychaudhury, former Registrar of the Institute, was felicitated by the Board.

There was no appraisal.

Resolution No. : R_80 BOG/01/2015

RESOLVED that the Chairman's welcome address be noted.

Item No. 2

Presentation of the Director on the subject of '4 i Lab and Centre for Creativity'

With permission of the Chair, Director gave a presentation on "**4 i Lab and Centre for Creativity**". The 4i stands for Innovate, Inspire, Initiate and Include.

Further, the Board was informed that there is an agenda item in this meeting regarding a proposal of setting up of a Centre for Creativity to cater to the diverse needs of the students so as to reduce stress, to develop their latent inherent qualities, to work for the welfare of the IITG community and to work for the benefit of the people of North East through formal and non-formal education and performance.

The Board decided to discuss on setting up of the Centre for Creativity at the time of discussion of the concerned agenda item.

The Board appreciated the presentation and resolved as below:

Resolution No. : R_81 BOG/02/2015

RESOLVED, that the presentation given by the Director on the concept of 4 i Lab and Centre for Creativity be **APPRECIATED**.

Item No. 3

Confirmation of the Minutes of the 80th Meeting of the Board of Governors of the Institute held on 03/03/2015:

The Minutes of the 80th Meeting of the Board of Governors of the Institute held on 03/03/2015, was circulated amongst the members of the Board for their comments / observations. No comment/observation was received from any of the members. However, a few rectification/modification as proposed by the administration were circulated amongst the members of the Board. The Board was also informed that the chapters of Internal Audit Manual which were not included at the time of its approval in the last BOG are now included and the complete manual was circulated amongst the members of the Board.

The Board agreed to confirm the Minutes and resolved as below:

Resolution No.: R_81 BOG/03/2015:

RESOLVED that the Minutes of the 80th Meeting of the Board of Governors of the Institute held on 03/03/2015 be **CONFIRMED** as enclosed in **Annexure – 1** P(37-70) along with the complete Internal Audit Manual which is enclosed as **Annexure-2** P(71-188).

Item No. 4

Follow up actions of the decision of the 80th Meeting of the Board of Governors of the Institute held on 03/03/2015:

The Minutes of the 80th Meeting of the Board of Governors of the Institute held on 03/03/2015 was circulated amongst the members of the Board for their comments / observations. Since no comment/observation was received from any of the members, follow up action was taken.

The follow up action taken report on the resolution of the said Board meeting including those pending from the previous meetings were placed before the Board for consideration and the Board was requested to accept. It was reported that actions have been taken as per the decision.

The Board considered the same and resolved as below:

Resolution No.: R_81BOG/04/2015:

RESOLVED that, the actions taken on the decisions of the 80th Meeting of the Board of Governors held on 03/03/2015 including those pending from the previous meetings be **ACCEPTED** as reported.

Item No. 5

Recommendations of the Senate for award of degrees and medals to the Students in the Convocation on 08/06/2015:

The Board was informed that as per the recommendation of the 115th Senate of the Institute held on 20/05/2015, a total of 1,117 students would be awarded B. Tech., B. Des., M.A., M.Sc., M Tech., M.Des. and Ph.D. degrees in the 17th Convocation of

the Institute which will be held the next day of Board meeting i.e. 08/06/2015.

Mr. Shubham Luhadia, a student of B Tech (CS) bags the President of India Gold Medal with highest CPI of 9.84. Mr Akshay Jajoo wins the Dr. Shankar Dayal Sharma Gold Medal and 14 others will be awarded the Institute Silver Medals.

The Board was requested to consider and approve recommendations of the 115th Senate for award of degrees and medals to the Students in the Convocation.

The Board considered and deliberated on the senate decision and resolved as below:

Resolution No.: R_81 BOG/05/2015:

RESOLVED that the recommendations of the 115th Senate of the Institute, for award of degrees and medals to the Students in the Convocation be **APPROVED** as per extract of the 115th Senate Minutes, a copy of which is enclosed as **Annexure-3P** (189-224).

Item No. 6

Extending Non Practicing Allowance (NPA) benefits to Assistant Professors having professional degree in Medical and Veterinary Sciences working in a non-medical post:

The Board was informed that Dr Sachin Kumar, Dr. Manish Kumar and Dr. Piruthivi Sukumar, Assistant Professors in the Department of Biosciences & Biotechnology of the Institute vide respective letter dated 29/04/2015, requested the Competent Authority of the Institute for considering the possibility of extending Non Practicing Allowance (NPA) benefits to them although they are employed in a non-medical post.

In support of their case, they have cited that many Research Organizations like ICMR, ICAR and CSIR provide NPA to medical and veterinary qualified research scientist to attract and encourage such practitioners to take up research as career. They also submitted a few documents from IGNOU, a judgment of Honourable High Court of Delhi (W.P. (C) 278/1997 Prof. A.K. Prasad Vs VPCI, University of Delhi. All these documents were placed before the Board as per the agenda item.

The Board was also informed that as per GOI rule, Non Practicing Allowance (NPA) is admissible to Central Health Service Officers and Veterinary Doctors at 25% of

their Band Pay plus Grade pay subject to the condition that Band Pay plus Grade Pay plus NPA does not exceed Rs.85,000 p.m.

The Board was therefore requested to consider and decide on the matter.

The Board discussed and deliberated and resolved as below:

Resolution No.: R_81 BOG/06/2015:

RESOLVED that a three member committee be constituted by the Director to analyse the matter thoroughly keeping in mind every aspect of matter vis-a-vis legal, financial, CCS rules or otherwise, with one of the members having legal knowledge.

RESOLVED further that consent from the MHRD be obtained before implementation, if decided favourably.

Item No. 7

Adoption of the Annual Accounts of IIT Guwahati for the financial Year 2014-15:

The consolidated Annual Accounts of the Institute for the Financial Year 2014-15 comprising the Receipts and Payments Account, Income and Expenditure Account and Balance Sheet are to be submitted to the Director General of Audit, Central, Kolkata for audit. But before sending for audit, the Board has to adopt the same.

The Board was requested to consider and adopt the Annual Accounts 2014-15 for placing before the Director General of Audit, Central, Kolkata for audit.

The Board considered, discussed and resolved as below:

Resolution No.: R_81 BOG/07/2015:

RESOLVED that the Annual Accounts of the Institute for the Financial Year 2014-15 be first adopted by the Finance Committee of the Institute.

RESOLVED further that on adoption of the Annual Account by the Finance Committee the same be placed before the Board for adoption by circulation.

Item No. 8

Period of deputation in respect of Mr. Dibya Jyoti Goswami, Deputy Registrar of the Institute to join NIT, Meghalaya as Registrar:

The Board was informed that, Mr. Dibya Jyoti Goswami, Dy. Registrar of this Institute was released from the Institute on deputation to join NIT, Meghalaya as an Officer

on Special Duty (OSD) for a period of one year w.e.f.31/01/2012 (A.N.) which was approved by the Board of IIT Guwahati in its 68th Meeting held on 24/02/2012.

From time to time, with the approval of the Board of IIT Guwahati his period of Deputation was extended, latest being for another year till 31/01/2015. Meanwhile, Mr. Goswami was selected to the post of Registrar of NIT Meghalaya which is a term post of 5 years. So Mr. Goswami expressed his willingness to join the new post on deputation. Consequently, Mr. Goswami was provisionally released on deputation for a period of 5(five) years w.e.f. the date of joining the post of Registrar in NIT Meghalaya vide letter bearing Ref. No R&P/264/99/Vol.II/242 dated 20/01/2015. Further, in the letter it was assured that the terms and conditions of deputation will be forwarded subsequently to NIT, Meghalaya with a request to accept the same.

The Board was requested to consider the same and approve.

The Board considered, discussed and resolved as below:

Resolution No.: R_81 BOG/08/2015:

RESOLVED that Mr. Dibya. J. Goswami may be granted deputation to serve as Registrar at NIT, Meghalaya under same terms and conditions (i.e. normal terms and conditions of deputation) as was granted earlier to him while deputing to NIT, Meghalaya to join as OSD (Administration) w.e.f.31/01/2012 (AN)

RESOLVED further that, the initial period of 5 year of deputation be counted from 01/02/2012 till 31/01/2017 combining both the earlier OSD (Admn.) and Registrar at NIT Meghalaya, with a provision of extension based on the request from NIT Meghalaya.

Item No. 9

Providing supplementary support to faculty members, when participation in an important national/international conference by them is impeded due to lack of fund under PDA:

The Board was apprised that Professional Development Allowance (PDA) has been introduced for faculty members of the Institute for the first time following the Sixth Pay Commission awards. The Board of Governors of IIT Guwahati in its 59th meeting held on 03/12/2009 approved rules for implementing the PDA scheme. The existing

PDA rules were approved in the 78th BOG meeting held on 27/10/2014, superseding the earlier rules approved in its 69th BOG meeting held on 24/05/2012.

Ministry of HRD vide their letter dated 17/04/2015 under Ref No.F.No.19-8/2013-T.S.-I (Sectt.), notifying on the issue pertaining to Revision of Professional Development Allowance (PDA) to the Faculty Members of the IITs, was examined in consultation with the IF Division of the Ministry. It is stated in the letter referred above that , the IF Division is of the view that revision of PDA, like pay and other service conditions will be considered by the 7th Central Pay Commission which has already been constituted.

However, in exceptional cases where participation in an important national/ International conference is impeded due to lack of adequate funds under PDA, the Board of Governors of respective Institutes could consider providing supplementary support from their Internal Revenue Generation (IRG), on a case to case basis, to meet such shortfall in accordance with laid down criteria.

The Board was requested to consider the same and decide.

The Board considered, deliberated and resolved as below:

Resolution No.: R_81 BOG/09/2015:

RESOLVED that providing supplementary support from the Institute's Internally Generated Fund to faculty members, when participation in an important national/ international conference by them is impeded due to lack of fund under PDA be **APPROVED** on case to case basis subject to satisfaction of the Director.

RESOLVED further that, supplementary support may be treated as one time grant with the discretion of the Director of the Institute.

Item No. 10

Recommendation of the Committee to designate the Senior Technicians/ Mechanics Gr. I as Junior Technical Superintendent (Promoted), in short JTS(P):

The Board was informed that a few Senior Technicians/ Mechanics who have recently been upgraded to Sr. Technician /Mechanics Gr.-I had submitted an appeal requesting to consider promotional designation (JTS) to them as per RCPS Scheme.

In connection with this, a Committee had been constituted to look into the matter and suggest accordingly.

The Committee submitted its report on the basis of its observation stating that the appeal was the outcome of the approval of the BOG of the Institute taken in its 67th meeting held on 30/11/2011 to implement the decision of the Council of IITs in its 43rd meeting held on 14/09/2011 regarding change of designation in respect of the eligible non-teaching employees of the IITs.

Accordingly, the report was placed before the Board with a request to consider and approve the recommendation.

The Board considered and viewed that the word “Promoted” in the designation should not be added as it may distinguish one JTS from the other which may not be healthy. However, the same may be used on official records such as, in their personal files, service books etc.

Accordingly the Board resolved as below:

Resolution No.: R_81 BOG/10/2015:

RESOLVED that the recommendation of the Committee on the matter of change of designation of Senior Technicians / Mechanics Gr.-I of the Institute be **APPROVED** as detailed in **Annexure-4P**(225-226) by removing the word “Promoted”, that is, Junior Technical Superintendent, shortly JTS.

RESOLVED further that for official purpose, such Senior Technicians/ Mechanics Gr. I promoted to Junior Technical Superintendent, shortly JTS shall bear the tag as “Promoted” on official records, such as in their personal files, service books etc.

Item No. 11

Adoption and approval to a Record Retention and Disposal Manual of the Institute:

The Board was informed that with the age of the Institute which was established in the year 1994, the volume of records has become sufficiently high. As such, it has become essential to formulate a policy for record retention and disposal for the Institute.

The Board was also informed that earlier, the GOI, MHRD, Dept. of Secondary & Higher Education Tech I, vide letter no F.No9-1/2004-TS-1 dated 15/01/2004 informed that National Archives of India had undertaken a study of the records of IIT Delhi & IIT Madras for the purpose of compilation of Common Retention Schedule, for the records relating to substantive functions peculiar to the IITs.

The Government had also sent the study report along with Prefatory notes, Common Record Retention Schedule of substantive functions of IITs and instructions relating to record management.

It was requested that IITs may take necessary actions towards implementation of the recommendation of National Archives of India.

In view of the above and taking into consideration the Study Report and the Prefatory notes submitted by National Archives of India, a complete Manual of Record Retention and Disposal for the Institute is prepared.

The Board was requested to consider and approve the same.

The Board considered, deliberated and resolved as below:

Resolution No.: R_81 BOG/11/2015:

RESOLVED that the proposed Record Retention and Disposal Manual of the Institute as separately placed as **Annexure-5** P(227-272) be **APPROVED**.

Item No. 12

Adoption and approval of a policy for grant of permission for Higher Studies for the non-teaching employees of the Institute:

The Board was apprised that in the interest of the Institute as well as the employees of the Institute, a policy for grant of permission for pursuing higher studies by the non-teaching employees of the Institute is framed taking into consideration the policy in force at IIT Delhi and IIT Bombay and also the Conduct Rules of the Institute. Accordingly, a policy was framed administratively and placed before the Board for consideration and approval.

The Board was requested to consider.

The Board viewed that in the interest of the Institute, such permission shall not exceed 20% of the employees. The Director however may have a discretionary power to permit any employee for higher studies beyond 20%.

Accordingly ,the Board decided as below:

Resolution No.: R_81 BOG/12/2015:

RESOLVED that the policy framed for grant of permission for Higher Studies to the non-teaching employees of the Institute as placed as **Annexure-6** P(273-278) be **APPROVED**

in principal with a condition that at any time not more than 20% of the non-teaching staff in a Dept. /Section/Institute should be allowed for pursuing any higher studies.

RESOLVED further that Director of the Institute be given a discretionary power to permit an employee for higher studies beyond the aforesaid percentage.

Item No. 13

Scheme of financial up-gradation for Group-A Engineers of the Institute:

The Board was apprised that as per request of MHRD, UGC had constituted a Joint Cadre Review Committee (JCRC) to recommend uniform staffing pattern, service conditions etc. of non-teaching staff including Group-A Officers of Central Universities, UGC maintained Deemed to be Universities and the colleges affiliated to Delhi University. In line with the decision in this regard from MHRD following recommendations of the JCRC, the IIT Delhi has adopted career progression scheme in respect of its Registry staff. It was pointed out that IIT Delhi in its 187th Meeting of the BOG, while resolving the scheme of financial up-gradation of its Registry Officers vide Resolution No.BG/19/2014 dated 6/6/2014 has “resolved further that Engineering and Security Staff may also be considered for financial up-gradation at par with Registry staff.” As the 80th BoG meeting of the Institute held on 03/03/2015 has already approved the career progression scheme in respect of Registry Officer for implementation in the same line as that of IIT Delhi, it was proposed before the Board of Governors of IIT Guwahati that the Group-A Engineers of the Institute may also be considered for financial up-gradation at par with Registry Officers so that all the eligible Engineers are duly benefitted like their counterparts in other IITs and get equally motivated to deliver always their best.

However, the matter of financial up-gradation for Security staff of the Institute was placed as the only Group-A Security staff currently working in the Institute is a retired Govt. Officer appointed on contractual basis.

Considering the above ,in the light of limited scope for career / financial up-gradation for Group-A Engineers starting with Assistant Executive Engineer drawing GP of Rs.5400/-, the matter was put before the Board for consideration and approval.

The Board considered and resolved as below:

Resolution No.: R_81 BOG/13/2015:

RESOLVED that the proposal of Career Up-gradation of Group –A Engineers of the Institute upto GP of Rs.8700/- in PB-4 (Rs.37400-67000) be **APPROVED** in same line as that of Registry Officers as below with the details as enclosed as **Annexure -7** P(279-280) and **Annexure -8**P(281-284).

Holding the post of	PB (Rs.)	GP (Rs.)	Waiting period for upgradation	Upgraded to the post of	PB (Rs.)	GP (Rs.)
Asst. Executive Engineer	PB-3 (15600-39100)	5400	8 Yrs	Executive Engineer	PB-3 (15600-39100)	6600
Executive Engineer	PB-3 (15600-39100)	6600	5 Yrs	Sr. Executive Engineer	PB-3 (15600-39100)	7600
Sr. Executive Engineer	PB-3 (15600-39100)	7600	5 Yrs	Supdt. Engineer	PB-4 (37400-67000)	8700

RESOLVED further, that MHRD may be informed in this regard.

Item No. 14

Proposal/ modality to provide top-up grants to Indian Council for Cultural Relations (ICCR) Scholars who are pursuing full time courses at the Institute from Institute Resources:

The Board was informed that in a recent General Assembly Meeting of the Indian Council of Cultural Relations (ICCR) held on 08/08/2014 at New Delhi, Dr. Chandan Kr. Mahanta, Dean Students' Affairs and Prof. Civil Engineering Department of the Institute was present as a representative from IIT Guwahati. In the meeting, Prof. Mahanta requested the ICCR to enhance the stipend of ICCR scholars of the Institute from Rs 7000/- per month to Rs.18000/- per month which was being given to Indian students pursuing Master's Degree by Ministry of HRD.

However ICCR stated that the Council was unable to enhance the stipend but added that it has no objection if IIT Guwahati topped up the same from its own resources.

In view of the above, the Alumni Affairs and External Relations Section of the Institute took an initiative and proposed modalities to pay fixed top-up stipend/ Assistantship to the ICCR sponsored International Scholars (Masters and Ph.D).

The proposals/ modalities as devised by the Alumni Affairs of the Institute is placed before the Board for consideration and approval

The Board considered and resolved as below:

Resolution No.: R_81 BOG/14/2015:

RESOLVED that proposal/ modalities to provide top-up grants to Indian Council for Cultural Relations (ICCR) Scholars who are pursuing full time courses at the Institute from Institute Resources be **APPROVED** as detailed in the **Annexure-9P**(285-286) enclosed herewith.

Item No. 15

Procedure of conducting Disciplinary Proceeding against an employee of the Institute:

The Board was informed that since its inception in 1994, IIT Guwahati has been growing steadily amidst a variety of administrative hurdles. With the growth of the Institute, it has become necessary to have a policy/procedure for conducting inquiry and award of punishment against errant its employee. In this connection, a procedure to be followed while conducting disciplinary proceedings was drafted in consonance with the provisions of the Statutes of the Institute and forwarded to Dr. D. B. Goel, Member, BOG., IIT Guwahati as per the direction of the Competent Authority. Dr D. B. Goel has forwarded his comments along with a revised draft. Both the draft copies were sent to the Legal Retainer of the Institute for vetting. The Legal Retainer has examined both the copies and forwarded his opinion. The suggestion of the Legal Retainer has been incorporated and a final copy of the Rules of Disciplinary Proceedings has been drawn up. The final draft copy of the Rules of Disciplinary Proceedings was placed before the Board.

Resolution No.: R_81 BOG/15/2015:

RESOLVED that the procedure of conducting Disciplinary Proceeding against an employee of the Institute be **APPROVED** as placed as **Annexure -10** P(287-302).

Item No. 16

Administrative approval for expenditure of Rs 250.00 Lakhs for internal road repairing work to be awarded to Sri Anil Chandra Das:

The Board was apprised that the 76th BOG meeting accorded approval granted in 75th Building and Works Committee Meeting (BW&C) of the Institute held on 09/07/2013, to an estimate of Rs 830.00 Lakhs for repairing of some portions of the internal roads in the Campus.

This work was proposed to be executed through Assam PWD as deposit work. Assam PWD has engaged one Sri Anil Das, Mirza as a contractor for the work.

In the meantime, some more internal roads were needed repairing which were not originally in the scope of the work allotted to APWD, through the same contractor, Sri Anil Chandra Das but directly under the control of the Institute. In order to save 9% agency charge to be paid to Assam PWD, it was proposed to entrust the work directly to contractor Mr Anil Chandra Das. Accordingly, an estimate of Rs 890.40 Lakhs was put up in the 77th B&WC meeting held on 24/03/2015 of which around 30% of Rs. 830.00 lakhs i.e Rs.250.00 lakhs has been recommended by the 77th B& WC for the said work and also the 77th B&WC recommended to accord administrative approval of the said amount in the 81st BOG.

The Board is requested to consider and approve.

The Board considered and resolved as below:

Resolution No.: R_81 BOG/16/2015:

RESOLVED that the proposal and recommendation of 77th B&WC meeting held on 24/03/2015 to accord administrative approval for expenditure of Rs 250.00 Lakhs for internal road repairing work be **APPROVED**.

RESOLVED further that the proposal to allot the work to Sri Anil Chandra Das directly be **DECLINED**.

RESOLVED further that the said work be given to Assam PWD.

Item No. 17

According administrative approval of the estimate regarding earth filling work for site development of F-Type residential towers:

The Board was informed that an estimate of Rs. 252.00 lakh was approved in the 77th B&WC meeting held on 24/03/2015 for earth filling work for site development of F-Type residential towers.

Accordingly, it was placed before the Board for administrative approval of the same.

The Board considered, deliberated and resolved as below:

Resolution No.: R_81 BOG/17/2015:

RESOLVED that administrative approval for the estimate amounting Rs. 252.00 lakhs for earth filling work for site development of F-Type residential towers be **ACCORDED**.

RESOLVED further that the matter be reported to the Finance Committee of the Institute.

Item No. 18

Consideration of the request from Assam PWD to use Institute's land for widening of road:

The Board was informed that Assam Public Works Department is constructing a road outside the boundary wall of the Institute in the Kating Pahar area. But, due to a sharp bend in Institute boundary wall (almost 90°), a blind curve has developed in the road obstructing the visibility from either side. For making the curve smooth and in order to avoid accident, Assam PWD has requested the Institute to divest around 3.03 lechas of land in that area.

The matter was placed before the Board to consider and decide.

The Board considered, deliberated and viewed that we should have a good relation with the State government and accordingly resolved as below:

Resolution No.: R_81 BOG/18/2015:

RESOLVED that request from Assam PWD to use Institute's land for widening of road be **APPROVED** under the condition that the State Government should either construct the broken part of the wall or bear the cost of the construction.

RESOLVED further that the matter be informed to the Ministry of HRD, New Delhi.

Item No. 19

According administrative approval of the estimate for improvement of drainage system in the Institute campus:

The Board was informed that in view of the inadequacy of the present drainage system for handling the surface runoff water during heavy rainfall, a proposal for improvement of the drainage system of the campus was put up in the 77th B&WC meeting held on 24/03/2015.

The estimate of which amounts to Rs. 3,24,00,000.00 considering 10% loading for future escalation along with specifications and mode of execution.

The matter was placed before the Board for administrative approval against the proposal.

The Board considered, deliberated and resolved as below:

Resolution No.: R_81 BOG/19/2015:

RESOLVED that administrative approval for the estimate for improvement of drainage system in the Institute campus amounting Rs. 3,24,00,000.00 be **ACCORDED**.

RESOLVED further that the matter be reported to the Finance Committee of the Institute.

Item No. 20

Addition of a new section of "Loan" under Clause 9 of the Staff Welfare Fund Scheme of the Institute:

The Board was apprised that Dr. Gagan Kumar, Asst. Prof. Physics of this Institute, requested for a loan of Rs. 3.00 lakhs from the Institute as medical emergency of his

brother who was suffering from heart failure and needs a heart implant. As there is no such provision of loan from government fund for medical emergency for brother of an employee of the Institute or the present scheme of Staff Welfare Fund does not have any such loan provision, it was proposed that the same may be introduced in the scheme, as the very objective of the scheme is welfare of the employee which can be extended to their family. Considering the gravity of the situation, the matter was discussed and a meeting of the concerned Committee, which is responsible for effective administration of the Staff Welfare Fund Scheme, was convened on 17.03.2015 for a discussion and decision.

The Committee deliberated on the matter and recommend addition of a Section under "Clause 9: Payment from the Staff Welfare Fund –vi. Loan". It was also viewed that in all such cases of medical emergency there should be a provision of loan to the employees from the Staff Welfare Fund. They reasoned that Staff Welfare Fund is meant for such welfare of the employees, their family and close relatives.

The Board was requested to consider and approve the same.

The Board considered , discussed and resolved as below:

Resolution No.: R_81 BOG/20/2015:

RESOLVED that the proposal of addition of a new section of "Loan" under Clause 9 of the Staff Welfare Fund Scheme of the Institute be **APPROVED** as below:

*vi) **Loan:** Loan upto an amount not exceeding 5 times the total of present Basic Pay (PB + GP/AGP) plus admissible DA at the time of application subject to a maximum of Rs. 5.00 lakhs, subject to availability of fund, will be paid to an employee for medical treatment of self, their family members and close relatives (as per GOI definition) for serious injury or sickness requiring prolonged or expensive treatment pertaining to cases that may include but is not restricted to kidney Transplant, Bypass surgery, Cancer, Brain Haemorrhage, AIDS, Paralysis or Amputation of any organ.*

Final decision shall be made based on the merit of each case subject to fulfilment/ acceptance of the terms and conditions, which is given as **Annexure-11** P (303-304). The employee will have to submit claim in a prescribed format to the Registrar along with an undertaking accepting the terms and conditions. The Registrar will be required to obtain recommendation of the Committee at least by circulation and obtain approval of the Director before disbursement of the loan.

Item No. 21

Extension of Long Leave without pay in respect of Ms. Shareka Iqbal, Asst. Professor in the Department of Design:

The Board was informed that Ms. Shareka Iqbal, Assistant Professor in the Department of Design of the Institute has been granted Long Leave without pay for a period of three years for pursuing Ph.D. programme with full financial support at the School of Architecture, Design and Planning, The University of Kansas, Lawrence w.e.f. 01.08.2012 to 31.07.2015. At her request, Departmental Faculty Advisory Committee (DFAC), Department of Design has recommended for 1 (one) year extension of the Long Leave without pay w.e.f. 01.08.2015 to 31.07.2016 under same terms and conditions of initial sanction letter.

The Board was requested to consider and approve the same.

The Board considered , discussed and resolved as below:

Resolution No.: R_81 BOG/21/2015:

RESOLVED that extension of Long Leave without pay in respect of Ms. Shareka Iqbal, Asst. Professor in the Department of Design of the Institute by another year w.e.f. 01.08.2015 to 31.07.2016 under same terms and conditions of initial sanction letter be **APPROVED**.

Item No. 22

Recommendation of the Students' Affairs Council on the matter of Norms for Allocation of Students' Welfare Fund and proposal for Students' Brotherhood Fund (SBF) as forwarded by the Students Affairs' Section:

The Board was informed that to combat the various circumstances due to which it becomes very difficult for many students financially to make both ends meet or to pursue further higher studies, the Students' Affairs Council of the Institute in its meeting held on 10/03/2015 and 31/03/2015 respectively recommended the norms for allocation of Students' Welfare Fund through which students could apply for financial assistance under the following heads:.

- **Student Travel Assistance Fund (STAF):** This fund is a means-tested and intended to help meritorious students to attend and make presentations in

national/ international conferences, workshops, symposia, scientific meetings etc.

Fund: Maximum Rs. 2.0 Lakhs per year may be utilized for the purpose from Welfare Fund and additional Rs. 2.0 Lakhs may be given from Institute (from Institute Development Fund IDF) for the purpose (Thus total budget for STAF for one academic year is 4 Lakhs).

- **Student Contingency Fund (SCF)**: The purpose of this discretionary fund is to offer financial assistance to students who encounter unexpected difficulties during their time of study in IIT Guwahati, such as a serious accident, illness, calamity in family etc.

Fund: Maximum Rs. 1.0 Lakhs per year may be utilized for the purpose.

- **Student Childcare Assistance Fund**: Student parents who find it difficult to finance their child/children for their education may apply for assistance under this scheme.

Fund: Maximum Rs. 1.0 Lakhs per year may be utilized for the purpose.

Further to the above, it is also proposed to approve a fund under the title “**Students’ Brotherhood Fund (SBF)**”. The main objective of the Fund are:

- (i) To promote the feeling of oneness in the student fraternity of IIT Guwahati.
- (ii) To provide funds as “Loans of Honour” (interest free but to be refunded) to the deserving student applicants to meet their own educational/medical expenses.

The Board was requested to consider and approve the same.

The Board considered, discussed and resolved as below:

Resolution No.: R_81 BOG/22/2015:

RESOLVED that the recommendation of the Students’ Affairs Council on the matter of Norms for Allocation of Students’ Welfare Fund and proposal for Students’ Brotherhood Fund (SBF) as forwarded by the Students Affairs’ Section be **APPROVED** as per **Annexure-12** P(305-316) and **Annexure-13**P(317-320).

Item No. 23

Revision of rate of interest for the year 2014-15 in respect of accumulations at the credit of subscribers of General Provident Fund (GPF) and Contributory Provident Fund (CPF) of the Institute.

The Board was informed that the rate of interest for the year 2013-14 in respect of GPF & CPF accumulation was 8.7%, at par with the rate declared by the Govt. of India and similarly the rate of interest for the year 2014-15 has also been declared as 8.7% by the Govt. of India vide resolution dated 04-03-2014, under Ref No F.No .5(1)-B(PD)/2014 published in part I, Section I of Gazette of India , GOI, Ministry of Finance, Department of Economic Affairs.

The Board was requested to consider and approve the same.

The Board considered , discussed and resolved as below:

Resolution No.: R_81 BOG/23/2015:

RESOLVED that the Govt. approved rate of interest @ 8.7% be **APPROVED** on the accumulation at the credit of the subscribers of the Institute to the General Provident Fund and other similar funds with effect from 01/04/2015 during the financial year 2014-15.

Item No. 24

Payment of transport allowance to employees in the Grade pay of Rs.10,000/- and above at an enhanced rate.

The item was placed before the Board and after an initial discussion; it was decided to withdraw the same from the agenda.

Resolution No.: R_81 BOG/24/2015:

RESOLVED that the agenda item on payment of transport allowance to employees in the Grade pay of Rs.10,000/- and above at an enhanced rate be **WITHDRAWN**.

Item No. 25

Nomination from Government of the North East States as a Zone to the Board of Governors of the Institute:

The Board was informed that on the above matter, the BOG in its last meeting held on 03.03.2015 vide Resolution No.: R_80 BOG/05/2015 resolved as below:

“RESOLVED that Er. Liansanga be communicated and he be conveyed about the statutory provision for continuance as member of the Board with a request to attend the next meeting without fail”.

Accordingly, Er. Liansanga was contacted over phone as well as a letter was also sent to him through which he was conveyed about the statutory provision 2(13) which states as below:

“if a member of the Board fails to attend more than two of at least four meeting in a calendar year, he shall cease to be a member of the Board”.

Further, he was requested to attend the next meeting of the Board of IIT Guwahati. However, Er. Liansanga, vide letter dated 14/05/2015, communicated with the Institute stating that he was not aware of his nomination by the Govt. of Mizoram as one of the members of the BOG of IIT Guwahati till he received our letter dated 02.07.2013. He also stated in his letter that he was not consulted before his nomination. Further, he stated that he may kindly be excused as he was not in a position to accept his nomination due to other preoccupation.

In view of the above, the Board was requested to decide on the matter.

The Board considered, discussed and resolved as below:

Resolution No.: R_81 BOG/25/2015:

RESOLVED that, new nominee to the Board of IIT Guwahati in place of Er. Liansanga from the state of Nagaland be **INVITED**.

Item No. 26

Extension of service as Visiting Assistant Professor, on contract, in respect of Dr. Amitabh Chatterjee, Visiting Assistant Professor in the Department of Electronics and Electrical Engineering:

The Board was apprised that, Dr. Amitabh Chatterjee was offered the position of Visiting Assistant Professor in the Department of Electronics and Electrical Engineering for a period of one year. Dr. Chatterjee had joined the Institute on 25/03/2013 and his terms of service ended on 24/03/2014. As per approval of Chairman BOG, his tenure was extended for a year w.e.f. 25/03/2014 to 24/03/2015

in the first instant which was earlier ratified by the Board and for another 3 (three) months w.e.f. 25/03/2015 to 24/06/2015 in the second instant with a consolidated salary of **NOT FOR PUBLIC DOMAIN** under the same terms and conditions of initial appointment. Now, he has sought extension for a period by 2 (two) more years in order to support his 4 (four) students, who may likely to complete their thesis work in two years. It was proposed that during his first year of extension i.e., from 25.06.2015 to 24.06.2016, he may be provided a monthly consolidated salary of **NOT FOR PUBLIC DOMAIN** under the same terms of the initial appointment. Further, his monthly consolidated salary during the second year of extension period i.e., from 25/06/2016 to 24/06/2017 may be fixed on the basic pay of **NOT FOR PUBLIC DOMAIN** plus other allowances admissible as per rule

The Board will be requested to ratify the approval of the Chairman for the extension of service of Dr. Amitabh Chatterjee with effect from 25/03/2015 to 24/06/2015 and accord approval for the extension of service for another period of 2 (two) years w.e.f. 25.06.2015 to 24.06.17.

The Board considered , discussed and resolved as below:

Resolution No.: R_81 BOG/26/2015:

RESOLVED that, approval of the Chairman for the extension of service of Dr. Amitabh Chatterjee with effect from 25/03/2015 to 24/06/2015 with a consolidated salary of **NOT FOR PUBLIC DOMAIN** under the same terms and conditions of initial appointment be **RATIFIED**.

RESOLVED further that extension of service of Dr. Amitabh Chatterjee, Visiting Assistant Professor in the Department of Electronics and Electrical Engineering for a period of 2 (two) more years with effect from 25/06/2015 to 24/06/2017 under the same terms and conditions of initial appointment be **APPROVED**.

RESOLVED further that, monthly consolidated salary of Dr. Amitabh Chatterjee during the first year, that is, from 25/06/2015 to 24/06/2016 at **NOT FOR PUBLIC DOMAIN** and that during the second year of extension period i.e., from 25/06/2016 to 24/06/2017 at a basic pay of **NOT FOR PUBLIC DOMAIN** plus other allowances admissible as per rule be **APPROVED** under the same terms and conditions of the initial appointment.

Item No. 27

Creation of a few non-teaching posts in the Institute:

The Board was informed that there are 5176 students in the Institute. As per guidelines from Ministry, the no. of post for faculty position will be in the ratio of faculty: students = 1:10. In terms of this, the no. of faculty positions may be 518. Again, the non-teaching staff is to be in the ratio of faculty: staff = 1:1.1. In terms of this, the no. of non-teaching position may be 570. The no. of non-teaching post sanctioned till now is 532. Since the Institute is expanding day by day, which includes programmes like Ishan Bikash, Unnat Bharat, coming up of new hostels, buildings, expansion in the activities of all the Departments and Sections, R&D activities, Students' activities etc., it has become essential to increase the non-teaching post by 20 .

The Board was requested to consider and approve the same.

The Board considered, discussed and resolved as below:

Resolution No.: R_81 BOG/27/2015:

RESOLVED that the proposal, for creation of 20 non-teaching posts in the Institute be **APPROVED** as per the details at **Annexure –14** P (321-324.).

Item No. 28

Ratification of the approvals accorded by the Chairman, BOG:

Following items approved by the Chairman, BOG were put up before the Board for ratification:

- (O) Approval to the recommendation of Selection Committee for the post of Assistant Physical Education Officer.
- (P) Approval to the recommendation of the Selection Committee for post of Senior Security Officer.
- (Q) Approval to the recommendation of the Selection Committee for Faculty Position in the Department of Electronic and Electrical Engineering
- (R) Approval to the recommendation of the Selection Committee for Faculty Position in the Department of Bioscience and Bioengineering
- (S) Approval to the recommendation of the Selection Committee for Faculty Position in the Department of Computer Science & Engineering

(T) Approval to the Director's Foreign Visit to Sweden and Belarus

(U) List of expert for Centre for Energy

The Board considered and ratified the approvals as below:

Resolution No.: R_81 BOG/28/2015:

RESOLVED that the following approvals accorded by the Chairman, BOG be **RATIFIED** as follows:

(A) Approval to recommendation of Selection Committee for the post of Assistant Physical Education Officer of IIT Guwahati as below:

Sl. No.	Name	Recommended for	Scale of Pay
1.	Mr. Romen Chandra Dutta	Assistant Physical Education Officer	As per rules
2.	Mr. Diganta Saikia		

(B) Approval to the recommendations of the Selection Committee for the post of Senior Security Officer of IIT Guwahati as follows:

Sl. No.	Name	Recommended for	Scale of Pay
1.	Mr. Biraj Barpatra Gohain	Sr. Security Officer Education Officer	As per rules

(C) Approval to the recommendations of the Selection Committee for the Faculty position in the Department of Electronics and Electrical Engineering as below:

I. Recommendation for the posts of Professor				
Sl. No	Name	Recommended for	Initial Pay	Remarks
1.	Dr.Rohit Sinha	Professor	As per Rules	-

II. Recommendation for the posts of Associate Professor				
Sl.	Name	Recommended for	Initial pay	Remarks

No.				
1.	Dr. Indrani Kar	Associate Professor	As per Rules	-

III. Recommendation for the posts of Assistant Professor				
Sl. No	Name	Recom- mended for	Initial Pay	Remarks
1.	Dr.Sanjib Ganguly	Assistant Professor	As per Rules	NOT FOR PUBLIC DOMAIN
2.	Dr. Chandan Kumar			
3.	Dr. Arun T. Mallajosyula			
4.	Dr. Zakir Hussain Rather			
Sl. 2 and 4 above : On satisfactory performance at IIT Guwahati and completion of 3 years of experience (work) from the date of his PhD thesis submission, to be placed in a regular position of NOT FOR PUBLIC DOMAIN .				

(D) Approval to the recommendations of the Selection Committee for the Faculty position in the Department of Bioscience & Bioengineering as below:

I. Recommendation for the post of Professor				
SI No	Name	Recommended for	Initial Pay	Remarks
1.	Dr. K. Pakshirajan	Professor	As per rules	-
2.	Dr. Aiyagari Ramesh			
3.	Dr. Utpal Bora			
II. Recommendation for the post of Associate Professor				
SI No.	Name	Recommended for	Initial Pay	Remarks
1.	Dr. Ajaikumar B Kunnumakkara	Associate Professor	As per Rules	-
2.	Dr. Anil Mukund Limaye			
3.	Dr. Bithiah Grace Jaganathan			
4.	Dr. Vibin Ramakrishnan			
5.	Dr. Biman Behari Mandal			
III. Recommendation for the post of Assistant Professor				

SI No	Name	Recommended for	Initial pay	Remarks
1.	Dr. Priyadarshi Satpati	Assistant Professor	As per rules	NOT FOR PUBLIC DOMAIN
2.	Dr. Kusum K. Singh	Assistant Professor	As per rules	NOT FOR PUBLIC DOMAIN
3.	Dr. Jyothi Unnikrishna Menon	Assistant Professor	As per rules	NOT FOR PUBLIC DOMAIN
4.	Dr. Rajkumar Parshottambhai Thummer	Assistant Professor	As per rules	NOT FOR PUBLIC DOMAIN
5.	Dr. Shirisha Nagotu	Assistant Professor	As per rules	NOT FOR PUBLIC DOMAIN
6.	Dr. Pranjal Chandra	Assistant Professor	As per rules	NOT FOR PUBLIC DOMAIN
Sl. 3 and 6 above : On satisfactory performance at IIT Guwahati and completion of 3 years of experience (work) from the date of his PhD thesis submission, to be placed in a regular position of NOT FOR PUBLIC DOMAIN				

(E) Approval to the recommendations of the Selection Committee for the Faculty position in the Department of Computer Science & Engineering as below:

I. Recommendation for the posts of Professor:				
SI No.	Name	Recommended for	Initial Pay	Remarks
1.	Dr. Jatindra Kumar Deka	Professor	As per rules	-
2.	Dr. Pradip Kr. Das			

II. Recommendation for the posts of Associate Professor:				
SI No.	Name	Recommended for	Initial Pay	Remarks
1.	Dr. Rajasekhar Inkulu	Associate Professor	As per rules	-
2.	Dr. Vedula Vijaya Saradhi			

III. Recommendation for the posts of Assistant Professor:				
Sl. No.	Name	Recommended for	Initial Pay	Remarks
1.	Dr. Aritra Hazra	Assistant Professor	As per rules	NOT FOR PUBLIC DOMAIN
2.	Dr. John Jose			NOT FOR PUBLIC DOMAIN
3.	Dr. Saurabh Bhanuprasad Joshi			NOT FOR PUBLIC DOMAIN
Sl. 1 and 2 above : On satisfactory performance at IIT Guwahati and completion of 3 years of experience (work) from the date of his PhD thesis submission, to be placed in a regular position of NOT FOR PUBLIC DOMAIN				

(F) Approval to the Director's Foreign Visit as a leader of delegation of Hon'ble President of India's State visit to Sweden and Belarus during the period from 31/05/2015 till 04/06/2015. During his absence Prof. P. Mahanta Dean of Faculty Affairs and Professor Deptt. of Mechanical Engineering was acting Director of the Institute.

(G) **NOT FOR PUBLIC DOMAIN**

Item No. 29

Items approved by the Director:

Following items approved by the Director are being reported to the Board:

- a. Attendance of Conference / Seminar etc. abroad.
- b. Appointments and Extension of Dean, Associate Dean, Chairman, Warden, CVO etc.
- c. Confirmation of Faculty Members.
- d. Confirmation of Non-faculty Members.
- e. Approval for implementation of GOI's decision in the Institute regarding relaxation to travel by air to visit NER, J&K and A&N.
- f. Enhancement of Dearness Allowance/Relief from 107% to 113% w.e.f. 01/01/2015.

- g.** Change of terminology from “Faculty-In-Charge to Head , Centre for Career Development”
- h.** Grant of Institute Holiday on 14/04/2015 on account of Birth Day of Dr.B.R.Ambedkar.
- i.** Grant of Rs. 3 Lakhs as Loan to Dr. Gagan Kumar from Staff Welfare Fund Scheme.
- j.** Stepping up of pay to remove anomalies of pay revision as per 6th CPC recommendations in respect of Jr. Assistant joined prior to 01/01/2006.
- k.** Financial up gradation of Non - faculty members.

The Board considered the items approved by the Director and resolved as below:

Resolution No.: R_81 BOG/29/2015:

RESOLVED that the following items approved by the Director be **NOTED** as below:

- a.** Attendance of Conference / Seminar etc. abroad as reported.
- b.** Appointments and Extension of Dean, Associate Dean /HOD/Chairman/ Faculty in charge/Ombudsmen Positions etc. As mentioned below:

Sl. No.	Name	Position	Period of Appointment / Extension
1	Prof. S.Natesan, Department of Mathematics	Associate Dean, Faculty Affairs	Appointed for a period of three years with immediate effect under notification dated 07/04/2015.
2.	Prof. Rakhi Chaturvedi, Department of Bioscience and Bioengineering	Associate Dean, Alumni Affairs and External Relations	Appointed for a period of three years with immediate effect under notification dated 01/05/2015.
3.	Prof. Swaroop Nandan Bora, Department of Mathematics	Head, Department of Mathematics	Appointed for a period of three years with effect from 01/04/2015.
4.	Prof. Bishnupada Mandal, Department of Chemical Engineering	Head, Department of Chemical Engineering	Appointed for a period of three years w.e.f.01/04/2015.
5.	Prof. Sunil Kr. Khijwania, Department of Physics	Head, Centre for Educational Technology	Appointed for a period of two years with immediate effect under notification dated 13/05/2015.
6.	Dr. Kaustubha Mohanty, Department of Chemical Engineering	Head, Centre for Career	Appointed for a period of two years with immediate effect under notification dated 07/04/2015.

		Development (CCD)	
7.	Dr. C.Mallikarjuna, Department of Civil Engineering	Chairman, Hostel Affairs Board	Appointed for a period of two years with effect from 01/04/2015.
8.	Prof. A. Srinivasan, Department of Physics	Chief Vigilance Officer (CVO)	Appointed for a period of three years with immediate effect under notification dated 12/05/2015
9.	Dr. Swarup Bag, Department of Mechanical Engineering	Warden ,Siang Hostel	Appointed w.e.f.07/04/2015 to 31/03/2017.
10.	Dr. Suresh Kartha, Department of Civil Engineering	Warden, Kameng Hostel	
11.	Dr. D. Pamu, Department of Physics	Warden Dihing Hostel	
12.	Dr. Benny George, Department of Computer Science & Technology	Associate Warden, Brahmaputra Hostel	
13.	Dr. Sayan Chakrabarty, Department of Physics	Associate Warden , Kameng Hostel	
14.	Dr. Harsha Kota, Department of Civil Engineering	Associate Warden, Kameng Hostel	
15.	Dr. Sandip Das , Department of Civil Engineering	Associate Warden, Umium Hostel	
16.	Dr. M.Ravi Sankar , Department of Mechanical Engineering	Associate Warden, Lohit Hostel	
17.	Dr. Gagan Kumar, Department of Physics	Associate Warden Dibang Hostel	
18.	Dr. Deepak Sharma, Department of Mechanical Engineering	Associate Warden, Kapili Hostel	
19.	Dr. N.Selvaraju, Department of Mathematics	Chairman GATE-2016 and JAM 2015-16	
20.	Dr. G. Pugazhenthii, Department of Chemical	Vice Chairmen GATE-2016 and JAM 2015-16	

	Engineering	
21.	Dr. A. Murali Krishna, Department of Civil Engineering	Vice Chairman GATE-2016 and JAM 2015-16

c. Confirmation of Faculty Members as mentioned below:

Sl. No.	Name	Post
1.	Dr. Prabhu Vairakannu	Assistant Professor, Chemical Engineering
2.	Dr. Soumen Kr. Maiti	Assistant Professor, Biosciences and Bioengineering
3.	Dr. Sreeja Pekkat	Associate Professor ,Civil Engineering
4.	Dr. Shakuntala Mahanta	Associate Professor, Humanities & Social Sciences
5.	Dr. Hrishikesh Sharma	Assistant Professor, Civil Engineering
6.	Dr. Adapa Murali Krishna	Associate Professor, Civil Engineering
7.	Dr. Hemant B. Kaushik	Associate Professor, Civil Engineering
8.	Dr. Sajith Gopalan	Professor , Computer Science & Engineering
9.	Dr. Santosh Biswas	Associate Professor, Computer Science & Engineerng
10.	Dr .A. Rajesh	Associate Professor, Electronic & Electrical Engineering
11.	Dr. Purandar Bhaduri	Professor, Computer Science and Engineering
12.	Dr. S. V. Rao	Professor, Computer Science & Engineering
13.	Dr. Bulu Pradhan	Associate Professor, Civil Engineering
14.	Dr. Chunchu Mallikarjuna	Associate professor, Civil Engineering
15.	Dr. Suresh A Kartha	Associate Professor, Civil Engineering
16.	Dr. Saswati Chakraborty	Professor, Civil Engineering
17.	Dr. Baleswar Singh	Professor, Civil Engineering
18.	Dr. Kannan Karthik	Associate Professor, Electronics & Electrical Engineering
19.	Dr. Sukanya Sharma	Associate Professor, Humanities & Social Scineces
20.	Dr. Praveen Kumar	Associate Professor, Electronic & Electrical Engineering
21.	Dr. Bidisha Som	Associate Professor, Humanities & Social Sciences
22.	Dr. Sambit Mallick	Associate professor, Humanities & Social Sciences
23.	Dr. Vishal Trivedi	Associate Professor, Biosciences & Bioengineering

24.	Dr. Bhupen Deka	Assistant Professor, Mathematics
25.	Dr. Prabhu Venkataraman	Associate Professor, Humanities & Social Sciences
26.	Dr. V. Venkata Dasu	Professor , Biosciences & Engineering
27.	Dr. Deepanjan Kesh	Assistant Professor, Computer Science & Engineering

d. Confirmation of Non-faculty Members as mentioned below:

Sl. No.	Name	Post
1.	Ms. Chandrika Dutta	Library Information Officer
2.	Ms. Sewali Mahajan	Library Information Officer
3.	Ms. Gitasri Bordoloi	Library Information Officer
4.	Mr. Chandan Kumar Goswami	Library Information Officer
5.	Ms. M. Bina Devi	Library Information Officer
6.	Mr. Bhaskar Choudhury	Senior Assistant Engineer
7.	Mr. Sunirmal Bhattacharjee	Senior Assistant Engineer
8.	Ms. Deepali Bhuyan	Superintendent
9.	Mr. Jiban Barman	Superintendent
10.	Mr. Rituporna Sarma	Superintendent
11.	Mr. Kushal Ch.Das	Superintendent
12.	Mr. Pankaj Purkayastha	Superintendent
13.	Ms. Nishashree Patgiri	Superintendent
14.	Ms. Himadri Rajbongshi	Superintendent
15.	Mr. Lalit Saikia	Superintendent
16.	Mr. Apurba Bhuyan	Superintendent
17.	Mr. Prabir Das	Superintendent
18.	Mr. Manjil Das	Security Officer
19.	Md. Saifuddin Ahmed	Junior Technical Superintendent
20.	Mr. Dimpul Gogoi	Junior Technical Superintendent
21.	Mr. Chandan Banikya	Junior Technical Superintendent
22.	Mr. Monuranjan Dowarah	Junior Technical Superintendent
23.	Mr. Debajit Borah	Junior Technical Superintendent
24.	Ms. Riju Rabha	Junior Technical Superintendent
25.	Mr. Imdadul Islam	Junior Technical Superintendent

26.	Mr. Ridib Bharali	Junior Technical Superintendent
27.	Syed Samimul Mazid	Junior Technical Superintendent
28.	Mr. Gautam Barman	Junior Assistant
29.	Mr. Prasanta Kalita	Junior Assistant
30.	Ms. Soma Das	Junior Assistant
31.	Mr. Riju Mahato	Junior Assistant
32.	Ms. Mridusmita Sharma	Junior Assistant
33.	Mr. Uday Shankar Uzir	Junior Assistant
34.	Ms. Parichita Langthasa	Junior Assistant

- e. **Approval for implementation of GOI's decision** vide O.M. no.31011/3/2014-Estt. (A-IV) dated 26th September, 2014 of the Department of Personnel & Training under Ministry of PPG & P, regarding relaxation to travel by air to visit NER, J&K and A&N for a period of two years from the date of issue of the above mentioned O.M.
- f. **Enhancement of Dearness Allowance/ Relief from 107% to 113% w.e.f. 01/01/2015** to the employees of the Institute.
- g. **Change of terminology from "Faculty-In-Charge, Centre for Career Development" to "Head, Centre for Career Development"** with immediate effect notified vide letter dated 28/04/2015.
- h. **Grant of Institute Holiday on 14/04/2015 on account of Birth Day of Dr. B. R. Ambedkar** as per Office Memorandum (F.No.12/6/2015-JCA-2)of Government of India, Ministry of Personnel, Public Grievances & Pensions (Department of Personnel & Training).
- i. **Grant of NOT FOR PUBLIC DOMAIN as Loan to Dr. Gagan Kumar Assistant Professor, Department of Physics from Staff Welfare Fund Scheme** for medical treatment of his brother who is suffering from heart failure under the terms and conditions given as **Annexure-15** P(325-326).
- j. **Stepping up of pay to remove anomalies of pay revision as per 6th CPC recommendations in respect of Jr. Assistant joined prior to 01/01/2006** based on similar decision of IIT Kanpur on the matter.
- k. **Financial up gradation of Non - faculty members as mentioned below**

w.e.f 05/04/2015.

Sl No	Name and Designation	Existing pay before gradation	New Pay after up gradation
1.	Mr. Labanu Kishore Konwar, Assistant Registrar	NOT FOR PUBLIC DOMAIN	NOT FOR PUBLIC DOMAIN
2.	Mr. Gunamani Das, Assistant Registrar	NOT FOR PUBLIC DOMAIN	NOT FOR PUBLIC DOMAIN

Item No. 30

Items for Reporting to the Board:

The following items were reported to the Board for noting:

The Board considered and resolved as below:

Resolution No.: R_81 BOG/30/2015:

RESOLVED that the following items as reported to the Board be **NOTED**:

A) Norms to be followed by the Institute for providing tax exemption certificate under section 80 G to the Donors is as follows:

1. Institute may issue Money Receipt to the Donors in a prescribed format.
2. Expenditures out of Donation must be made towards the cause/purpose for which the donation has been made
3. Institute has to maintain all records in a Register format in respect of each & every donation.
4. Institute has to submit all accounts to the concerned Income Tax authority on the utilized portion of Donation towards the cause/purpose of the donation
5. Institute has to preserve and record all valid proof of expenditures like appropriate Invoices, Bills, and Receipts etc. for each and every transaction

Further, **Dean of AA&ER** is entrusted with the following responsibilities in respect of Donations

- a)** To act as an Authorized Signatory for issuing Money receipts to the Donors

- b) To prepare, maintain and update Donation receipt register
- c) To keep all the valid records of expenditures towards the cause/purpose of donation
- d) To prepare annual Receipt & Payment statement and submit it to the F&A Section for incorporating in Annual Accounts of the Institute at the end of the Financial year

B) Adoption & Implementation of New System of Accounting and Financial Reporting as per the Revised Format of Accounts in accordance to the decision of the MHRD to adopt a Uniform Accounting Standards in all Educational Institutions under the Ministry Institute has to abide by the following :

- a. Since the Accrual System of Accounting is basically in force, the same be updated /improved as proposed by the Ministry now vide GOI, Ministry of HRD, department of Higher Education letter no.29-4/2012-IFD dated 17/04/2015.
- b. The formats for accounting and financial reporting already in force be updated as per the revised format accounts proposed by the Ministry vide letter referred above. This may not be difficult as the existing formats in force are almost similar to the new ones proposed.
- c. The Master Chart of Heads of Accounts be updated as per the one now proposed by the Ministry vide the letter referred above.
- d. The issue related to compilation & maintenance of Assets and accounts maintenance of Inventory be taken care of as per the one now proposed by the Ministry vide the letter referred above.
- e. There are 25 schedules in the Annual Accounts in standard format and this be applied in the Annual Accounts of the Institute in future.
- f. The Utilization Certificates be submitted to the Ministry as per guidelines of the revised format of Accounts.
- g. Advice of Chartered Accountant of the Institute be taken to finalize what more to be done for complete transition to the Accrual System of accounting and to implement the proposed new formats for accounting and financial reporting.

- C) Revised rates of Ph.D. Scholarship and M. Tech/ MS/ M. Des Students in AICTE funded and Centrally Funded Technical Institutions under the Ministry of Human Resource Development as per the latest modified MHRD's office Memorandum No F.NO.17- 2/2014-TS-1, dated 02/03/2015, and University Grant Commission's notice with effective date in respect of Ph.D. students, as per order issued by DST was 01/10/2014 and in respect of M. Tech/MS/ M. Des students as per order issued by the UGC was 01/12/2014 is as below:

Sl. No	Qualifying Degree	Revised Emoluments (Per Month in Rs.)
01.	Junior Research Fellow(JRF): Post Graduate Degree in Basic Science /Humanities and Social Science with NET/GATE Qualification or Graduate Degree in Professional Course with NET/GATE Qualification or Post Graduate Degree in Professional Courses.	25,000/-
02.	Senior Research Fellow(SRF): JRF Qualification with two years of research experience.	28,000/-
03.	For M.E./M.Tech/MS/M.Des B.E. /B.Tech/BS/B.Des and GATE/GPAT qualified	12,400/- (Both 1 st & 2 nd Year and 5 th Year of Dual Degree Programmes)

The relevant OM's are enclosed as **Annexure-16P** (327-328).

- D) Prof. Sukumar Nandi, have been relieved from his duties of Deputy Director w.e.f.01/04/2015 on his own request. The duties and responsibilities of the Deputy Director were allocated amongst the incumbent Deans till a new Deputy Director is appointed, the procedure for which is already being started.
- E) Appointment of Dr. Satish Chandra Agarwal a retired Professor, Department of Physics at IIT Kanpur and Emeritus Scientist (CSIR), IIT Kanpur as Adjunct

Professor in the Department of Physics in the Institute for a period of 1 year under the following terms and conditions:

NOT FOR PUBLIC DOMAIN

- F) Prof. Bhargab B. Bhattacharya Professor & Head, Advanced Computing & Microelectronics Unit, Indian Statistical Institute, Kolkata has been appointed as **Adjunct Professor in the Department of Computer Science and Engineering** for a period of three (3) years w.e.f. date of joining the Institute under the following terms and conditions. Conditions are applicable when he will visit the Institute.

NOT FOR PUBLIC DOMAIN

Further, since Prof. Bhargab B. Bhattacharya has been offered a token honorarium of **NOT FOR PUBLIC DOMAIN**, his position may be treated as Visiting Professor.

- G) Dr. Jaideep Chatterjee Principal Scientist at Unilever R&D Bangalore has been appointed as Adjunct Professor in the Department of Chemical Engineering for a period of 3 years under the following terms and conditions:

NOT FOR PUBLIC DOMAIN

- H) Dr. K.G. Vijayakrishnan Professor in the Centre for Linguistics, English and Foreign Languages University Hyderabad has been appointed as Visiting Professor in the Department of Humanities and Social Sciences for a period of six months starting from July, 2015 under the following terms and conditions:

- I) Dr. Pradyumna Ghosh presently working as Associate Professor, Department of Mechanical Engineering at IIT BHU has been appointed as Visiting Associate Professor in the Department of Mechanical Engineering for a period of seven months starting from June, 2015 under the following terms and conditions:

- J) Prof. T. Sreenivas presently working in the Dept. of Electrical Communication Engineering, IISC Bangalore has been appointed. as Adjunct Professor in the Centre for Linguistic Science and Technology (CLST), IIT Guwahati

from 1st May, 2015 to 31st July, 2015 under the following terms and conditions:

NOT FOR PUBLIC DOMAIN

- K)** In pursuance of the MHRD's Instruction, Professor Debkumar Chakrabarti, Department of Design has been appointed as the Officiating Director of CIT Kokrajhar by the Chairman, Board of Governor, CIT Kokrajhar under the following terms and conditions:
1. During his tenure, Professor Chakrabarti will continue to draw his salary from IIT Guwahati,
 2. he will be considered to be on duty by IIT Guwahati and he will be relieved of day to day duties at IIT Guwahati during the period of his appointment which is till further order or till appointment of regular Director, whichever is earlier.
- L)** In view of release on bail from the Court of Chief Judicial Magistrate Kamrup (Metro) Guwahati, the matter for revoking of Dr. Alope Kumar Ghoshal suspension order was reviewed by Reviewing Committee and it has been decided to maintain status quo of the earlier suspension order vide Suspension Order No. FA/243/2002/Vol.V/10111 dated 17.12.2014 until further orders.
- Further the Committee has decided that, Dr. Ghoshal is not allowed to attend office and any other official/ academic and research activities during the period of suspension.

The following additional items were taken up by the Board with the permission of the Chair:

Item No. 31

Approval of new Recruitment Rules framed and a few recruitment rules revised in respect of some Non-Teaching posts of the Institute :

The Board was apprised that Recruitment Rules (RRs) in respect of Assistant Coach and Assistant Workshop Superintendent which were first approved in the

73rd (special) BOG held on 07/04/2013 have been revised in terms of age limit and experience. While some recruitment rules are newly devised for the post of Senior Assistant Engineer Gr. I, Junior Assistant (Hindi) and Senior Technical Officer respectively. As such, the revised and newly framed Recruitment Rules (RRs) of the aforesaid positions were placed before the Board.

The Board was requested to consider and approve.

The Board considered as resolved as below:

Resolution No.: R_81 BOG/31/2015:

RESOLVED that the revised Recruitment Rules (RRs) in respect of Assistant Coach and Assistant Workshop Superintendent and Recruitment Rules (RRs) framed in respect of Senior Assistant Engineer Gr. I, Junior Assistant (Hindi) and Senior Technical Officer respectively be **APPROVED** as placed as **Annexure-17** P(329-334).

Item No. 32

Approval to the recommendation of the Institute Scholarship Committee for introducing certain changes in to the existing provisions for awarding Merit-cum-Means Scholarships to students of the Institute

The Board was informed that the 115th Meeting of the Senate, held on May 20, 2015, examined the proposal submitted by the Institute Scholarship Committee for introducing certain changes in to the existing provisions for awarding Merit-cum-Means Scholarships to students of the Institute.

The Board was requested to consider and approve.

The Board considered , deliberated and resolved as below:

Resolution No.: R_81 BOG/32/2015:

RESOLVED that the recommendation of the 115th Meeting of the Senate held on 20/05/2015 on the proposal of Institute Scholarship Committee for introducing certain changes to the existing provisions for awarding Merit-cum –means Scholarships to the students of the Institute as indicated below be **APPROVED** as below:

- a) Ratio for selecting students for MCM Scholarship as per below :

Approved
ratio :

50% weightage
from Parent's
Income

50% weightage
from CPI/Marks

- b) Director of the Institute shall have special power to award Special Scholarship to maximum of 5 students every year on genuine means basis. While it is possible to award all 5 scholarships in a year in deserving cases, it may also not be awarded if there are no such cases.
- c) While all scholarships including those for GEN and OBC students will be governed by their respective norms and durations, any student other than GEN and OBC can avail scholarship from the Institute for a maximum of 6 years.

The details of the proposal as proposed by Senate is placed as **Annexure –18 P** (335-336).

Item No. 33

Setting up of a Centre for Creativity in the Institute:

Based on the presentation of the Director in the beginning of the meeting, a proposal for setting up of a Centre for Creativity was put up.

The Board was requested to consider and approve.

The Board considered, deliberated and decided as below.

Resolution No.: R_81 BOG/33/2015:

RESOLVED that the proposal of setting up a Centre for Creativity in the Institute, whose detailed proposal as given as **Annexure-19 P** (337-338) be **APPROVED**.

Item No. 34 (NOT FOR PUBLIC DOMAIN)

The meeting ended with a vote of thanks to the Chair.

(U. C. Das)
Registrar & Secretary
Board of Governors,
IIT Guwahati

ANNEXURE-2



भारतीय प्रौद्योगिकी संस्थान गुवाहाटी
INDIAN INSTITUTE OF TECHNOLOGY GUWAHATI

ADMINISTRATION

Ref.: AD/32/98/Vol.18/II/2241B

Date: 05.10.2015

CIRCULAR
(C-29/07/2015)

It is for general information of all concerned that the 81st meetings of the Board of Governors of the Institute held on 07.06.2015 vide Resolution No. R_81 BOG/14/2015, resolved to approve the following modalities for payment of top-up grant to the foreign students admitted through Indian Council of Cultural Relations (ICCR) scholars (Masters & Ph. D) who is pursuing full time courses at the Institute.

Modality (1):

Top up grants from R&D projects and Department/Centre's Teaching/Laboratory assistantship etc.: Top up grants from the sponsored R&D project and Department/Centre's Teaching/Laboratory assistantship etc of the Institute may be considered under the following categories:

- (a) Engagement in on-going R&D project: If research interest/relevant background of the ICCR scholar matches with any of the ongoing R&D projects, he/she may be engaged, if found suitable, in that R&D projects for a period till completion of the prescribed course/programme by the scholar (Maximum period, 2 years for Masters degree and 4 years for Ph. D programme) or lesser as may be decided by the Competent Authority subject to other terms and conditions of appointment of project staff in the Institute. The amount of stipend to be paid from the concerned R&D project will not exceed Rs. 8000/- p.m.

Implementation guidelines: ICCR scholars will be required to apply to Dean, AAER for the top-up grant/stipend with Form-TG (Annexure-1) opting for this modality by enclosing a copy of their full CV. The Dean, AAER after a preliminary scrutiny will forward the same to the Dean, R&D. The Dean, R&D will forward the same to the Project Investigator (PI) of the sponsored project where the relevant back ground of the ICCR scholar matches. The PI will examine the same and forward his/her observations/inputs/ recommendation about the feasibility of the options opted by the applicant to the Dean, R&D. On receipt of the same from the PI, the Dean, R&D will decide on engagement of the ICCR scholar or otherwise, request the concerned official to do the needful and intimate the action taken to the Dean, AAER. The Dean AAER will in turn obtain the approval of the Director and convey the same to the concerned authority to issue necessary engagement/work order.

- (b) Engagement for providing assistance in teaching, laboratory duties for undergraduate programme etc: If research interest/relevant background of the ICCR scholar do not match with any of the ongoing projects, but the CV of the scholar is impressive, he/she may be engaged, if found suitable, in providing assistance in teaching, laboratory duties etc. for a period till completion of the prescribed course/programme by the scholar (Maximum period, 2 years for Masters degree and 4 years for Ph. D

programme) or lesser as may be decided by the Competent Authority subject to other terms and conditions in force in this respect in the Institute. The amount of stipend to be paid from Institute Development Fund (IDF) or Department Promotion Fund (DPF) or Professional Development Fund (PDF) or any other earmarked fund, as applicable with approval of the authorized approving authority, will not exceed Rs. 8000/- p.m.

Implementation guidelines: ICCR scholars will be required to apply to Dean, AAER for the top-up grant/stipend with Form-TG (Annexure-1) opting for this modality by enclosing a copy of their full CV. The Dean, AAER after a preliminary scrutiny will forward the same to the Dean, R&D (as the fund involved is from IDF/DPF/PDF). The Dean, R&D will forward the same to the concerned Head of the Department/Centre where the relevant back ground of the ICCR scholar matches. The Head of the Department/Centre will examine the same forward his/her observations/inputs/recommendation about the feasibility of the options opted by the applicant to the Dean, R&D. On receipt of the same from the Head of the Department/Centre, the Dean, R&D will decide on engagement of the ICCR scholar or otherwise, request the concerned official to do the needful for approval of the fund (IDF/DPF/PDF) and intimate the action taken to the Dean, AAER. The Dean AAER will in turn obtain the approval of the Director and convey the same to the concerned authority to issue necessary engagement/work order.

- (c) Engagement both in on-going R&D project and for providing assistance in teaching, laboratory duties etc.: If research interest / relevant background of the ICCR scholar matches with any one of the R&D projects, but the duration of the project is less than the duration of the PhD and Masters Programme at IIT Guwahati, he/ she may be engaged, if found suitable, first in the on-going R&D project till completion of the project duration or lesser and then for providing assistance in teaching, laboratory duties etc. till completion of the prescribed course/programme by the scholar (Maximum period, 2 years for Masters degree and 4 years for Ph. D programme) or lesser as may be decided by the Competent Authority, subject to fulfilment of the condition of 1 (a) and 1 (b) above.

Implementation guidelines: ICCR scholars will be required to apply to Dean, AAER for the top-up grant/stipend with Form-TG (Annexure-1) opting first for the modality 1(a) and then on completion of the project period for 1(b) by enclosing copies of their full CV. The Dean, AAER and all others will take necessary steps first as detailed at 1 (a) above and then as detailed at 1 (b) above.

Modality (2):

Top up grants from Library: Top up grants from the Institute may be considered part-time under maintenance work of the Library:

If an ICCR scholar wishes to work for maintenance of the Library, he/she may be so engaged, if found suitable, for a period till completion of the prescribed course/programme by the scholar (Maximum period, 2 years for Masters degree and 4 years for Ph. D programme) or lesser as may be decided by the Competent Authority subject to other terms and conditions in force in this respect in the Institute. The amount of stipend to be paid by the Library will not exceed Rs. 8000/- p.m.

Implementation guidelines: ICCR scholars will be required to apply to Dean, AAER for the top-up grant/stipend with Form-TG (Annexure-1) opting for this modality by enclosing a copy of their full CV. The Dean, AAER after a preliminary scrutiny will forward the same to the Librarian of the Institute. The

Librarian will examine the same through the existing internal committee for the purpose, will decide on engagement of the ICCR scholar or otherwise, and intimate the action taken to the Dean, AAER. The Dean AAER will in turn obtain the approval of the Director and convey the same to the concerned authority to issue necessary engagement/work order.


5/10/15
REGISTRAR

Copy to:

1. All Deans/Assoc. Deans
2. All HODs/HOCs/HACs/HOSs
3. Librarian, LBCL, IIT Guwahati
4. Director's Office/Deputy Director's Office/Registrar's Office
5. DR (Finance & Accounts)
6. Office order /Circular File
7. Intranet



Annexure-1
भारतीय प्रौद्योगिकी संस्थान गुवाहाटी
INDIAN INSTITUTE OF TECHNOLOGY GUWAHATI

FORM NO: TG

ALUMNI AFFAIRS AND EXTERNAL RELATIONS

Top-up Grants / Stipend for ICCR sponsored foreign student

1.	Name of the applicant, Nationality, Gender, Email Id and mobile phone No.	
2.	Department/Centre, Roll no, Current level of study and Semester	
3.	Title of the M.Tech/ Ph.D programme/ Research areas, if applicable	
4.	Qualification (Before admission to IITG)	
5.	Name of the supervisor/Guide with Email Id	
6.	CPI/Score (upto last examination appeared)	
7.	Bank account no. indicating the name of the Bank	

- Please enclose a copy of your full CV and a copy of the score sheet

Please tick one of the options below:

- a. I would like to work in the Institute Sponsored R&D Project :
- b. I would like to work as Teaching Assistant / Laboratory Assistant for the undergraduate programme:
- c. I would like to do part time maintenance work in the Institute Library:

Date:.....

(Signature of the applicant)

<i>For Official use</i> <i>(Alumni Affairs and External Relations)</i>	
Forwarded to:	
Signature of the AAER official:	(Signature of Dean, AAER)



भारतीय प्रौद्योगिकी संस्थान गुवाहाटी
Indian Institute of Technology Guwahati

M I N U T E S

OF

**THE 33rd MEETING OF THE FINANCE COMMITTEE OF
INDIAN INSTITUTE OF TECHNOLOGY GUWAHATI HELD ON 29th SEPTEMBER
2015**

The 33rd meeting of the Finance Committee was held on **29-09-2015** (Tuesday) at 10.00 a.m. at Conference Room, Guest House, IIT Guwahati, Guwahati – 781039, Assam.

The following members were present:

1. ***PROF. GAUTAM BISWAS,*** **Member**
DIRECTOR, IIT GUWAHATI, GUWAHATI-781039

2. ***PROF. P. K. BORA,*** **Member**
PROFESSOR, DEPT. OF EEE, IIT GUWAHATI,
GUWAHATI -781 039

3. **Member's**
MR. ALEX P THOMAS, **representative**
[Representative to the
DIRECTOR (FINANCE)].
INTEGRATED FINANCE DIVISION, MHRD,
DEPT. OF HIGHER EDUCATION, IF.I SECTION,
SHASTRI BHAWAN, NEW DELHI-110 115

4. ***PROF. DILIP KR. BARUA,*** ***Member***
FORMER PRINCIPAL OF COTTON COLLEGE,
A. T. ROAD, BHARALUMUKH,
GUWAHATI-781009

Dr. R. P. Singh, Chairman of Finance Committee and Director (IITs), Department of Higher Education, MHRD, Shastri Bhawan, New Delhi-110115 could not attend the meeting due to their pre-occupations / inconveniences and they were granted leave of absence.

Director (Finance), IFD, MHRD could not attend the meeting but he sends Mr. Alex P. Thomas as his representative.

Mr. U C Das, Registrar IIT Guwahati was present in his capacity as the ex-officio Secretary of the Committee.

Since Chairman of the Finance Committee was absent, Mr. U. C. Das, Secretary of the Finance Committee read out relevant Section of the Statutes, that is, Section 5(5) which reads as below:

“The Chairman, if present, shall preside over the meeting of the Committee. In his absence the members present shall elect one from amongst themselves to preside over the meeting.”

Accordingly, the Secretary requested the Finance Committee members present to elect one from amongst themselves to preside over the meeting.

Mr. Alex P. Thomas proposed the name of Prof. Gautam Biswas, Director to preside over the meeting. Prof. Dilip Kr. Barua seconded the proposal.

Prof. Gautam Biswas thanked the Finance Committee members and agreed to preside over the meeting as Chairman.

The agenda for the day was taken as follow:

Item No. 1:

CONFIRMATION OF THE MINUTES OF THE XXXIIND MEETING OF THE FINANCE COMMITTEE HELD ON 03-03-2015:

The minutes of the XXXIIND meeting of the Finance Committee of the Institute held on 3rd March 2015 was circulated to the members vide Letter No. ACC/32/FC/2014-15/500, dated 23-03-2015. No comments have been received from anyone of the members.

The Finance Committee was requested to consider and confirm the minutes.

The Finance Committee considered the Minutes and resolved as below:

Resolution No.: R 33_FC/1/2015:

RESOLVED that the Minutes of the XXXIIND meeting of the Finance Committee held on 03-03-2015 be CONFIRMED as circulated.

Item No. 2:

FOLLOW UP ACTION ON THE DECISIONS OF THE XXXIIND MEETING OF THE FINANCE COMMITTEE HELD ON 03-03-2015:

The follow up action report on the decision of the XXXIIND Meeting of the Finance Committee of the Institute held on 03-03-2015 were placed before the Committee for consideration and the Committee was requested to note. It was reported that actions have been taken as per the decision.

The Committee considered the same and resolved as below:

Resolution No.: R 33_FC/2/2015:

RESOLVED that follow up action taken report of the XXXIIND meeting of the Finance Committee held on 03-03-2015 be NOTED as reported.

Item No. 3:

REVIEW THE EXPENDITURE UNDER PLAN AND NON-PLAN HEAD FOR THE FINANCIAL YEAR 2015-16 (UPTO 28-09-2015):

The Finance Committee was apprised about the trend of the expenditure under both Plan and Non-Plan head till 28-09-2015. The Finance Committee was also informed that the Plan expenditure during the period from 01-04-2015 to 28-09-2015 was ₹8670.07 Lakh. The fund received from the MHRD, Govt. of India till 28-09-2015 for the current financial year was ₹8750.00 Lakh and the carry forward balance of last year under Plan head was ₹2011.38 lakh.

Similarly, the Non-Plan expenditure during the period from 01-04-2015 to 28-09-2015 was ₹5843.17 Lakh. The fund received from the MHRD, Govt. of India till 28-09-2015 for the current financial year was ₹7000.00 Lakh, the carry forward balance of last year under Non-Plan head was ₹3108.32 Lakh.

The fund positions of Plan and Non-Plan expenditure during the year 2015-16 as on 28th March 2015 are given below:

Head	Sub-Head	Opening Balance as on 01-04-15	Grants received till 28-09-15	IRG during 2015-16 (Up to 28-09-15)	Total fund available (1+2+3)	Expenditure From 01-04-15 To 28-09-15	Unspent balance / Deficit as on 29-09-15 (4-5)
		1	2	3	4	5	6
PLAN	Recurring	-	2250.00	NIL	2250.00	2275.83	-25.83
	Non-Recurring	2011.38	6500.00		8511.38	6394.24	2117.14
TOTAL		2011.38	8750.00	-	10761.38	8670.07	2091.31

Head	Sub-Head	Opening Balance as on 01-04-15	Grants received till 28-09-15	IRG during 2015-16 (Up to 28-09-15)	Total fund available (1+2+3)	Expenditure From 01-04-15 To 28-09-15	Unspent balance / Deficit as on 29-09-15 (4-5)
		1	2	3	4	5	6
NON-PLAN	Pension	397.63	700.00	NIL	1097.63	233.46	864.17
	Non-Salary	1929.21	1900.00		3829.21	1853.33	1975.88
	Salary	781.48	4400.00		5181.48	3756.38	1425.10
TOTAL		3108.32	7000.00	-	10108.32	5843.17	4265.15

The Finance Committee was requested to consider and note.

The Finance Committee considered and resolved as below:

Resolution No.: R 33_FC/3/2015:

RESOLVED that the fund position of Plan and Non-Plan for the period 01-04-2015 to 28-09-2015 be NOTED as reported.

Item No. 4:

REPORT ADMINISTRATIVE APPROVAL OF THE ESTIMATE REGARDING EARTH FILLING WORK FOR SITE DEVELOPMENT OF F-TYPE RESIDENTIAL TOWERS

An agenda was placed before the 81st meeting of the Board of Governors held on 07.06.2015 to accord administrative approval of an estimate of ₹252.00 lakh which was put up to the 77th B&WC meeting held on 24-03-2015 for earth filling in site development work of F-Type residential towers.

The Board of Governors while approving the estimate of ₹252.00 lakh also resolved to report the matter to the Finance Committee.

Accordingly, the matter was placed before the Finance Committee and the Finance Committee considered and resolved as below:

Resolution No.: R 33_FC/4/2015:

RESOLVED that the estimated amount towards earth filling work for site development of F-Type Towers be NOTED as reported.

Item No. 5:

REPORT ADMINISTRATIVE APPROVAL OF THE ESTIMATE FOR IMPROVEMENT OF DRAINAGE SYSTEM IN THE INSTITUTE CAMPUS:

An agenda was placed before the 81st meeting of the Board of Governors held on 07.06.2015 to accord administrative approval of an estimate of ₹324.00 lakh which was put up to the 77th B&WC meeting held on 24-03-2015 for improvement of the drainage system of the campus.

The Board of Governors while approving the estimate of ₹324.00 lakh also resolved to report the matter to the Finance Committee.

Accordingly, the matter was placed before the Finance Committee and the Finance Committee considered and resolved as below:

Resolution No.: R 33_FC/5/2015:

RESOLVED that the estimated amount towards improvement of drainage system in the Institute campus be NOTED as reported.

Item No. 6:

CONSIDERATION OF THE BUDGET ESTIMATES (RE-CAST) FOR THE YEAR 2015-16 UNDER BOTH PLAN AND NON-PAN HEAD:

The Finance committees, in its 32nd meeting dated 03.03.2015 vide Resolution No. R 32_FC/4/15 recommended the Budget Estimates of ₹37208.42 Lakh under Plan head and ₹18400.00 Lakh under Non-Plan head for the year 2015-16.

Considering less allocation received from MHRD, a Re-casted Budget Estimate for the year 2015 – 16 has been prepared with the Plan BE (Re-cast) of ₹24000.00 Lakh and Non-Plan BE (Re-cast) of ₹17400.00 Lakh.

After deliberation of the re-cast BE 2015-16 the representative from the MHRD informed that the phase of preparing Budget Estimates for the current FY 2015-16 is already over and process of Revised Estimates (RE) for the year has already started.

In view of above, the FC has considered the re-casted Budget Estimates as the Revised Estimates for the FY 2015-16. The FC has also suggested to prepare a Revised Estimates (Final) for the year and send it to the MHRD with a request to allot the additional fund as per the RE. Accordingly, the RE for the FY 2015-16 has been prepared and the summary of the RE 2015-16 is as follows:

A: PLAN:

Sl. No.	Accounts head	Object Head	BE 2015-16 (32 nd FC)	RE 2015-16 (33 rd FC)
1	General	35	7950.00	6837.00
2	Residential quarters		2300.00	175.00
3	Student's hostel		8925.00	7548.00
4	Dept. Lab. space expansion		7415.00	4050.00
5	Lab. / office equipment, Furniture and books		5159.30	3325.00
6	Sub-total OH-35		31749.30	21935.00
7	Student's Scholarship	31	3800.00	5000.00
8	SPSC and TSP		1659.12	315.00
9	Sub-total OH-31		5459.12	5315.00
GRAND TOTAL ((6+9)			37208.42	27250.00

B: NON-PAN:

(₹ in Lakh)

Sl. No.	Accounts head	Object Head	BE 2015-16 (32 nd FC)	RE 2015-16 (33 rd FC)
1	Salaries (incl. Other Component)	36	9875.00	9295.00
2	Pension & Pen. benefit	31	610.00	625.00
3	Non-Salary		7915.00	7465.00
GRAND TOTAL (1+2+3)			18400.00	17350.00

The Committee was requested to consider and recommend to the Board of Governors to approve the Revised Estimate for the current financial year 2015-16.

The Committee discussed and considered the proposal as tentative. Accordingly, the Committee resolved as below:

Resolution No.: R 33_FC/6/2015:

RESOLVED to recommend to the Board of Governors for approval of the Revised Estimates (Tentative) for the financial year 2015-16 for an amount of ₹27250.00 Lakh under Plan head and an amount of ₹17350.00 Lakh under Non-Plan head.

The details of the Revised Estimates (Tentative) for the financial year 2015-16 is enclosed at Annexure-I.

Item No. 7:

REVIEW OF THE SPECIAL INCENTIVES GRANTED TO THE FACULTY AND SR. MANAGEMENT PERSONNEL OF THE INSTITUTE:

In order to attract new faculty members and to retain them without compromising with the quality, the Board of Governors (BoG) of the Institute in its 3rd meeting held on 09.10.1995 approved a Scheme of Special Incentive. As per the decision of the said Board, the Incentive Scheme was to be reviewed after five years. This matter was further put up in the 46th meeting of the BoG of the Institute. In the 46th Meeting of the BoG held on 31-08-2006 it was resolved that " the present status of the Special Incentive Scheme for the Institute be referred to the Finance Committee (FC) and put up in the next meeting of the Board with recommendation of the FC".

As suggested by the 46th BoG, the matter was put up in the next FC i.e. in the 17th Meeting of the FC held on 27.09.2006. In this meeting vide resolution R16/3/06, the committee resolved to recommend the continuation of the following incentives:

1. Furniture and Furnishing Advance
2. Children's Education Allowance (CEA)
3. Special Compensatory Allowance
4. Leave Travel Concession
5. Air Travel in the Ghy-Kolkata Sector

However, other Incentives like Special Allowance, Retention of Accommodation and Benefit of Double HRA are withdrawn in the said meeting. The BoG in its 47th Meeting held on 20-12-2006 approved the above mentioned decisions of the 17th meeting of the FC of the Institute. Subsequently, the BoG in its 55th Meeting held on 01-12-2008 decided to adopt and implement the recommendations of the 6th Central Pay Commission which was communicated by the Ministry of HRD vide OM No. 10-15/2008-TS.I dated 06/10/2008. In the said meeting, the Board also approved the following allowances mentioned in the different OMs issued by the Central Government-

- i. Dearness Allowance
- ii. Special (Duty) Allowance (North Eastern Region)
- iii. HRA and CCA
- iv. Transport Allowance
- v. Special Compensatory (remote locality) allowance
- vi. Leave Travel Concession
- vii. Travelling allowance and Daily Allowances
- viii. Children Education Allowances (CEA)

In light of the above, some of the allowances such as CEA, Special Compensatory (remote locality) Allowance, Leave Travel Concession which had been included under the Special Incentive Scheme so far, need no longer be regarded as Special Incentives for being already included under 6th CPC recommendations.

The Committee discussed and resolved as below:

Resolution No.: R 33_FC/7/2015:

Resolved that an Internal Committee be formed to review the proposed incentive schemes of the Institute and the report of the Committee be put up in the next Finance Committee meeting.

Item No. 8:

CONSIDERATION OF THE GRANT OF INCENTIVE TO THE NIGHT DUTY STAFF OF THE INSTITUTE:

As per request of the IITG Non-Teaching Employees' Association (IITGNTEA), a proposal for incentive to the night duty staff of the Institute has been placed before the Finance Committee.

After deliberation of the members of the FC in the meeting for implementation for the grant of incentive to the night duty staff for a few regular non teaching employees who are required to work under essential duty during night hours. This group of employees are mainly those working in the Electrical Station, sub-station etc.

The Committee discussed and suggested to take feedback from other IITs in respect of such incentive to the night duty staff and take up the matter administratively and report to the Committee. Accordingly, the Committee resolved as below:

Resolution No.: R 33_FC/8/2015:

Resolved that feedback from other IITs on practice being followed for such night duty staff be obtained and put up in before the Director administrative approval and their reports to the next Finance Committee meeting.

Item No. 9:

CONSIDERATION OF THE PROVISIONAL APPROVAL OF THE ANNUAL ACCOUNTS OF THE INSTITUTE FOR THE YEAR 2014-15:

After recommendation of Finance Committee by circulation on 10-06-2015 and approval of the Board of Governors by circulation on 27-06-2015, the Annual Accounts for the year 2014-15 was placed before Office of the Director General of Audit, C&AG for the Statutory Audit. Accordingly, an audit team carried out the audit of the books of accounts of the Institute for the year 2014-15 during 15-07-2015 to 25-08-2015. The Institute has furnished its comments against the Draft Audit Report to C&AG on 21-09-2015. The Separate Audit Report is still awaited.

The Finance Committee was requested to recommend to the Board of Governors provisional approval of the Annual Accounts for the year 2014-15. The FC was further requested to authorize the Chairman, FC to approve the Audit Report along with Annual Accounts when they are ready and forwarded to the BOG for approval. This is being suggested as the tentative date of the next Board meeting is some time in December 2015 and the last date of submission of these reports to Ministry of HRD is at the end of November 2015.

The Committee discussed and resolved as below:

Resolution No.: R 33_FC/9/2015:

Resolved that approval of the Audited Annual Accounts for the year 2014-15 including Separate Audit Report be obtained by circulation amongst the Finance Committee members.

Resolved further that Chairman, FC be authorized to forward the Audited Annual Accounts

for the year 2014-15 including the SAR to Chairman, BOG for approval.

Item No. 8:

ANY OTHER MATTER WITH THE PERMISSION OF THE CHAIR:

There was no other matter which came up for discussion in the meeting.

The meeting ended with a vote of thanks to the Chair.

(U C DAS)
Registrar & Secretary
Finance Committee

Indian Institute of Technology Guwahati

Annexure- IA

REVISED ESTIMATES 2015-16

A. PLAN

(₹ in Lakh)

Sl. No.	Components	Budget Estimates 2015-16	Revised Estimates 2015-16
A GENERAL:			
1	Electricity Infrastructure	300.00	120.00
2	Guest House Ph-II	2400.00	1200.00
3	Land Acquisition	1000.00	800.00
4	Land Development	600.00	1000.00
5	Misc. Minor Works	700.00	1000
6	Road Works (incl. Boundary Wall Ph-II III & IV)	1000.00	1600
7	Community Hall (D-type)	30.00	94.00
8	Passenger Lifts		83.00
9	Dormitory Security Barrack	500.00	300.00
10	School Building	350.00	50.00
11	Estate Office	400.00	50.00
12	Toilet Block and Jogging Track in SAC	35.00	70.00
13	Parking in Acad. Complex and Footpath	35.00	70.00
14	Renovation and repairs of Guest House	300.00	350.00
15	Dormitory of Guest House	300.00	50.00
SUB-TOTAL (A)		7950.00	6837.00
B RESIDENTIAL QUARTER:			
16	30 F type Quarters 2013	2000.00	
17	F type Tower (160)		100.00
18	80 unit of D type	100.00	25.00
19	30 unit of C type	100.00	25.00
20	60 unit of B type	100.00	25.00
SUB-TOTAL (B)		2300.00	175.00
C STUDENT'S HOSTEL:			
21	Girls Hostel 2 (500)	1000.00	1000.00
22	Hostel 10 (1000)	3400.00	1500.00
23	Married Scholar Hostel Ph - II	1500.00	1500.00
24	Hostel 11 (1000)	3000.00	3500.00
25	Plinth Protection and drains in Hostel 10	25.00	48.00
SUB-TOTAL (C)		8925.00	7548.00
D DEPT. LABORATORY SPACE EXPANSION:			
26	CHM Expn. III / EEE Expn II / ME Expn / Class Room Complex	2000.00	1500.00
27	Research Building	2500.00	1500.00
28	Data Centre in CCC	15.00	25.00
29	CIF/CHEM/CAL/PHY Ph-V and Dev. NT and Clean room	2400.00	1000.00
30	Acad. Ph. VI (BT)	500.00	25.00
SUB-TOTAL (D)		7415.00	4050.00
SUB-TOTAL (WORKS)		26590.00	18610.00
E LABORATORY / OFFICE EQUIPMENT, FURNITURE AND BOOKS:			
31	Lab / Office Equipment	4009.30	2500.00
32	Furniture & Fixtures	900.00	700.00
33	Library Books	250.00	125.00
SUB-TOTAL (E)		5159.30	3325.00
GRAND TOTAL (A+B+C+D+E)		31749.30	21935.00
34	Student Scholarship	3800.00	5000.00
35	STSP and TSP Programme	1659.12	315.00
GRAND TOTAL		37208.42	27250.00

Indian Institute of Technology Guwahati

Annexure- IB

B. NON-PLAN

(₹ in Lakh)

Sl. No.	ACCOUNTS HEAD	Budget Estimates 2015-16	Revised Estimates 2015-16
A ESTABLISHMENT EXPENDITURE (SALARY + PENSION):			
1	Salary (OH-36)	8175.00	8000.00
(a)	Faculty	5950.00	5500.00
(b)	Non-Faculty	2225.00	2500.00
2	Other Component (OH-36)	1700.00	1260.00
(i)	Leave Encashment	50.00	20.00
(ii)	Leave Travel Concession (LTC)	300.00	200.00
(iii)	Travel Expenses	225.00	130.00
(iv)	Children Education Allowance	75.00	60.00
(v)	Professional Development Allowance (PDA)	600.00	400.00
(vi)	Medical Expenditure	450.00	450.00
3	Pension & Pensionary Benefits (OH-31)	610.00	625.00
(i)	Pension	75.00	70.00
(ii)	Retirement Benefit	35.00	35.00
(iii)	Contribution to Pension (Provident) fund (CPF)	40.00	20.00
(iv)	Contribution to New Pension Scheme (CPS)	460.00	500.00
TOTAL (A)		10485.00	9885.00
B OTHERS ADMINISTRATIVE EXPENSES (NON-SALARY COMPONENTS):			
1	Academic Activities	220.00	200.00
2	Deptl. Operating Cost (Consum. Dept. / Centre)	600.00	580.00
3	Deptl. Operating Cost (AMC/ Recurring Contingency)	750.00	600.00
4	Electricity and Power	1650.00	1600.00
5	Horticulture Services Exp. (incl Sports complex)	170.00	165.00
6	Postage, Telephone and Communication Charges	125.00	75.00
7	Recurring Office Contingency	170.00	100.00
8	Repairs and Maintenance	1200.00	1841.00
9	Research Journals	820.00	750.00
10	Security Expenses	830.00	600.00
11	Cleaning Services Expenses	320.00	250.00
12	National Prog.: Swachh Bharat Abhiyan / Unnat Bharat etc	40.00	10.00
13	Sewerage	60.00	60.00
14	Students Affairs (Gymkhana)	125.00	150.00
15	Student Scholarship	-	-
16	Transport Hiring Charges	360.00	250.00
17	Others:	475.00	234.00
i	Alumni and External Relation	20.00	2.00
ii	Advertisement and Publicity	130.00	75.00
iii	Auditors Remuneration	30.00	10.00
iv	Day Care Centre	30.00	10.00
v	Guest House Management	60.00	35.00
vi	Legal Expenses	20.00	10.00
vii	Printing and Stationery	35.00	20.00
viii	Recruitment Expenses	60.00	50.00
ix	Travelling and Conveyance Expenses	45.00	10.00
x	Vehicles Running and Maintenance	45.00	12.00
TOTAL (B)		7915.00	7465.00
GRAND TOTAL (A+B)		18400.00	17350.00

NOT FOR PUBLIC DOMAIN

MINUTES OF THE STUDENTS' DISCIPLINARY COMMITTEE MEETING

HELD ON 8/4/2015 AND 22/4/2015

Two meetings of the Students' Disciplinary Committee (SDC) were held on 18/4/2015 and 22/4/2015 in the Office of the Dean of Students' Affairs.

Following members attended the meeting:

- | | |
|---|--------------------------------|
| 1. Prof. C. Mahanta, DoSA | Chairman |
| 2. Prof. Chitralakha Mahanta | Member |
| 3. Prof. S. N. Bora | Member |
| 4. Mr. Om Prakash Reddy, VP, SGC 2014-15 | Member, Student Representative |
| 5. Mr. Bhavin Mandalaywala, VP, SGC 2015-16 | Member, Student Representative |
| 6. Ms. Monalisa Kakati, AR, SA | Member Secretary |

A number of cases were reported by the Security Section related to students getting caught while bringing alcohol inside the Campus.

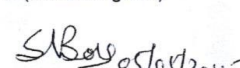
In the first note forwarded by the Security Section, three separate incidents were forwarded and following nine students (BTech) were involved:

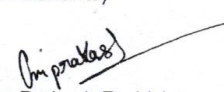
1. Mr. N. B. Mukesh (Roll No. 140205024, Design)
2. Mr. C. Rex Sandeep, (Roll No. 120104019, CE)
3. Mr. Kannan Tharani Dharan (Roll No. 10020519, Design)
4. Mr. Pathapati Rohan Revanth Sagar (Roll No. 11010150, CSE) ✓
5. Mr. Ajay Kumar Kilaka (Roll No. 11010103, CSE) ✓
6. Mr. Siddharth Subramani (Roll No. 11012232, Chemistry) ✓
7. Mr. Abhishek Sarkar (Roll No. 11010101, CSE) ✓
8. Mr. Ruvva Rahul (Roll No. 11010632, Biotech.) ✓
9. Mr. S. S. V. Prasad (Roll No. 09010427, CE)

It was reported that (1) on 5/4/2015, the students at Sl. Nos. 1 & 2 above were stopped at the main Gate suspecting to enter the Campus from outside in inebriated condition and the students also submitted a written statement agreeing that they were in an inebriated state at that time (2) on 5/4/2015, the students at Sl. Nos. 3 to 8 above were caught bringing alcohol through the Faculty Gate and they also submitted written statements agreeing that they were involved in bringing or having alcohol. (3) on 6/4/2015, the student at Sl. No. 9 was caught bringing alcohol through the KV (Lothia Bagicha)



(Prof. C. Mahanta) 5/5/15


(Prof. Chitralakha Mahanta) 5/5/2015


(Prof. S. N. Bora) 05/05/2015


(Mr. Om Prakash Reddy)


(Mr. Bhavin Mandalaywala)


(Ms. M. Kakati)

Gate and he also submitted a written statement agreeing that he was involved in bringing alcohol to the campus.

All the students were advised to be present in the SDC meeting held on 8/4/2015 and six students (Sl. Nos. 3 to 8) were present during the meeting. They were given opportunity to represent the incident and they repeated the same as was made in the statement submitted earlier. It was revealed from the cross-questioning that the students were repentant about the incident and they offered apology for the unfortunate incident (in verbal as well as in written form). They also promised that they would never indulge in such kind of activities in future and would try to forbid others also from doing.

The students at Sl. Nos. 1 & 2 were not present in the meeting. However, they have submitted their apology letters with explanations why they missed the meeting. It should be mentioned that Mr. C. Rex Sandeep, who was the Dance Secretary, Gymkhana Council for the year 2014-15 has come under the disciplinary committee's jurisdiction for the 2nd time for the same offence (earlier he appeared before IHDC held on 3/3/2015)

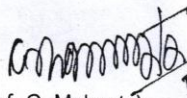
The student at Sl. No. 9 was not present in the meeting and no communication has been made from his side till date. It may be noted that Mr. S. S. V. Prasad is a backlogger.

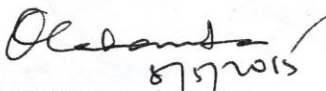
Recommendation:

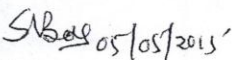
After detailed discussion and realizing increasing volumes of case related to alcoholic menaces, the committee has decided to propose following standardized recommendations for the above students:

1. They be directed to conduct de-addiction campaign followed by documentary evidence of holding these campaign, which should be submitted to the Students' Affairs Section within a month from the issue of letters to them.
2. To go for mandatory counselling session in the Institute Counselling Cell. and submit proof thereof.
3. An amount @ Rs. 2000/- be imposed as fine.
4. They be debarred from contesting any position for Students' Gymkhana and hostels and from representing the institute in any event.
5. Their parents be informed of their acts of indiscipline and corresponding punishment awarded.
6. In addition to above, all graduating students this year be debarred from receiving their degree in the forthcoming Convocation ceremony. They will be served a notice to this effect and their parents may be informed about the decision.
7. All the students (except Mr. C. Rex Sandeep and graduating students this year) may be also cautioned that repetition of similar offence in future may lead to debarring of them from applying for internship and participating in Institute placement.
8. As Mr. C. Rex Sandeep has repeated the same offence after assuring the IHDC about not repeating the same, in addition to the above he be debarred from applying for internship and participating in Institute placement.

The meeting ended with a vote of thanks to the members by the Chair.


(Prof. C. Mahanta) 5/5/15


(Prof. Chitralekha Mahanta) 5/5/2015


(Prof. S. N. Bora) 05/05/2015

ANNEXURE-6

Name of the Post : Technical Officer Gr. II

No	Heading	Information
1.	CLASSIFICATION	Group A
2.	SCALE OF PAY	PB3 Rs15600 - 39100, Grade Pay : Rs . 5400
3.	WHETHER SELECTION OR NON-SELECTION POST	Selection
4.	WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE	Yes
5.	AGE LIMIT FOR DIRECT RECRUITS	Below 35 years
6.	EDUCATIONAL & OTHER QUALIFICATION REQUIRED FOR DIRECT RECRUITS	BE/B.Tech/M Sc in relevant subject preferably one year working experience
7.	WHETHER AGE & EQ PRESCRIBED FOR DIRECT RECRUITS WILL APPLY IN THE CASE OF PROMOTEEES	Not Applicable
8.	PERIOD OF PROBATION, IF ANY	One Year
9.	METHOD OF RECTT. WHETHER BY DIRECT RECTT. OR BY PROMOTION OR BY DEPUTATION /ABSORPTION & % OF THE VACANCIES TO BE FILLED BY VARIOUS METHODS	Direct Recruitment
10.	IN CASE OF RECTT. BY PROMOTION/ DEPUTATION/ ABSORPTION GRADES FROM WHICH PROMOTION/ DEPUTATION/ ABSORPTION TO BE MADE	Not Applicable
11.	IF A DPC EXISTS WHAT IS ITS COMPOSITION	Not Applicable
12.	RESERVATIONS	As per Rules
13.	REMARKS	For internal candidates minimum requirements pertaining to age will not apply

ANNEXURE-7

Name of the Post: Senior Library Information Officer

No	Heading	Information
1.	CLASSIFICATION	Group B
2.	SCALE OF PAY	PB2 Rs.9300 – 34800, Grade Pay : Rs 5400
3.	WHETHER SELECTION OR NON-SELECTION POST	Selection
4.	WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE	Yes
5.	AGE LIMIT FOR DIRECT RECRUITS	Not Applicable
6.	EDUCATIONAL & OTHER QUALIFICATION REQUIRED FOR DIRECT RECRUITS	Not Applicable
7.	WHETHER AGE & EQ PRESCRIBED FOR DIRECT RECRUITS WILL APPLY IN THE CASE OF PROMOTEEES	Not Applicable
8.	PERIOD OF PROBATION, IF ANY	One Year
9.	METHOD OF RECTT. WHETHER BY DIRECT RECTT. OR BY PROMOTION OR BY DEPUTATION /ABSORPTION & % OF THE VACANCIES TO BE FILLED BY VARIOUS METHODS	By Promotion (100%)
10.	IN CASE OF RECTT. BY PROMOTION/ DEPUTATION/ ABSORPTION GRADES FROM WHICH PROMOTION/ DEPUTATION/ ABSORPTION TO BE MADE	Library Information Officer with a minimum of 5 years' experience Or, Experience of 10 years as Library Information officer and Assistant Library Information Officer taken together. Or, Experience of 16 years as Library Information Officer, Assistant Library Information Officer and Senior Library Information Assistant taken together.
11.	IF A DPC EXISTS WHAT IS ITS COMPOSITION	DPC composition: 1. Dy. Director / Dean Administration 2. Registrar 3. Librarian / Deputy Librarian
12.	RESERVATIONS	As per Rules
13.	REMARKS	None

ANNEXURE-8

MINUTES OF THE STUDENTS' DISCIPLINARY COMMITTEE (SDC) MEETING
HELD ON 8/1/2015, 12/2/2015, 18/3/2015, 8/4/2015 AND 23/4/2015

Five meetings of the Students' Disciplinary Committee (SDC) were held on 8/1/2015, 12/2/2015, 18/3/2015, 8/4/2015 and 23/4/2015 in the Office of the Dean of Students' Affairs.

Following members attended the meeting:

- | | |
|---|--------------------------------|
| 1. Prof. C. Mahanta, DoSA | Chairman |
| 2. Prof. Chitralekha Mahanta | Member |
| 3. Prof. S. N. Bora | Member |
| 4. Mr. Om Prakash Reddy, VP, SGC 2014-15 | Member, Student Representative |
| 5. Mr. Bhavin Mandalaywala, VP, SGC 2015-16 | Member, Student Representative |
| 6. Ms. Monalisa Kakati, AR, SA | Member Secretary |

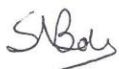
The case was reported by Mr. Vishal Chaudhary (Roll No. 120106054, BTech, Dept. of Biotechnology) Secretary, Table Tennis Club, suspecting two students to be involved in a fraud case of cancellation of railway tickets of the entire TT team for Inter IIT Sports (Main) Meet 2014 and keeping the money. Mr. Vishal Chaudhary reported about the incident as detailed in **Annexure – I**. He also produced a video clip as evidence of the involvement of following students in the case.

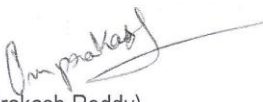
1. Mr. Awashkar Raj (Roll No. 120107010, Dept. of Chemical Engineering, Hostel Siang)
2. Mr. Aditya Vikram Chatterjee (Roll No. 120103006, Dept. of Mechanical Engineering, Hostel Kapili)

The Committee noted that Students' Affairs Section had emailed Mr. Awashkar on 2/12/2014 and 9/12/2014 and advised him to report to the Dean of Students' Affairs and subsequently emailed him again on 6/1/2015 and 7/1/2015 advising him to be present before the SDC in the meeting scheduled to be held on 8/1/2015. Besides these emails, several efforts were made to contact him over phone. But Mr. Awashkar failed to respond to any of these communications. As such, Mr. Awashkar was served a notice to report to the Dean of Students' Affairs immediately. It has been revealed by Mr. Awashkar himself that he


(Prof. C. Mahanta) 12/5/15


(Prof. Chitralekha Mahanta) 12/5/2015


(Prof. S. N. Bora)


(Mr. Om Prakash Reddy)


(Mr. Bhavin Mandalaywala)


(Ms. M. Kakati)

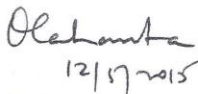
had left for his home town immediately after registration of Dec2014-April2015 semester without intimating/taking leave from the concerned Authority/Section. Mr. Aditya was present in the meeting held on 8/1/2015. Another email was sent on 2/2/2015 to both the students asking them to meet the Assistant Registrar (Students' Affairs) together following which both the students met her in SA Section. They were advised to strictly follow the instructions forwarded to them from SA Section. After that, three SDC meetings were convened on 12/2/2015, 18/3/2015 and 8/4/2015 to cross-question the students together.


On 12/2/2015 Mr. Awashkar attended the SDC meeting but, Mr. Aditya, instead of attending the meeting, sent an email to DoSA, which is enclosed as **Annexure – II** and on 18/3/2015, Mr. Aditya attended the meeting but Mr. Awashkar was absent. This time also it was revealed that Mr. Awashkar again had left for his home town without intimating/taking leave from concerned Authority/Section. But, the Committee was of opinion that without cross-examining both the students at the same time, it was becoming increasingly difficult to resolve the matter. As such, another meeting was convened on 8/4/2015. Both the students were, this time, present in the meeting.

From the beginning of the enquiry by the SDC as well as primary investigation made by Mr. Vishal, Mr. Aditya adhered to the statement that he was involved in writing of the railway cancellation slip on request of Mr. Awashkar, who was the master mind in this fraud. According to Mr. Aditya, after the cancellation of the tickets, he had handed over the full amount to Mr. Awashkar without keeping any for himself. He also stated that the amount of refund of Rs. 40,000/- made to Mr. Vishal was also given to him by Mr. Awashkar. On the advice of the SDC, Mr. Aditya had submitted some documentary proof related to the telephonic conversation between him and Mr. Awashkar, a part of which was also video captured and submitted by Mr. Vishal.

On the other hand, Mr. Awashkar had been completely denying his involvement in the case from the beginning. Further, he could not produce any valid reason for his unauthorized absence from the Institute (his second unauthorized absence was for about three weeks again in March). On 8/4/2015, even after about 2 hours of cross-questioning by the SDC, Mr. Awashkar was still denying his involvement. However, when the SDC revealed that there was enough evidence against him and mentioned about the video captured by Mr. Vishal, after that only, Mr. Awashkar started confessing and at last he accepted his involvement in the case, but stated that Mr. Aditya is the master mind of the fraud. The SDC directed both students to give a mutual written undertaking confirming their involvement in the case, but they did not submit the same as they could not come to a mutual agreement.



(Prof. C. Mahanta)


(Prof. Chitralekha Mahanta)


(Prof. S. N. Bora)


(Mr. Om Prakash Reddy)

(Mr. Bhavin Mandalaywala)


(Ms. M. Kakati)

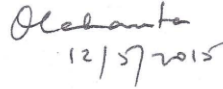
Recommendations:


The SDC again met on 23/4/2015 and discussed the case in detail keeping in mind all the representation made by the students. The Committee listed this as a fraud case as monetary transaction was involved in the case. The Committee, realizing the gravity of the case and the heinous crime involved, recommended the following punitive actions to be imposed on the above two students:

1. To suspend Mr. Awashkar Raj and Mr. Aditya Vikram Chatterjee for a period of one academic year (2015-2016)
2. To ask them to pay an amount Rs. 40,669/- (actual expenditure borne by Mr. Vishal Chaudhary for new tickets and misc) + Rs. 20,335 (be imposed as fine, to be payable to Students' Welfare Fund) = Rs. 61,004/- (1.5 times of the actual amount) with equal share.
3. They be debarred from contesting any position for Students' Gymkhana and hostels and from representing the institute in any event.
4. They be debarred from internship and participating in Institute placement.
5. They be also cautioned that repetition of similar offence in future may lead to summarily expulsion from the Institute
6. Since Mr. Awashkar did not cooperate with the Committee for a long time and also tried to mislead by providing false statements, he may be additionally punished as deemed suitable by the Chairman, Senate.
7. Their parents be informed of the acts of indiscipline of their wards and the corresponding punishment awarded.

The meeting ended with a vote of thanks to the members by the Chair.

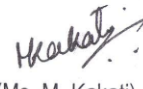

(Prof. C. Mahanta) 12/5/15


(Prof. Chitralekha Mahanta) 12/5/2015


(Prof. S. N. Bora)


(Mr. Om Prakash Reddy)


(Mr. Bhavin Mandalaywala)


(Ms. M. Kakati)

ANNEXURE-9

Annexure. F

INDIAN INSTITUTE OF TECHNOLOGY GUWAHATI

ASSESSMENT REPORT OF THE SELECTION COMMITTEE FOR RECRUITMENT TO THE POST OF

IN THE DEPARTMENT / OFFICE OF IN ITS MEETING HELD ON

E.Q = ESSENTIAL QUALIFICATION

O.Q = OTHER QUALIFICATIONS

Q.E = QUALIFIED EXPERIENCES

SR. NO.	NAME OF THE APPLICANT	MARKS FOR E.Q (MAX.=30)	MARKS FOR O.Q (MAX.=10)	MARKS FOR Q.E (MAX.=10)	MARKS FOR INTERVIEW (MAX.=50)	TOTAL MARKS (OUT OF 100)	REMARKS
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
16							
17							
18							
19							
20							

Signatures of the members of the Selection Committee:

INDIAN INSTITUTE OF TECHNOLOGY GUWAHATI

THE COMMITTEE AGREED TO FOLLOW THE NORMS BELOW FOR AWARD MARKS FOR ESSENTIAL QUALIFICATION, OTHER QUALIFICATION AND QUALIFIED EXPERIENCES TO THE CANDIDATES FOR RECRUITMENT/SELECTION OF
IN THE MEETING HELD ON

SUBJECTS	NORMS		
ESSENTIAL QUALIFICATION (MAXIMUM = 30 MARKS)	30% OF THE PERCENTAGE OF MARKS OBTAINED IN THE Q.E	IF PERCENTAGE OF MARKS IS NOT POSSIBLE TO CALCULATE, THE COMMITTEE WILL DECIDE AS TO WHAT MARK IS TO BE AWARDED GIVING JUSTIFICATION	
OTHER QUALIFICATION (MAXIMUM = 10 MARKS)	FOR FIRST DIVISION/ CLASS OR EQUIVALENT IN ANY EXAMINATIONS IN THE 10+2+3 SYSTEM AND PG BELOW OR ABOVE THE ESSENTIAL QUALIFICATION, 3 MARKS EACH	FOR SECOND DIVISION/ CLASS OR EQUIVALENT IN ANY EXAMINATIONS IN THE 10+2+3 SYSTEM AND PG BELOW OR ABOVE THE ESSENTIAL QUALIFICATION, 2 MARK EACH	FOR THIRD DIVISION/ CLASS OR EQUIVALENT IN ANY EXAMINATIONS IN THE 10+2+3 SYSTEM AND PG BELOW OR ABOVE THE ESSENTIAL QUALIFICATION, 1 MARK EACH
	FOR INFORMATION NOT PROVIDED BY THE CANDIDATE, NO MARK		
	FOR QUALIFIED TRAINING ETC RELATED TO NATURE OF THE POST, MAXIMUM 2 MARKS		
	FOR M.PHIL 2 MARKS FOR PH.D 3 MARKS		
QUALIFIED EXPERIENCES (MAXIMUM = 10 MARKS)	THE COMMITTEE WILL DECIDE THE MARKS TO BE GIVEN CONSIDERING THE NATURE OF EXPERIENCES		

Signatures: